



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 8.00PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 27TH FEBRUARY 2012**

MINUTES

PRESENT: Cllr B Easton (Chairman), Cllr R Evans, Cllr E Hope, Cllr D Hoskins, Cllr A James, Cllr D Jerrard, Cllr P Jordan, Cllr B Mouland, Cllr J Poole, Cllr P Robinson & Cllr J Tough

Nine members of the public were in attendance.

19/12 CHAIRMAN'S ANNOUNCEMENTS

Cllr Easton read out an announcement covering recording of the meeting, fire exits and hearing loop.

20/12 APOLOGIES FOR ABSENCE

Cllr M Croucher

21/12 DISCLOSURE OF INTERESTS

No interests were declared

22/12 UPDATE FROM THE POLICE

Sgt Paul Brommell was unable to attend and would be in attendance about every 3 months in future.

23/12 REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Cllr Angela Glass

The chairman outlined the recent work undertaken on behalf of the Parish.

Cllr Ferris Cowper

The Chairman outlined some of the main points from Cllr. Cowper's report (copy in minute book). This report had been circulated to Councillors. Items include highways, Portsmouth Road, Woolmer Lane, A3 Noise and Broadband. It was stated that grant cheque from County Councillor Devolved Grant had been paid to the Community Support Laundry and the Senior Citizens Lunch Club.

District Council

Cllr Moulard had previously circulated the Leaders Speech on the proposed budget. (copy in minute book) The increase will be 2.5% or £3.28 per year. It was noted that to speed up applications, sums up to £5000 can be paid before going to the forum .

24/12 PUBLIC PARTICIPATION SESSION

The declaration was read out by the Chairman.

Meeting was adjourned for public questions.

Public Questions – not on the Agenda.

Cllr. Jordan advised everyone present that Liphook in Bloom were looking for volunteers to help with litter picking and details would be available on the Parish website, and in the press.

Thanks were expressed on behalf of the Peak Centre to the ground staff for laying the path outside the centre.

Mr Young asked whether the Joint Core Strategy would be supported in full by the Parish Council. The Chairman advised that the parish would be making a formal response but as this is a complex area, time would be taken to carefully reflect on the proposals.

A member of the public raised a point that many of the committee agenda's and minutes are not on the website. It was reported that the website was still being developed and populated. It was planned for Parish staff to be trained so that in future agenda's and minutes could go straight onto the website once prepared. Minutes would be more delayed as standing orders require they are agreed before made public, although this may change in the future.

Questions relating to business on the Agenda.

The declaration was read out by the Chairman.

No Councillor had a prejudicial interest in business being transacted

No questions were raised.

Meeting re-convened

25/12 MINUTES OF LAST MEETING

Proposed Cllr. Jordan Seconded Cllr Poole Agreed unanimously

26/12 MATTERS ARISING

Abandon Trollies

It was reported that letters had been sent to the manager of Sainsbury's and to the head office in London. A reply was still awaited.

27/12 MINUTES OF COMMITTEE MEETINGS

Meeting of Planning Committee 20th February 2012 - Noted that meeting held but minutes not available at the time of the meeting

Extraordinary Meeting of Planning Committee 6th February 2012 – Cllr Jerrard explained this meeting was to plan a response and identify speakers at the EHDC forum. The purpose of the forum had not been fully understood at the time and was not a consultation but to ask questions. It was also only for councillors to present. Cllr Hope raised her concerns about the process. There was a lot of local concern that their views had not been properly represented. It was explained that the session was not to respond to a planning application but a forum to gather views.

Vote to adopt the approved minutes of the Planning Committee.

Proposed Cllr Robinson, Seconded Cllr Jordan - Approved unanimously

Highways, Byways and Transport Committee 23rd January 2012 – Cllr. Evans had previously given some feedback to this meeting at the last meeting.

Vote to adopt the draft minutes of the HBT Meeting

Proposed Cllr Evans, Seconded Cllr Poole – Approved unanimously

Extraordinary Meeting of Finance & Policy Committee 26th January 2012 – It was agreed that as the exempt session minutes had not been circulated to all councillors the adoption of these minutes would be deferred to the next meeting.

Meeting of Finance & Policy Committee 13th February 2012 - It was agreed that as the exempt session minutes had not been circulated to all councillors the adoption of these minutes would be deferred to the next meeting.

Meeting of Recreation Committee 6th February 2012

Vote to Adopt draft minutes of the public session only.

Proposed Cllr Evans, Seconded Cllr Easton – Approved unanimously

28/12 UPDATES FROM COMMITTEES WORKING PARTIES/ GROUP MEETINGS

Website Working Party

Cllr Easton reported a meeting was held on 8th February 2012. The site was still being developed to make it more dynamic. As reported earlier, it was accepted that not all agendas and minutes are on the site at present, partly due to the fact Parish Office staff are still to be trained on how to do this. However, all agendas and approved minutes would be input shortly and kept up to date.

Standing Orders Working Party

It was reported that a meeting of the working party was held on 16th February 2012. Standing orders are now nearly completed. Thanks were expressed to Cllr Hoskins for her work in updating the Standing Orders. Cllr Easton and Cllr Hoskins will finalise the document and there should be no need for further meetings. Councillors were urged to read the document when possible. One amendment is proposed to be considered under minute 31/12

29/12 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

Cllr Easton introduced the financial report. Following a question about the reason for three payments to DCK Beavers, the clerk advised that one was payroll, one the monthly charge for running the month end procedures, and one was for the work they did in preparing the budget. Vote to approve the monthly finance statement.

Proposed Cllr Hoskins, Seconded Cllr Jordan vote unanimously agreed

30/12 ANNUAL BUDGET AND PRECEPT 2012/13.

Cllr Hoskins introduced the report. The clerk explained the Council had already approved the overall budget and Precept. The papers showed the split of this budget between committees. There was a query about the cost of speed limiter signs that did not appear to be provided within the HBT Budget. The clerk confirmed that if payments are being made then budget provision will have been made. If this budget is within another committee, then the Council can vote through a budget virement so that the budget and payments can show against HBT Committee. If approved, the detailed budget would be copied to all Councillors and copies available for public and press to view in the Parish Office.
Vote to approve Budget

Proposed Cllr Hoskins, Seconded Cllr Easton vote 9 in favour, Cllr Mouland and Cllr James abstained

Budget and precept approved

31/12 DOG CONTROL ORDERS

The Motion

“Following the proposal approved at the Recreation Committee the Council approves the enactment of a dog control order for the Memorial Recreation Ground requiring that all dogs to be accompanied and controlled with a lead and that all dog poo to be removed to dog poo bins provided, subject to meeting statutory consultation and public notice requirements.”

Proposed Cllr Easton

Cllr Easton explained that problems of dog fouling had been raised at the last Parish meeting and at the Recreation Committee where it was referred to this meeting. It was explained that dog control orders had replace bylaws as the best solution to this problem. Discussion centred on what the control order would involve, would it cover just the memorial ground or

include the village green and how it would be policed. It was confirmed that this motion was to agree that work commence to go through the statutory requirements in establishing a dog control order that would allow the wording to be agreed and members of the public be consulted.

Motion Proposed Cllr Easton, Seconded Cllr Jordan, vote 10 for, one abstain, motion carried.

32/12 AMENDMENTS TO STANDING ORDERS

Section 3.4 - The proposed amendments to the standing orders provided for the clerk to have spending powers on behalf of the council up to £1,000 per order (copy in minute book)

Proposed Cllr Easton, Seconded Cllr Jordan, vote unanimously agreed.

The proposal was to reflect that the LMC bank income directly rather than via the Parish Office (copy in minute book)

Section 9.61 - Proposed amendment to the wording “at regular” replaced by “The”

Proposed Cllr Poole, Seconded Cllr Hoskins agreed unanimously

Section 9.62 – Proposed amendment to the wording delete “at regular intervals”

Proposed Cllr Mouland, Seconded Cllr Hoskins agreed unanimously

Vote for changes to section 9.61 and 9.62 as amended

Proposed Cllr Hoskins, Seconded Cllr Easton, vote agreed unanimously

33/12 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

It was proposed that the item on the excluded agenda “Public Opening Hours at the Parish Office (Haskell Centre) be heard in public.

Proposed Cllr Mouland, Seconded Cllr Jerrard, vote 5 for and 5 against, 1 abstain. Chairman’s casting vote motion not approve.

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

Proposed by: Cllr Easton

Seconded by: Cllr James

Motion was passed unanimously