



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE  
NEXT MEETING ON 10 JANUARY 2013**

**A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT  
COMMITTEE WAS HELD ON THURSDAY 6 DECEMBER 2012 AT 8.00 PM  
IN THE CANADA ROOM AT LIPHOOK MILLENNIUM CENTRE,  
ONTARION WAY, LIPHOOK.**

## MINUTES

**PRESENT:** Cllr P Robinson(Chairman), Cllr Mrs B Easton, Cllr Ms J Poole, (Parish Councillors).  
Mrs G Kirkpatrick, Mr T Pate, Mr K Stephenson (Co-opted members). Cllr J Ives (In attendance). Mrs  
G Ring (Deputy Clerk).

- 93/12 CHAIRPERSON'S ANNOUNCEMENTS** **Action**  
Preliminaries: Exits, toilets, the chairman for the meeting
- 94/12 APOLOGIES FOR ABSENCE**  
Cllr M Croucher, Cllr Mrs D Hoskins, Mrs J Laver, Mrs N Sosin.
- 95/12 DECLARATIONS OF INTEREST**  
The Chairman read out the declaration. There were no Disclosable Pecuniary Interests to  
declare.
- 96/12 PUBLIC PARTICIPATION SESSION**  
**Public Questions:** None  
**Public Participation:** None
- 97/12 LIPHOOK MILLENNIUM CENTRE EVENTS 2013**  
The Deputy Clerk outlined the events currently booked for 2013 through Hog the  
Limelight and explained the need for volunteers to help with the next event on 11 January.  
Cllr Mrs Easton volunteered to provide food for the performers and to assist on the night.  
All members of the committee were asked to consider whether they could help with the **BE**  
event. The Deputy Clerk explained the other Hog The Limelight booking is a children's  
event in February half term. Discussion was held on the marketing and publicity of the  
events, the nature and timing of publicity, the need for fliers and use of liphook.co.uk to

publicise the event. The Deputy Clerk outlined what marketing and publicity has already been done.

**ACTION:** Deputy Clerk to contact the editor of liphook.co.uk to ask if we could have a publicity banner on the front page of the site similar to the one currently showing for LAMPS.

**D.Clerk**

Discussion was held on the different type of events that could be held at the centre in future; the associated costs; and the capacity to do these. Suggestions included simulcasts of opera, ballet or National Theatre performances such as those shown at Haslemere Hall and Farnham Maltings; showing of classic films such as Gone With The Wind, Out of Africa and Singing in The Rain; booking of table-top type sales such as indoor markets/car boots, antiques fairs, book fairs and other events organised by hirers; children's shows such as puppet theatre and music events. The issue of staff cover was raised including the cost of staffing; use of volunteers and developing the role of the volunteer at the centre; the need for specific tasks not open general recruitment; successful ways of obtaining volunteer help. Discussion was held on the financial performance of previous events; use of box office splits which have a guarantee and flat fee payments to acts; hire of the hall for events by outside groups who keep the takings to cover their costs.

**ACTION:** A meeting of the Marketing & Events sub-committee to be convened to explore possibilities and ideas for future events at the Liphook Millennium Centre which can be presented to the whole committee.

**D.Clerk**

#### **98/12 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

**The motion:** "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted".

As no members of the press or public were present, the motion was withdrawn.

Signed:

Chairperson