



# **BRAMSHOTT & LIPHOOK PARISH COUNCIL**

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## **FINANCE & POLICY COMMITTEE**

**To Finance and Policy Committee Members (all other Councillors for information)**

**YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL'S FINANCE AND POLICY COMMITTEE AT 7.30 PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON WEDNESDAY 3<sup>rd</sup> JULY 2013**

P J Stanley  
*PARISH CLERK*

**26<sup>th</sup> June 2013**

### **AGENDA**

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**4. MINUTES OF PREVIOUS MEETINGS**

To agree the minutes of the meeting held on 15<sup>th</sup> May 2013 (**APPENDIX 1**)

**5. MATTERS ARISING FROM THE MINUTES – For Information Only**

To consider matters arising from the meeting held on 15<sup>th</sup> May 2013

**6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda, but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. APPOINTMENT OF A VICE CHAIRMAN**

**8. REPORT FROM COST RECOVERY WORKING PARTY**

To receive a report.

**9. FINAL INTERNAL AUDIT REPORT 2012/13 (APPENDIX 2)**

To consider actions arising from the final report

**10. EXTERNAL AUDIT BDO LLB (APPENDIX 3)**

To note the completion of the audit and issues arising from the audit

**11. RISK MANAGEMENT (APPENDIX 4)**

To consider risk management arrangements for the Council

**12. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

**The Motion:** “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

Proposed by: The Chairman

The excluded session includes minutes of the last meetings, matters arising and staffing issues including a proposed staffing review.