



# **BRAMSHOTT & LIPHOOK PARISH COUNCIL**

www.bramshottandliphook-pc.gov.uk

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**THE PARISH OFFICE**  
**HASKELL CENTRE**  
**MIDHURST ROAD**  
**LIPHOOK**  
**HAMPSHIRE GU30 7TN**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL  
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 8.00PM IN  
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
MONDAY 13<sup>TH</sup> FEBRUARY 2012**

## **MINUTES**

**PRESENT:** Cllr M Croucher (Chairman), Cllr B Easton, Cllr E Hope, Cllr D Hoskins, Cllr D Jerrard, Cllr J Poole.

Also present, Cllr P Jordan

### **13/12 CHAIRMAN'S ANNOUNCEMENTS**

Cllr Croucher read out an announcement covering recording of the meeting, fire exits and hearing loop.

### **14/12 APOLOGIES FOR ABSENCE**

Cllr R Evans

### **15/12 DISCLOSURE OF INTERESTS**

No interests disclosed.

### **16/12 MINUTES OF PREVIOUS MEETINGS**

Minutes of the extraordinary meeting held on 13<sup>th</sup> February 2012.  
Proposed Cllr Hoskins, Seconded Cllr Poole. Unanimously approved

### **17/12 PUBLIC PARTICIPATION SESSION**

#### **Public Questions not on the Agenda**

A request was made for financial support to help Age Concern hold a tea party as part of the Diamond Jubilee Celebrations. It was suggested that the grant application form be completed

but support was unlikely as the Parish Council was organising its own projects to mark the occasion.

**Questions relating to business on the Agenda.**

The declaration was read out by the Chairman.

There were no questions

**18/12 TRAINING ON THE COUNCILS ELECTRONIC PAYMENTS SYSTEM**

Cllr Croucher explained that the Parish Council now had the facility to operate an electronic payments system. However, there was a lack of knowledge of how the system operated. The bank was able to offer a one day training courses at a cost of £300 net of VAT. The four current cheque signatories could attend the training and then cascade as necessary. Following a vote, the funding was agreed with Cllr Easton abstaining.

**19/12 BUDGET & PRECEPT 2012/13**

It was reported that the budget and precept was approved at the last full council and this had now been forwarded to EHDC. The next stage is to completed the detailed budgets for each service. A paper showing the income and expenditure for by committee was circulated. It was agreed that the detailed budget would be presented to the next full Council meeting on 27<sup>th</sup> February 2012.

Proposed Cllr Hoskins Seconded Cllr Poole Agreed unanimously.

**20/12 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

Proposed Cllr Croucher Seconded Cllr Jerrard Agreed unanimously

