



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
HASKELL CENTRE
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HAMPSHIRE GU30 7TN

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 27 JUNE 2011

A S R GROVES
PARISH CLERK

21 June 2011

A G E N D A

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

3. MINUTES OF PARISH COUNCIL MEETINGS

Annual Meeting – 16 May 2011.
Extraordinary Meeting – 13 June 2011.

4. MATTERS ARISING FROM THE MINUTES OF PARISH COUNCIL MEETINGS

Annual Meeting – 16 May 2011.
Extraordinary Meeting – 13 June 2011.

5. DECLARATIONS OF INTEREST

Members are reminded of their responsibility to declare the existence and nature of any personal or prejudicial interest which they may have in any item of business on the agenda no later than when that item is reached and, subject to certain provisions in the Local Authorities (Model Code of Conduct) Order 2007 No. 1159, to leave the meeting prior to discussion and voting on the item.

6. TO RECEIVE THE MINUTES OF COMMITTEES AND MINUTES/NOTES OF WORKING PARTIES/ GROUP MEETINGS

Liphook Millennium Centre Management Committee (LMCMC) – 19 May 2011.
Finance & Policy (F&P) Committee - 6 June, 9 June 2011.
Highways, Byways, and Transport (H,B&T) Committee – 13 June 2011.

Planning Committee - 23 May, 20 June 2011.
Website Working Party - 3 June 2011.
Annual Return Working Party - 16 May, 15 June 2011.

7. TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

8. PUBLIC PARTICIPATION SESSION

Public Questions.

Adjournment of the meeting for questions with respect to items not on the agenda, restricted to 5 minutes.

Members/Public Participation (Code of Conduct, Paragraph 12 (2)).

To hear from members of the Council who have a prejudicial interest in business being transacted who exercise their right to make representations, answer questions, or give evidence.

To allow members of the public to make representations, answer questions or give evidence relating to that business.

Public Participation. To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

9. ANNUAL RETURN – YEAR ENDED 31 MARCH 2011

The Motion: “This Council approves the Annual Return for the Year ended 31 March 2011 and that it should be signed on behalf of the Council by the Chairman and the Clerk and forwarded to the Audit Commission”. (*Parish Council Minute 75/11 of 6 May 2011 refers*)

Proposed by: The Chairman

Appendix 1 - Draft Annual Return for Year Ending 31 March 2011 (as previously circulated to members for meeting on 16 May 2011)

10. APPOINTMENTS

LMCMC Co-opted members

To appoint co-opted members to the LMCMC:

Mrs J Laver	(LAMPS)
Ms J Marr	(Preservation Society)
Mrs K Murray	
Mr K Stevenson	(Scouts & Guides)
Mr R Tanner	
Dr J Tough	(Youth Club/St John Ambulance)
Mrs L Garwood*	(U3A)
Mrs D Rapley*	(Meals on Wheels/Lunch Club)

*Nominations provided by the Chairman

Planning Committee.

To consider appointing an additional member to the Planning Committee.

11. MINUTES OF PARISH COUNCIL MEETINGS

The Motion: “This Council resolves that draft minutes for all Parish Council Standing Committees, Sub-Committees, and Working Party/Group minutes or notes, are published with a “DRAFT” watermark until they are formally approved.

Proposed by: Cllr Mrs Hoskins

Appendix 2 – Notes to support the motion; Cllr Mrs Hoskins

12. PARISH COUNCIL WORKING PARTIES

Website Working Party

To appoint Cllr D Jerrard to the Website Working Party.

To receive and agree the Terms of Reference (TOR) for the Working Party.

(TOR not yet received from Cllr Jerrard)

Standing Orders Working Party

The Motion: “To set up a Working Party (WP) to develop a new set of Standing Orders based on the latest version of the new NALC Standing Orders. The Chairman of the WP is to be Cllr Hoskins together with two other nominated Councillors. The WP will report to the full council with its recommendations at the September meeting or earlier if possible.”

Proposed by: Cllr Croucher

Members-Officer Protocol Working Party

The Motion: “To set up a Working Party (WP) to develop a Member – Officer Protocol based on the December 2009 LAIS 1265.1 Document, or the latest version if it has been superseded. The Chairman of the WP is to be Cllr Croucher together with two other nominated Councillors. The WP will report to the full council with its recommendations at the September meeting or earlier if possible.”

Proposed by: Cllr Croucher

13. REPORTS/REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Citizens Advice Bureau Meeting – 17 May 2011. Cllr Croucher.

Community Tasking and Co-ordinating Group Meeting - 18 May 2011. Cllr Mrs Hope.

Parish Plan Steering Group Meeting - 25 May 2011. Cllr Ms Poole.

EHAPTC Meeting - 15 June 2011. Cllr Mrs Hope; **See Appendix 3.**

Community Magazine Meeting – 15 June 2011. Cllr Mouland.

14. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “This Council resolves to exclude members of the public and the press during the consideration of the following items, as it is likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public were to be present during that item there would be disclosure of exempt information as specified in Paragraph 3 and 4 of Part 1 of Schedule 12A (as amended) to the Local Government Act 1972”.

Proposed by: The Chairman

Exempt Session Agenda – 27 June 2011

Minutes/Matters Arising; Exempt Session of Extraordinary Meeting of the Parish Council - 13 June 2011.

Minutes of the Exempt Session; LMCMC Committee Meeting - 19 May 2011.