



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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A MEETING OF THE VILLAGE APPRAISAL WORKING PARTY TOOK PLACE AT 8.00PM IN THE LIPHOOK MILLENIUM CENTRE, MIDHURST ROAD, LIPHOOK ON WEDNESDAY 3rd JUNE 2009

MINUTES

PRESENT WERE: P T D Jordan, M Croucher, M B Easton, J Poole (Parish Councillors),

21/09 CHAIRMAN'S ANNOUNCEMENTS

None.

22/09 APOLOGIES FOR ABSENCE

Mr L Fatcher & Mrs K Everett

23/09 MINUTES OF THE MEETING – 19 MARCH 2009

Minutes were reviewed and accepted with no changes.

24/09 MATTERS ARISING FROM THE MINUTES – 19 MARCH

None

25/09 DECLARATIONS OF INTEREST

No member declared any prejudicial or personal interest

26/09 REPORT ON DATA AGREGATION

Cllr Phil Jordan reported that the responses to “3 things you love about living in the Parish” and “3 things you hate about living in the Parish” had been completed. Following a brown paper exercise, which covered some 25% of the comments, the remainder were analysed by himself and Mrs Jane Jordan..

“3 things you would like to see changed or improved in the Parish” remains to be completed.

Decision:- All present agree to meet on the afternoon of Monday 8th June and spend some 4 hours analysing the returns. This should get a high percentage incorporated

27/09 DATA SUMMARISATION AND REPORTING

Two papers were presented to which added narrative to the data output tables, charts, graphs, pie charts etc. One sought to comment on each question (Cllr Jordan) the other was more high level.(Mrs Kate Everett) The meeting was unanimous in agreeing to adopt Kate Everett's proposal.

Decision:- Members of the Working party are invited to review the draft paper and offer proposals for amendment. It was agreed that the process was one of proposed amendments not a rewrite. Proposals are required to be with Kate Everett by Wednesday 10th June.

28/09 TIMETABLE FOR REPORTING

The timetable was agreed to be as follows:-

Wednesday 10th June.....comments to Kate Everett. -ALL

Proposed draft report issued by e-mail by Wednesday 24th June -KATE EVERETT

Proof reading amendment back with Kate Everett by Tuesday 7th July -ALL

Final paper available for Wednesday 15th July- KATE EVERETT

Present at Council Meeting Monday 27th July- copy to every Councillor with the agenda

It is proposed that the Parish Council approves placing the report on the Parish Council web-site and to the printing of a number of copies for review at the Parish Office.

29/09 PARISH PLAN

It is hoped that the survey exercise would encourage a small group of parishioners, motivated and supported by the Parish Council, to come together to develop a Parish Plan using this prime data as a starting point for further evaluation of Parish needs and desires. Such Parish Plans had now been prepared successfully and to the benefit of many Parishes across the District and County.

Decision. Proposed that the Parish Council commence progress towards establishing a Parish Plan team within the Parish.

20/09 DATE OF NEXT MEETING

A date for the next meeting has not been set as this is dependent of the time taken to complete the next phase of work.

CONCLUSION – This concluded the business of the meeting

Confirmed at the meeting held on

Signed

Chairman