



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
HASKELL CENTRE
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YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 8.00PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 19 SEPTEMBER 2011

A S R GROVES
PARISH CLERK

13 September 2011

A G E N D A

1. CHAIRMAN'S ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST

Members are reminded of their responsibility to declare the existence and nature of any personal or prejudicial interest which they may have in any item of business on the agenda no later than when that item is reached and, subject to certain provisions in the Local Authorities (Model Code of Conduct) Order 2007 No. 1159, to leave the meeting prior to discussion and voting on the item.

4. MINUTES OF PARISH COUNCIL MEETING – 25 JULY 2011
5. MATTERS ARISING FROM THE MINUTES – 25 JULY 2011
6. TO RECEIVE THE MINUTES OF COMMITTEES AND MINUTES/NOTES OF WORKING PARTIES/ GROUP MEETINGS

Planning Committee - 22 August 2011

Finance & Policy (F&P) Committee - 11 July and 12 September 2011

Recreation Committee – 5 September 2011

Liphook Millennium Centre Management Committee (LMCMC) – 15 September 2011

Website Working Party - 10 August 2011 (**Appendix 1 – Notes of the Meeting**)

Standing Orders Working Party - 4 August 2011

Accounts and Annual Return Working Party (Dates not provided)

7. TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

8. PUBLIC PARTICIPATION SESSION

Public Questions.

Adjournment of the meeting for questions with respect to items not on the agenda, restricted to 5 minutes.

Members/Public Participation (Code of Conduct, Paragraph 12 (2)).

To hear from members of the Council who have a prejudicial interest in business being transacted who exercise their right to make representations, answer questions, or give evidence.

To allow members of the public to make representations, answer questions or give evidence relating to that business.

Public Participation. To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

9. ANNUAL RETURN – YEAR ENDED 31 MARCH 2011

To agree the Annual Return for the Year ended 31 March 2011 and that it should be signed on behalf of the Council by the Chairman and the Clerk, and forwarded to the Audit Commission.

(Draft Annual Return for Year Ending 31 March 2011 as previously circulated to all members for the meeting on 16 May 2011)

10. BUDGET AND PRECEPT PLANNING 2012/2013

To agree the budget/precept planning programme for 2012/2013, and any parameters the Parish Council wish to give as guidance as to the level of precept and the Parish Council element of Council Tax for 2012/2013.

(Budget and Precept Planning - 2012/2013 document as previously circulated to all members)

11. APPOINTMENTS

To appoint a Parish Council representative to the Peak Centre Trust.

To appoint two or more nominated members to the Standing Orders Working Party
(Minute 93/11 of 27 June 2011 refers)

12. PARISH COUNCIL WEBSITE

The Motion: “The Parish Council will authorise the Website Working Party to instigate all necessary processes and procedures to create a new Parish Council website, using existing domain name {registered to Bramshott and Liphook Parish Council}, and secondly, as the current webmaster, Dr Tough, will not verbally relinquish passwords and information needed for full control, or enter into a contract to this effect, that the Parish Council stops using the current website forthwith.”

Proposed: Cllr Easton

13. COUNCIL AND COMMITTEE MEETINGS - AUGUST

The Motion: “This Council resolves to hold a Parish Council meeting and some committee meetings in August, annually, as set out and agreed in the Parish Council meeting programme.”

Proposed by: Cllr Hoskins

14. PUBLISHING OF INFORMATION - PARISH COUNCIL WEBSITE

The Motion: “In accordance with other local councils, such as Haslemere, with regards to the publication of costs and salaries of public servants, all staff salaries be published on the council website with immediate effect.”

Proposed by: Cllr Hoskins

The Motion: “No meeting minutes are to be placed on the Council website until they have been approved by the Committee concerned or by the full Council.”

Proposed by: Cllr Hoskins

15. ACAS PROCEDURES

The Motion: “.....”

16. OLYMPICS 2012

To consider suggestions on how the community might celebrate the Olympics 2012.

Appendix 2 – Letter from Mr P McIntyre dated 27 July 2011

17. REPORTS/REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Community Tasking and Co-ordinating Group Meeting - 18 July 2011. Cllr Croucher.

Eco-Town Standing Conference - 31 August 2011. Cllr Evans.

Community Magazine Meeting – 12 September 2011. Cllr Mouland.

18. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “This Council resolves to exclude members of the public and the press during the consideration of the following items, as it is likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public were to be present during that item there would be disclosure of exempt information as specified in paragraphs 3, 4 and 5 of Part 1 of Schedule 12A (as amended) to the Local Government Act 1972.”

Proposed by: The Chairman

Exempt Session Agenda – 19 September 2011

Minutes/Matters Arising; Exempt Session of the Parish Council – 25 July 2011.

Minutes of the Exempt Session; Recreation Committee Meeting – 5 September 2011.

Minutes of the Exempt Session; F&P Committee Meeting – 11 July and 12 September 2011.

Minutes of the Exempt Session; LCMCMC Committee Meeting – 15 September 2011.