



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr P J Stanley
PARISH CLERK

Tel: 01428 722988
Fax: 01428 727335
e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING ON 8 APRIL 2013

**A MEETING OF THE RECREATION COMMITTEE WAS HELD ON
MONDAY 4 FEBRUARY 2013 AT 8.00 PM IN THE HASKELL CENTRE,
MIDHURST ROAD, LIPHOOK.**

MINUTES

PRESENT: Cllr P Jordan (Chairperson), Cllr Mrs J Ives, Cllr Mrs J Kirby, Cllr Ms J Poole, Cllr P Robinson, Cllr E Trotter (Parish Councillors), Mr T Rudgard (Parish Sport & Recreation Representative), Mrs G Ring (Deputy Clerk), Mr P Terry (Head Groundsman), and 5 members of the public.

1/13 CHAIRPERSON'S ANNOUNCEMENTS

Action

Preliminaries: Mobile Phones, Exits, Toilets.

The Chairman advised that he would bring item 10 on the agenda forward to be discussed after item 7 to allow members of the public attending in relation to that item to leave once the item of business was concluded.

2/13 APOLOGIES FOR ABSENCE

Liz Hargreaves (Tennis Club)

3/13 DECLARATIONS OF INTEREST

The Chairman read the declaration. There were no Disclosable Pecuniary Interests to declare.

4/13 PUBLIC PARTICIPATION SESSION

The meeting was adjourned

Public Questions:

Mr Fitcher: How many of the vacant allotment plots have been allocated?

Deputy Clerk: Currently all of the vacant plots have are in the process of being re-let with offer letters being sent out and awaiting responses. A visit will be made to the allotments to check on the state of vacant or any unworked plots.

Cllr Robinson: Have the vacant plots been strimmed as they previously have been?

Deputy Clerk: The grounds team have been up to the site and the state of plots will be assessed when a visit is made this week.

Public Participation: To be allowed when the relevant item is reached on the agenda.

The meeting was reconvened.

5/13 MINUTES OF THE PREVIOUS MEETING

A typographical error was corrected at minute 71/12 and 75/12 to read 'Cllr Poole' not 'Pool' on both items.

RESOLVED that with the above corrections, the minutes of the meeting of 5 November 2012 were both approved as true record of the meeting.

Proposed: The Chairman **Seconded:** Cllr Robinson **Vote:** Unanimous

6/13 MATTERS ARISING FROM THE MINUTES

69/12 – Allotments Noticeboard

Cllr Robinson asked what progress had been made. The Deputy Clerk will be meeting with the Allotments representative, Mrs Haussauer, this week and can raise the issue. Mr Fitcher and Ms Dogrell (ploholders present) agreed it would be a good idea to hold a meeting. Discussion was held as to the form that the meeting should take; the impact of the increasing number of plot holders; the use of a forum to raise concerns of ploholders; the nature of the allotment visit and its purpose; the formation of a ploholders committee and its role; and the role of the Allotments Representative.

ACTION: Deputy Clerk to arrange an allotment holders forum before the allotment visit on 27 June 2013.

D.Clerk

69/12 – Allotments Drainage

Cllr Robinson asked if a site visit had been made and what action has been taken. The Deputy Clerk explained that unfortunately the Clerk had been unable to make progress as he had hoped, due to the current workload for which he had apologised. In the Clerk's absence the Deputy Clerk could not say what contact had been made. Cllr Trotter asked that with his background in land management he was involved in the site meeting with the EHDC officer.

D.Clerk

ACTION: Deputy Clerk to follow up with the Clerk

72/12 – Grass Cutting

Bohunt School have terminated their contract with us for grass cutting. This is no reflection of the service that we have provided to them. The Parish Council were not invited to tender for a new contract as it encompassed all areas of grounds maintenance not just grass cutting.

74/12 and 75/12 – Memorial/Donated Benches

It had been decided that the benches should be of the same design. Since the decision was made it has become apparent that one party has already purchased their bench and therefore they will now be of differing designs.

7/13 REPORTS

Parish Sport and Recreation Representative (Mr T Rudgard)

Mr Rudgard outlined the key areas of his report (copy in minute book). Bohunt School are doing well with refurbishment to their facilities including the Sports Hall and Squash courts. The Bohunt Centre Management Committee has now ceased to exist as the funding is now only provided by EHDC through a Service Level Agreement. Mr Rudgard felt that the PC should speak with Mike O'Mahoney at EHDC to ask for Parish

representation on any committee that is formed with regard to Bohunt Centre to ensure that the needs of the Parish are met. All sports clubs are currently doing well. Mr Rudgard has provided a report on sport as part of the Parish Plan. He also encouraged members to attend a meeting organised by the Get Active Partnership on 19th February to consider the sporting legacy for East Hampshire. Cllr Jordan will attend on behalf of the Parish Council. Sports clubs to be encouraged to attend as may provide an opportunity to address the need for facilities locally.

PJ

ACTION: Deputy Clerk to circulate information to sports clubs.

D.Clerk

Clerk's Report

In the absence of the Clerk, Mr Terry (Head Grounds man) reported on the current work of the ground staff. Much time has been spent in Radford Park with many favourable comments regarding the appearance. Radford Park is in the conservation area, so the Aboricultural Officer from EHDC will be asked to make a site visit to discuss the work which the team wish to undertake as it requires permission to carry out tree work. Currently photographs are being used to provide evidence of trees which are dead, diseased, dangerous or dying to enable work to be carried out. Work continues to maintain the football pitch.

8/13 USE OF POLYTUNNELS AT THE ALLOTMENTS

The Chairman outlined the current permitted sizes for structures at the allotments. Ms Dogrell was invited to speak on her request and explained the difficulties faced on the site such as how the very changeable weather now experienced affects the growing season and how she had been addressing those such as the use of raised beds. She stated that the size permitted was too small and other sites such as Headley and Liss which permitted larger tunnels. Discussion was held as to the effect of the wind on larger polytunnels and the site; water run-off; drainage; the need for structures to be temporary and how they would be secured; the need to consult with all ploholders as any decision would affect them all; how a plot holders committee would be useful in raising and discussing matters such as this; the need to conduct further research before making a policy decision.

ACTION: Deputy Clerk to contact other Parish Council's locally to find out their permitted sizes of polytunnel. A forum to be arranged to consult with plot holders on the issue.

D.Clerk

9/13 SITING OF STORAGE FOR GOAL POSTS

The site previously agreed by the committee was unsuitable due to inspection covers being located there. Mr Terry, Mr Bowley and Cllr Jordan have made a site visit and consider that there is only one feasible location. This would be between the boundary hedge and the Junior Pitch. The height of the hedge would shield it from view of neighbouring properties. Mr Terry confirmed that it was far enough away from the older children's play area not to impact on phase two of the play park modernisation. Drainage in the area was raised, however Mr Terry and Mr Powers (Liphook Utd.) were confident that the area drained sufficiently well to site the container there. Mr Powers stated that this was the football club's preferred location for the container. The container could not be sited until the ground had dried sufficiently to allow for delivery without damage to the recreation ground.

RESOLVED that with the same caveats as before the football club place their storage container at the location by the boundary hedge.

Proposed: The Chairman **Seconded:** Cllr Robinson **Vote:** Unanimous

10/13 BUDGET MONITORING

The financial reports was considered. It was noted that it was not a phased budgets and comparisons were against the annual budget.

11/13 RECREATION BUDGET 2013/14

The budget had been agreed for precept purposes, but detailed aspects within it could be altered. The Chairman drew attention to the following areas which had been changed:

Play Equipment Maintenance – reduced as new equipment therefore less maintenance required.

Radford Park Maintenance – The projected actual is very low, however kept at current budget to reflect project aspirations.

Litter Picking – Increased by £1,000 to give scope to address litter in the other areas of the Parish.

Equipment Maintenance – reduced from £3,000 to £2,000.

Vehicle Fuel – reduced to £1,500 due to loss of grass cutting contract.

Poop Scoop Empty – Increased due to large rise in costs. Our contractors price is consistent with other contractors. This price is fixed for three years from 1/1/13.

Bohunt Grass Cutting – At £0 as we are no longer carrying out this contract.

Salaries – Altered as a consequence of the Head Grounds man role being a job share with the Caretaker at the Millennium Centre. The costs for hours have been proportioned accordingly.

RESOLVED that the budget for presented for 2013/14 be accepted.

Proposed: The Chairman **Seconded:** Cllr Trotter **Vote:** Unanimous

12/13 RADFORD PARK WORKING PARTY

Cllr Robinson outlined the purpose of the working party

- Identifying the best use of reclaimed land
- Identifying the maintenance time required
- Identifying mature trees that would need to be removed to open up the canopy and allow replanting for biodiversity
- Considering how Radford Park could be used
- The resources required to implement the work

Wish to co-opt from various agencies including River Wey trust, Liphook In Bloom, Hampshire and Isle of Wight Wildlife Trust and East Hampshire District Council. Young people of the village would be encourage to become involved. This could include Duke of Edinburgh Award Scheme volunteers and work with the Infant and Junior Schools Discussion was held on the composition of the working party. **PJ**

RESOLVED that the members of the working party would comprise Cllr Ives, Cllr Jordan, Cllr Kirby, Cllr Robinson, Cllr Trotter Mr Paul Johnson (Liphook In Bloom), Dr Mike Evans (Parish Tree Warden), A representative of the River Wey Trust, either Mr Peter Terry or Mr Rick Bowley (Ground staff). EHDC and Hampshire and Isle of Wight Wildlife Trust to be contacted to invite them to be involved.

Proposed: The Chairman **Seconded:** Cllr Robinson **Vote:** Unanimous

13/13 TENNIS CLUB LEASE

The Clerk had worked with the Tennis Club to prepare a new lease. The demise had been altered to provide clarity on the boundaries.

RESOLVED that the lease was accepted as presented.

Proposed: The Chairman **Seconded:** Cllr Poole **Vote:** Unanimous

Clerk

14/13 BUSINESS NOT ON THE AGNEDA

Cllr Robinson requested that an additional item regarding the skate park be discussed

RESOLVED that the additional item could be raised.

Proposed: The Chairman **Seconded:** Cllr Ives **Vote:** Unanimous

Cllr Robinson raised concerns locally that the skate park as it stands is deemed to be inadequate compared to other facilities locally. Mr Robin Young and Dr John Tough had been communicating with young people of the village who were keen to raise funds to improve existing facilities. Discussion was held on the composition of the existing working party; a proposed meeting with the young people to identify the requirements; and the frame work of the shelter currently in position, its removal and the timeframe for doing so.

The Chairman returned to the item on the Recreation Budget for 2013/14 (Minute 11/13) as the replacement of equipment should have been raised as part of this item.

The Chairman outlined the difficulties of some of the aging equipment which no longer met the Parish Council's needs. The tractor and large roller could be replaced by a smaller roller (£580) and tipping trailer (£1,400) which could be attached to the John Deere tractor. This would also require a hydraulic attachment (£200) to do so. This would be paid for by capital funds for equipment replacement. The sale of the old equipment was discussed.

RESOLVED: That a roller, tipping trailer and hydraulic platform for the John Deere tractor be purchased and the old tractor and trailer be disposed of, preferably by sale of the items.

Proposed: The Chairman **Seconded:** Cllr Trotter **Vote:** Unanimous

The meeting closed at 9.43 pm.

Signed:

Chairperson