



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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**AN EXTRAORDINARY MEETING OF BRAMSHOTT & LIPHOOK
PARISH COUNCIL FINANCE AND POLICY COMMITTEE TOOK
PLACE AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD,
LIPHOOK ON THURSDAY 26th JANUARY 2012**

MINUTES

PRESENT: Cllr M Croucher (Chairman), Cllr B Easton, Cllr R Evans, Cllr E Hope, Cllr D Hoskins, Cllr J Poole.

Also present, Cllr P Jordan

01/12 CHAIRMAN'S ANNOUNCEMENTS

Cllr Croucher read out an announcement covering recording of the meeting, fire exits and hearing loop.

02/12 APOLOGIES FOR ABSENCE

All Councillors were present

03/12 DISCLOSURE OF INTERESTS

No interests disclosed.

04/12 MINUTES OF PREVIOUS MEETINGS

Minutes of the meeting held on 5th December 2011
Proposed Cllr Croucher, Seconded Cllr Easton
Minutes Approved.

05/12 PUBLIC PARTICIPATION SESSION

No members of the public or press were in attendance

06/12 BUDGET & PRECEPT 2012/13

Cllr Jordan was invited to take Cllrs through the budget figures and methodology. It was noted that DCK Beavers had advised that the budget should be produced within the Omega Software and this was the method used to produce the budget. Key assumptions concerning budget preparation were explained covering Salary costs, Rates, Insurance, HR Support, Millennium Hall net costs and Capital Projects (copy in minute book)

The proposed budget and precept was £216,224 an increase on last year budget of 6.4% and on a band D property of 4.9%. The lower Band D increase is due to a higher tax base in 2012/13.

The impact of waiving booking charges for room hire at the Millennium Centre was a point of concern. It was agreed that in future, all waiving of fees would be treated as a grant and charged to the F&P budget with a corresponding payment to the Millennium Centre. This would not affect the overall Parish Budget, but would give a truer picture of the grants paid and the financial performance of the LMC.

It was agreed that the budget would be recommended to the Full Council for approval.

07/12 WAYLEAVE NUMBER 31/406

It was noted that 1 Church Cottage, had been given planning permission to move the location of its porch. The porch is located on Parish land which was purchased long after the house was first built. As this proposal does not involve any encroachment, but simply a relocation, it was agreed that subject to the owner of the property picking up any legal costs associated with the change, that permission is granted.

08/12 STORAGE AND GENERAL UPKEEP AT THE HASKELL CENTRE

The Motion “To agree to the installation of shelving in the storage area on the 1st floor and to the repair of faulty radiators and other items as identified”

It was agreed that storage and access to files can be a problem and that public files need to kept for a set period and available to inspection by the public and any regulators. The storage area on the first floor needed urgent attention but this could not happen until shelving was installed. In addition, there were some maintenance issues, such as broken and leaking radiators that need attention. It was felt that this work could best be achieved by a working party.

Propose Cllr Hoskins, Seconded Cllr Poole Vote Unanimous. Motion agreed.

09/12 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

No members of the public were present