



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr A S R GROVES
CLERK

Tel: 01428 722988

Fax: 01428 727335

email: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

A MEETING OF THE HERITAGE CENTRE WORKING PARTY TOOK PLACE AT 8.00PM IN THE LIPHOOK MILLENNIUM HALL, ONTARIO WAY, LIPHOOK, ON WEDNESDAY 9 APRIL 2008

MINUTES

PRESENT WERE: Mr M Croucher (Chairman), Mr P Jordan (Parish Councillors). Mr A Bird, Mr I Baker (Bramshott and Liphook Preservation Society) and Mr A Rudgard (Community Member)

25/08 CHAIRMAN'S ANNOUNCEMENTS

Members were reminded of the emergency exits and to switch off mobile phones.

26/08 APOLOGIES FOR ABSENCE

Mr D Murray (Councillor), Mr N Atherden, (Community member) Ms J Marr (Bramshott & Liphook Preservation Society)

27/08 MINUTES OF THE MEETING – 12 March 2008

The minutes were agreed.

28/08 MATTERS ARISING FROM THE MINUTES — 12 March 2008

With respect to item 22/08.

Parish Council funds held with respect to Millennium Centre Phase II to be discussed with Mr Groves following differing views expressed by Councillors at the Council Meeting of 31 March 2008

Child Protection requirements investigation and understanding for the operation of the Heritage Centre is ongoing

With respect to item 23/08

The paper presented by Cllr Crocher explaining the progress and project to the Parish Council at 31 March 2008 meeting was accepted on an 11-0 vote.

29/08 DECLARATIONS OF INTEREST

The Chairman referred Members to the requirement of declaration. No interests were declared.

30/08 REPORTS

Grant Funding/Administration.

Heritage Lottery Fund (aspiration £40,000)

The Working Party had the option of completing the application forms, which are applicable only until 30th June or change to the revised forms now available. After discussion it was agreed that whilst the new forms may be simpler to complete the fact that they will not be reviewed until September had its disadvantages; this, together with the need to synchronise the submission of grant application forms to other bodies, lead to the conclusion that the pre June 30th forms will be used.

Decision. Cllr Jordan and Mr A Bird will complete the Heritage Lottery application forms in draft and subject to Parish Council approval before the next meeting. The application will be in the name of the Parish Council.

Cllr Croucher will submit a resolution to the next Parish Council seeking approval that the application be in the Parish Council name

Biffa Grant (aspiration £15,000)

There is considerable uncertainty whether or not Liphook is in the “distance criteria” to be considered for this grant. However Russell Clever of Hampshire County Council strongly recommends we make an application.

Decision. Mr Tony Rudgard will complete the application in the name of Bramshott and Liphook Preservation Society by the next meeting

EHDC Community Initiative Fund (aspiration £15,000)

Decision Cllr Croucher will assist Mr Norman Atherden to complete this application by the next meeting.

County Councilors discretionary Fund (aspiration £1-2,000)

Decision. Cllr Croucher seek support from Cllr Sam James

See attached for the current funding aspiration scheme. Given the uncertainty of grant receipt from the bodies being approached it is essential that Parish Council monies set aside for Phase II of the Millennium Centre be investigated and agreed upon.

Decision. Cllr Croucher and Jordan to discuss the past decisions and expenditure with the Parish Clerk'

Costings and Estimates.

The more detailed costing analysis will be available for the Heritage Lottery Fund application

Equipment.

No outstanding issues

Project Management/Planning.

Decision. All agreed grant application forms to be available in draft by the next meeting.

Mr Ian Baker will provide a listing of all those societies confirming an interest in seeking deposition of approved material at the Heritage Centre or access for cataloguing.

Agreement Drafting/Consultation

On going and awaiting Cllr Murray's report on Millennium Hall requirements.

Fundraising.

Decision: Cllr Jordan to request a copy of the Income and Expenditure for accounting period 2007/08 together with a balance of funds statement to date.

31/08 NEXT MEETING

The next meeting will be on Wednesday 14 May at 8.00pm in the Millennium Centre.

CONCLUSION - Confirmed at the meeting held on 14 May 2008.

Signed
Chairman

Aspirations as April 2008

All figures £ 000's

	exl VAT	VAT	Inc VAT
Heritage Centre	23.4	4.1	27.5
Corridor	15.4	2.7	18.1
	<u>38.8</u>	<u>6.8</u>	<u>45.6</u>
Rooms Stores	22.4	3.9	26.3
	<u>61.2</u>	<u>10.7</u>	<u>71.9</u>
Equipment	11.9	2.1	14.0
	<u>73.1</u>	<u>12.8</u>	<u>85.9</u>

	Building structure (Improvements to building)	Building structure (adaptation of building)	Equipment	Assumed grant	Max available
Heritage Lottery Fund <application by PC>	No	30 Yes	8 Yes	38	50
Community Initiative Fund <application by PC>	15 Yes	Yes	Yes	15	15
Parish Council <application by PC>	5 Yes	Yes	Yes	5	5
Preservation Society <application by PreSoc>	0 Yes	7 Yes	5 Yes	12	12
Developers Contribution Not available	0	0	0	0	0
County Councillor <application by PC>	Yes	Yes	1 Yes	1	1
Biffa <application by PreSoc>	15 Yes			15	
	<u>35</u>	<u>37</u>	<u>14</u>	<u>86</u>	
	<u>72</u>		<u>14</u>	<u>86</u>	

This excludes any monies held by the Parish council for Phase II of the Millennium Hall

Currently a shortfall of £3,500. However it is possible that VAT is reclaimable.