



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON 4th FEBRUARY 2013**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 8.00
PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON
MONDAY 5th NOVEMBER 2012**

MINUTES

PRESENT:

Cllr P Robinson

Cllr P Jordan

Cllr J Poole

64/12 CHAIRMAN'S ANNOUNCEMENTS

The chairman advised he would be taking the items in a different order so that members of the public present for specific items could leave the meeting after their item if they wished.

It was also agreed that members of the public could ask questions about items on the agenda when that item was discussed by the committee.

65/12 APOLOGIES FOR ABSENCE

Mr Tony Rudgard

66/12 DECLARATIONS OF INTEREST

The declaration was read out by the Chairman. No interests were declared.

Meeting Adjourned

67/12 PUBLIC PARTICIPATION SESSION

Public Questions – Items not on the agenda

Thanks were express to the person who voluntarily cleared up items including fireworks after the bonfire at Radford Park, although the person was unknown to the Council.

Public Questions – Items on the agenda

To be considered when the item is discussed by the Council.

Meeting Reconvened

68/12 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 26th September 2012.

Proposed Cllr Jordan, Seconded Cllr Robinson, Unanimously approved.

69/12 MATTERS ARISING FROM THE MINUTES

Memorial Bench

It was confirmed that the site had been agreed at Fletchers field following the removal of the old bench and that Mrs Walters was aware of this.

Parish Website

The Parish Website is now fully operational and all agendas and minutes are now available.

Drainage at the Allotments

The Clerk reported that there had been limited progress but he now had a named officer at EHDC who may be able to offer advice free of charge. It was agreed that a report will be presented at the next meeting in February 2013.

John Lawson Circus

The clerk confirmed that he had been in contact with the circus and confirmed that there were no animals involved in the circus performance.

Liphook Carnival

It was felt that the village green had been left in a good condition following the carnival.

Radford Park

It was reported that the clean-up after the bonfire had been very good.

Routine maintenance was being carried out on trees by the grounds team. Any trees that need removal will first need the approval of EHDC. The volunteers had now completed the work on the bank overlooking the car park and thanks were expressed for undertaking this work.

Allotment Notice Board

A notice had been placed on the allotment board informing plot holders of the proposals for splitting plots as they become available. The suggestion of having an allotment holder's forum was again discussed. It was felt this should not be something organised by the Committee, but by the plot holders themselves.

70/12 REPORTS

The Sports and Recreation Report provided by Tony Rudgard was provided to Councillors and members of the public present (copy in minute book). Thanks were expressed for the usual thorough report. It was noted that sports clubs were being consulted as part of the preparation of the Parish Plan. This plan will be subject to wider public consultation early next year.

71/12 TENNIS CLUB LEASE

Councillors considered the proposed new lease between the Parish Council and the Tennis Club. This had been drafted following a meeting between the Clerk and representatives from the Club. The plan is for the lease to become operational from 1 January 2013. This will allow the club to seek funding for improvements to the facilities. The lease will be the same length as the one it replaced running until May 2036. The demise had been redrawn to include areas for additional run off, and also the inclusion of the clubhouse.

Proposed Cllr Jordan, Seconded Cllr Pool. Lease unanimously approved.

72/12 BUDGET MONITORING & PLANNING

The clerk explained that the annex showed the current year budget, expenditure to date as at October 2012 and projected outturn. It also included some early provisional budget figures. Cllr Robinson advised that the budget should also make provision for replacement steps at Locke Road, Roof Repair to the Works Building and the cost of any Capital Equipment. An Extraordinary meeting will be scheduled so that the final budget can be approved.

73/12 REVIEW OF GRASS CUTTING IN THE AREA

The Chairman reminded those present that the contract with EHDC had terminated in April and there had been a lot of complaints at that time about the standard of grass cutting in the area. The new contract was for 9 cuts per year between March and October. It was felt that recently the standard of cutting had improved and the last cut had been excellent. This was also confirmed by some members of public present. It was noted that Pete Terry was conducting an audit of grass-cutting to ensure all areas are being maintained and to check the quality of the work. It was agreed that the Clerk send a letter to Katie Ennis at EHDC thanking her for the good quality of work and restating our wish to work with her to ensure the quality of work is maintained.

74/12 DONATION OF A BENCH BY SOUTH DOWNS GOSPEL HALL TRUST

The possible donation of a bench was discussed. The question of where the bench could be sited was also discussed. It was suggested that additional benches at the Recreation ground would be useful. It was agreed that the donation of a bench by the South Downs Gospel Hall Trust be approved subject to several conditions. The design of the bench must be robust and securely held to the ground. Any serious damage would result in the bench being removed unless the trust paid for the repairs. The wording of any dedication would need to be approved by the council in advance.

Proposed Cllr Robinson, Seconded Cllr Poole, unanimously approved.

75/12 DONATION OF A BENCH MR & MRS KINCH

The request to site a bench in memory of Mary & Charlie Kinch was considered. In view of the discussion in the previous item, it was felt that the bench could also be sited at the Recreation Ground. It was agreed that design etc. should be agreed by the Council in advance. It was also felt that this and the other new bench should be similar in design. It was agreed that the clerk would invite Mr Kinch to make contact with the Gospel Hall Trust to agree design of the bench.

Proposed Cllr Robinson, Seconded Cllr Pool, unanimously approved.

76/12 DATES FOR FUTURE MEETINGS

The proposed dates for meetings in 2013 was considered. Cllr Jordan was unable to attend the Recreation visit on the date specified so it was agreed the dates for the

Recreation visit and the Allotments visit be swapped over. Otherwise all dates were agreed.

77/12 RECREATION GROUND GRASS CUTTING

The chairman advised that there had been three aspects to cover following the site visit. The first was the area outside the site hut which had become cluttered with old machinery and a site for tipping grass cuttings. The old machinery, apart from the roller had now been removed. The site now needed to be cleared and compost bins placed.

The second aspect was hedging. The area at the far end of the Recreation Ground by Malthouse Meadows needed to be reduced in height. It was still unclear whether the boundary was a Council responsibility. It was suggested that the householders should be contacted about this. If the hedging is the Parish Council's responsibility then it should be trimmed to a more suitable height.

The final issue was use of the small shed beside the grass courts by the tennis club. This awaited proposals from the tennis club.

78/12 RADFORD PARK IMPROVEMENT PLAN

Cllr Robinson ran through his paper which was a proposal for the maintenance and development of the Radford Park Site. The site itself is an area of outstanding ecological significance. An action plan drawn-up in 2008 to address issues of deterioration was never implemented. It is now felt that an action plan must be implemented to cover a whole range of actions including removal of some trees and undergrowth, repair to the roof of the shed, clear grass cuttings and other trimmings and to encourage greater wildlife diversity.

It is proposed to make a presentation to the village to explain the proposals in more detail. It is further proposed that a representative from the Recreation Committee works with the Parish Clerk and the ground staff along with the Wey Valley Trust, Liphook in Bloom and "friends of Radford Park". A working plan will be developed together with a financial projection.

Councillors considered this proposal and agreed that they accept and support the proposal. A motion will be brought to the next meeting of the Parish Council. In the meantime, the general housekeeping of Radford Park will continue.

Proposed Cllr Robinson, Seconded Cllr Jordan, unanimously approved.

79/12 SITING OF STORAGE FOR GOAL POSTS

The Motion

"Further to the last meeting of the Recreation Committee, when the positioning of a container for the secure storage of goal posts and equipment belonging to the Football Club was discussed. This Council resolves to pass a motion that this facility may be positioned adjacent to the equipment shed. This facility must be funded, maintained and painted in a suitably neutral colour. The security of this storage facility is entirely the responsibility of the Football Club. Future removal of this storage facility may be requested in which case a three month notice period will be granted. All costs associated with such removal will be entirely funded by the Football Club."

The motion was discussed. It was felt that the word neutral should be changed to natural.

Proposed Cllr Robinson, Seconded Cllr Jordan, unanimously approved.

**80/12 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS
Not Required**

Meeting Concluded 9.55