



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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A MEETING OF THE FINANCE AND POLICY COMMITTEE WILL TAKE PLACE AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 14 FEBRUARY 2011

A S R GROVES
CLERK

8 February 2011

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. MINUTES OF THE MEETING – 6 DECEMBER 2010
4. MATTERS ARISING FROM THE MINUTES – 6 DECEMBER 2010
5. DECLARATIONS OF INTEREST

Members are reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda no later than when that item is reached and, subject to certain provisions in The Parish Councils (Model Code of Conduct) Order 2001, to leave the meeting prior to discussion and voting on the item.

6. PUBLIC PARTICIPATION SESSION

Public Questions.

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to matters of finance and policy for which the Committee have responsibility.

Members/Public Participation (Code of Conduct, Paragraph 12 (2)).

To hear from members of the Committee who have a prejudicial interest in business being transacted who exercise their right to make representations, answer questions, or give evidence.

To allow members of the public to make representations, answer questions or give evidence relating to that business.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

7. GRANT APPLICATIONS

To consider grants for:

Liphook Day Centre (Deferred – Minute 70/10 dated 6 December 2010 refers)	£3,750	(S137)
Liphook Business Initiative	£500	(S137)
Hampshire County Youth Band Association (H.C.Y.B.A)	£150	(S137)

Appendix 1 – Grant Applications

8. FINANCIAL MATTERS

End of Year Accounts. To agree the proposed transfer of funds to Earmarked Reserves (E/R) shown in priority order, and for accruals at the end of the Financial Year 2011/2012, subject to the end of year closedown of accounts and the expenditure figure as at 31 March 2011, and the advice of the Management Accountants at the End of Year Closedown:

<u>Code</u>	<u>Heading</u>	<u>Amount</u>	<u>Earmarked Reserve</u>	<u>Current Holdings</u>
5171	Tx to LMC Maint Fund	£4,000	LMC Maint Fund	£19,532
3138	Play Equipment Maintenance	£2,000 (1)	Play Park Project (New)	£5,400
3872	Transfer Rec Reserve	£2,000	Recreation Ground	£8,250
1272	Elections	£800	Elections	£9,000

(1) Together with any residue of funds available at 31 March 2011

Accruals

Audit Fees 2010/2011	£2,000	2 x Internal/1 x External Audit
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Training. To agree to fund staff Fire Training at a cost of £250.

9. TEMPORARY COVER – DEPUTY CLERK

To discuss temporary cover for the Deputy Clerk during her absence on Maternity Leave.

10. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “This Council resolves to exclude members of the public and the press during the consideration of the following items, as it is likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public were to be present during that item there would be disclosure of exempt information as specified in Paragraph 4 of Part 1 of Schedule 12A (as amended) to the Local Government Act 1972”.

Proposed by: The Chairman

Exempt Session Agenda – 14 February 2011

Exemption Minutes/Matters Arising – 6 December 2010.