



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 3rd JULY 2013**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON
WEDNESDAY 15th MAY 2013**

MINUTES

PRESENT:

Cllr M Croucher (Chairman)
Cllr B Easton
Cllr D Hoskins
Cllr P Jordan
Cllr D Jerrard
Cllr J Poole

Also in attendance Cllr P Robinson, Cllr T Maroney, Cllr J Ives

37/13 CHAIRMAN'S ANNOUNCEMENTS

Cllr Croucher reminded those present about fire exits, toilets and hearing loop.

38/13 APOLOGIES FOR ABSENCE

None

39/13 DISCLOSURE OF INTERESTS

No interests were declared.

40/13 MINUTES OF PREVIOUS MEETINGS

Minutes of the meeting held on 5th March 2013 – Unanimously approved.

41/13 MATTERS ARISING FROM THE MINUTES

Minute 32/15

It was noted that Cllr Croucher will undertake the first internal audit.

42/13 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public Questions not on the Agenda

None

Questions relating to business on the Agenda.

Mr Young asked about committee paper appendices not being available. It was stated that these would be available on the website once considered by Councillors.

Mr Hall asked about the long delay in approving grants. It was stated that grant applications exceeded the budget and a process of review was needed. It was hoped to shorten the timeframe next year but this would not be before April as the Parish receives its precept then.

Meeting Reconvened

43/13 GRANT APPLICATIONS 2013/14

Cllr Jordan made a statement that following a report in the Liphook Herald last year and being reported to the monitoring officer, the case had been set aside. Cllr Jordan would not participate in the discussion on Liphook in Bloom but advised that he had no pecuniary interests.

Cllr Hoskins joined the meeting.

Councillors had a discussion on the proposed grants for 2013/14 and raised some queries on individual applications. It was felt that the request from St John's Ambulance could not be considered until the annual accounts were available.

The following grants were approved:

Bramshott & Liphook PCC	£2,000
CAB	£6,000
Liphook in Bloom	£1,700
Carnival Committee	£2,300
Royal British Legion	£250
Liphook Day Centre	£2,500
Home Start	£300
Bramshott War Memorial	£250
Liphook Football Club Storage	<u>£2,000</u>
Total	£17,300

Proposed Cllr Croucher, Seconded Cllr Hoskins Vote 5 in favour and 1 abstained.
Proposal approved.

44/13 BUDGET MONITORING

The budget monitoring statement for March 2013 was noted.

45/13 REPORT FROM COST RECOVERY WORKING PARTY

Cllr Croucher advised that the file had now been passed to the insurance company and the council was awaiting a response. A more detailed report will be provided by the Chairman of the Cost Recovery WP at the next meeting.

46/13 REPLACEMENT OF STREET LIGHTING

The proposal to replace street lighting in Liphook at the end of July was noted. Concern was expressed about the lack of detail as to where they would be located and the need to move hanging baskets from the existing posts. It was felt that detailed plans were needed.

47/13 ANNUAL ACCOUNTS 2012/13

The annual accounts were prepared for the council by DCK Beavers from the accounting system. On page 9 section 6 on pensions, a statement was shown twice and needed to be modified. On page 11 section 9 on debtors the council will need to look at monitoring this as the number had increased although the overall sum outstanding had reduced. The annual accounts were approved.

48/13 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Croucher, Seconded Cllr Poole, unanimously approved.

Chairman