



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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HAMPSHIRE GU30 7TN

## To all Parish Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 29<sup>th</sup> APRIL 2013**

*Members of the press and public are welcome to attend the meeting and are encouraged to do so.*

### Extract of standing orders

The period of time which is designated for public participation shall not exceed 15 minutes except at the discretion of the Chairman. A person should raise their hand when wishing to speak and will be asked to state their name for the record. If declining to give their name they will be referred to generically in the minutes. The meeting shall not exceed a period of 2.5 hours except at the discretion of the Chairman.

*P STANLEY*  
PARISH CLERK

23<sup>th</sup> April 2013

## AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS AND STATEMENT
2. APOLOGIES FOR ABSENCE
3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which

you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**4. MINUTES OF LAST MEETING**

To approve and sign the Minutes of the meeting held on 25th March 2013 –  
**(APPENDIX 1)**

**5. MATTERS ARISING**

To consider matters arising from the meeting held on 25<sup>th</sup> March 2013.

**6. PUBLIC PARTICIPATION SESSION**

**Adjournment of the meeting for public questions.**

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

**Meeting re-convened**

**7. REPORTS FROM DISTRICT / COUNTY COUNCILLORS**

Cllr Ferris Cowper – County Council

Cllr Angela Glass, Cllr Bill Moulard, Cllr Lynn Ashton – East Hants District Council

**8. TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE**

**To receive a schedule of accounts paid in March 2013 (APPENDIX 2)**

To approve the accounts for March 2013. Queries should be raised with the Clerk in advance of the meeting as it may not be possible to answer questions at the meeting without the financial records.

**9. MINUTES OF COMMITTEE MEETINGS**

To accept the minutes of committee meetings and feedback from committee Chairmen

Planning Committee

Minutes 11<sup>th</sup> March 2013 (**APPENDIX 3**)

Draft minutes 15<sup>th</sup> April 2013 (**APPENDIX 4**)

LMC Committee

Minutes 14<sup>th</sup> March 2013 (**APPENDIX 5**)

Draft minutes 11<sup>th</sup> April 2013 (**APPENDIX 6**)

Recreation Committee

Draft minutes 8<sup>th</sup> April 2013 (**APPENDIX 7**)

**10. ANNUAL RETURN 2012/13**

To approve the Annual Return Accounting Statement and Annual Governance Statement to be forwarded to our External Auditors BDO LLP by 14 May 2013.  
(**APPENDIX 8**)

**11. NEIGHBOURHOOD PLAN WORKING PARTY**

Motion

“That the Neighbourhood Plan Working Group be empowered to conduct exploratory talks with neighbouring parish councils into the feasibility of producing a Joint or Area Neighbourhood Plan as part of their current planning study.”

Proposed Cllr T Maroney

**12. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

To receive reports and possible input from outside bodies.

**13. PUBLIC TOILETS ATTACHED TO THE HASKELL CENTRE**

Motion

“If the toilets attached to the Haskell Centre belong to BLPC, it is proposed that due to increased vandalism & inappropriate use of the public toilets, which causes an expense to the Council, that the Council adopt the “pay-to-use” system which is in place in Petersfield. This is a 20p per use toilet”

Proposed Cllr D Hoskins

**14. VENUE FOR FUTURE PUBLIC MEETINGS**

Motion

“Due to the small numbers of public attending our meetings, that future meetings take place at the Haskell Centre rather than the Peak Centre.”

Proposed Cllr D Hoskins