



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 7 FEBRUARY 2011

MINUTES

PRESENT: Cllr N Newman (Chairman), Cllr J Austin-Olsen, Cllr Mrs A C James, Cllr P Jordan, Cllr Dr S Judge, Cllr Ms J Poole (Parish Councillors). Mr H A Rudgard (Parish Sport and Recreation Representative). Cllr G Amey (In attendance). Mr A Groves (Clerk). Four members of the public were present.

01/11 CHAIRMAN'S ANNOUNCEMENTS

Action

Preliminaries. Mobile Phones, Exits, Loop System, Toilets, Tape Machine.

02/11 APOLOGIES FOR ABSENCE

Members: None, Outside Bodies: Mr N Marr (Football Club).

03/10 MINUTES OF MEETINGS – 1 NOVEMBER 2010

For Decision: To agree the minutes of the meeting.

Proposed: The Chairman **Seconded:** Cllr Mrs James **Vote:** For: 6

Resolution: Agreed as a true and accurate record of the meeting.

Clerk

04/11 MATTERS ARISING FROM THE MINUTES – 1 NOVEMBER 2010

47/10 Radford Park. Progress of two items; reported as complete. Cllr Jordan said the Locke Road steps should be inspected because they were a health hazard.

05/11 DECLARATIONS OF INTEREST

Councillor

Existence

Nature

Cllr Jordan

Chairman of Liphook in Bloom

Personal; Item 9, Minute: 09/11

06/11 REPORTS

General Report – The Clerk

Parish Work

The Clerk reported that the grass cutting would restart, weather permitting in the first

week of April.

Recreational Areas

The Football Pitch on the Recreation Ground was holding up well. The programme for the annual re-furbishment work would be organised to start as soon as the football season finished. It would consist of the normal verti-draining, repair work, seeding, and fertilising.

Radford Park.

Nothing to report. A proposal to train up the ground staff to be able identify any damage and risks that trees on Parish Council property might pose, was to be presented to the next meeting, once the options and costs had been studied.

Parish Council Sport and Recreation Representative – Mr Rudgard

The Clerk confirmed that a copy of the report had been circulated to members (See Appendix 1). Mr Rudgard highlighted the success of Liphook United Football Club who had won the semi-finals at Overton on Saturday. The whole football season might be delayed due to match schedules, which could impact on the refurbishment of the Recreation Ground and use of facilities at Bohunt School. Mr Rudgard referred to the NE Sports Study. EHDC had just reported that the District wide approach was being reviewed, and the report might take a bit longer. It was important that the future needs were included in the strategy. A report had been received on the Olympic Games 2012. Options were to have a large jamboree or for clubs to organise their own events. The Chairman thanked Mr Rudgard.

07/11 PUBLIC PARTICIPATION SESSION

Public Questions. Meeting was adjourned; None.

Members/Public Participation (Code of Conduct, Paragraph 12 (2)). None.

Public Participation. The Chairman invited questions on the play park.

Helen Millard. We have a list of questions about the play park (The list was submitted and a lengthy discussion followed about and around matters relating to the questions and the project).

1. Is all the funding in place now in order to complete PHASE 1? Is £70k the figure that Chris is working to?

The Chairman. No. £70K is the figure that he is working to, as set out in Minute 116/10 of the Parish Council Minutes of 27 September 2010. (Cllr Mrs James proposed that the definition of the project was the refurbishment of the children's play park area).

2. When does the process for extra fundraising commence?

The Chairman. After the final design presentation and costings.

3. Why are we waiting until April for a "formal plan". Is this is to accommodate councillors seeing the plan? if so, is it possible for the meeting to be brought forward?

The Chairman. Happy to look at bringing the meeting forward.

4. Please could we have a date as to work will begin on the play park?

The Chairman. As soon as possible. We will work on an aspiration to have as much of the funding bids together by end of March.

5. When do application's for extra funding close? What's the deadline?

The Chairman. Open ended question.

6. Are you working to £70K budget. Is the £70k flexible?

The Chairman. Discussed already.

7. When is phase 2 starting? Where is the extra money for phase 2 coming from?

The Chairman. Logically as soon as Phase 1 completed.

8. Could you outline what you want the parishioners to do now? What can we get on with in order to move things along?

The Chairman. Fundraising; £30K and £12 available from the Parish and earmarked reserves and funding from this year. Do not know what it will cost.

The meeting was re-convened.

08/11 PLAY PARK REFURBISHMENT PROJECT

Members considered the report on the Play park refurbishment project. Cllr Jordan raised the issue of cost.

Discussion: Bringing the meeting forward, the nature of the specific requirements, and the need for further consultation. Mr Dixon, at the request of the Chairman, advised that only a demonstration of the design was required, not formal public consultation, with the design available for viewing by the public. Mr Dixon made reference to adapting the design to meet as many of the specific requirements as possible.

For Decision: Report recommendations as amended.

Proposed: The Chairman **Seconded:** Cllr Ms Poole **Vote:** 6

Resolutions: Kompan were to produce a formal design with costings for consideration at an Extraordinary Meeting of the Recreation Committee. The specific requirements were those set out at paragraph 2 a-d which was the feedback that had been received.

Clerk

09/11 RADFORD PARK SITE HUT/LAND

The Chairman referred to the report recommendations; the non-feasibility of making a planning application, and the proposed conditions for the use of the Site Hut by Liphook in Bloom (LIB).

For Decision: Report Recommendations

Proposed: The Chairman **Seconded:** Cllr Mrs James **Vote:** For: 5, Abstention: 1

Resolution: The non-feasibility of planning permission for the Site Hut land was noted, and the conditions for the use of the Site Hut by LIB were agreed.

Clerk

10/11 EXPENDITURE

Members considered proceeding with the next stage of the drainage work at the Allotments site.

Discussion: Expectation that there would be no further drainage work on the site, and the use of raised beds for improved drainage.

For Decision: To proceed with the next stage of the Allotments drainage project.

Proposed: The Chairman **Seconded:** Cllr Mrs James **Vote:** 6

Resolution: The drainage work was to proceed at a cost £6,250 using funds from the Allotments Earmarked Reserve and Allotments Maintenance Fund.

Clerk

11/11 TREE – THE RECREATION GROUND, LIPHOOK

Members considered the request to have a maple tree felled at the Recreation Ground.

Discussion: Report recommendations; the use of an Arboricultural Officer if the Parish Tree Warden was not available.

Proposal: Report recommendations as amended.

Proposed: The Chairman **Seconded:** Cllr Dr S Judge **Vote:** For: 6

Resolution: The advice of the Tree Warden (or suitable arboricultural specialist) would be obtained and the advice accepted, with any work delegated to the Clerk to action.

Clerk

12/11 DESIGNATED PUBLIC PLACES ORDER (DPPO) SIGNS – VILLAGE GREEN AND RECREATION GROUND

Members considered the placing of DPPO signs on the Village Green and the Recreation Ground. The Clerk confirmed that the police had suggested a sign to alert people in the area approaching the Scouts and Guides Halls, and a sign on the telegraph pole at the start of the path leading from the Car Park to the Willows Nursery.

Discussion: The meaning of the order, and application to events and public use of Village Green. The use of the Dog Bin to mount the signs which had not been advised, and whether more signs should be displayed.

For Decision: To place a DPPO sign on the Village Green and Recreation Ground.

Proposed: The Chairman **Seconded:** Cllr Dr S Judge **Vote:** For: 6

Resolution: A DPPO sign was permitted to be placed on the Village Green and Recreation Ground.

Clerk

13/11 MISCELLANEOUS FEES 2011/2012

Members reviewed the miscellaneous fees to be charged by the Parish Council for use of sport and recreational facilities in 2011/2012:

Discussion: Increasing the allotment charges, and the amount to be charged from 2012/2013. Whether the Village Green fees should be increased or not. The fee base for Other Events/Market and comparison with the Village Hall.

For Decision: To increase the Allotment charges from 2012/2013.

Proposed: Cllr Dr S Judge **Seconded:** Cllr Jordan **Vote:** For: 6

Resolution: The fees were agreed, subject to an increase to the Allotment Charges as follows:

Clerk

Charges 2011/2012:

Allotments: £12.50 (Half Plot -10m x 15m approx) - £15 from 2012/2013
£ 21 (Full Plot - 10m x 30m approx) - £25 from 2012/2013
Deposit £20 - £25 from 2012/2013

Village Green: Fair
£100 Per day setting up/dismantling
£200 Fair Days
20% Deposit

Other Events/Market

£70 Minimum per day, with fee based on area used
20% Deposit

Tennis Courts: £5.00 per court (1 hour session).

14/11 WORK ON FOOTPATHS IN RADFORD PARK – S106 AGREEMENT

Members considered the use of £12,000 of Developer's Contribution funding to improve the footpath leading from the edge of the Parish Council land adjoining Bramshott Place, to the edge of the Parish Council land that connects Radford Park with the path leading to Malthouse Meadows.

Discussion: The work to be done. The extent of the path which stopped at the southern edge of Radford Park and the ownership of the land beyond that. The need for drainage on the path leading to the Car Park, and where the water came from. Using the money for the purpose it was intended for. The expected use of the path and suitability for wheeled apparatus. Materials required; scalping and edging. Priorities; the first was the main path and the second was the path leading to the Car Park. The need to seek three estimates as required by Financial Standing Orders.

For Decision: Use of funds to improve the footpath.

Proposed: The Chairman **Seconded:** Cllr Jordan **Vote:** For: 6

Resolution: Three quotes were to be obtained to upgrade the footpath so that it could be used by wheeled apparatus. The priority was the main path from north to south, followed by the path to the Car Park which should have drainage provided in the wet area.

Clerk

15/11 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "This Council resolves to exclude members of the public and the press during the consideration of the following items, as it is likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public were to be present during that item there would be disclosure of exempt information as specified in Paragraph 1 and Paragraph 5 of Part 1 of Schedule 12A (as amended) to the Local Government Act 1972".

Decision: The motion.

Proposed: The Chairman **Seconded:** Cllr Ms J Poole **Vote:** For: 5 (Cllr Mrs James did not vote as she had temporarily left the meeting)

Resolution: Agreed.

EXEMPT SESSION DECISIONS

1E/11 Request from a member of the public - Agreed.

2E/11 Tennis Club Lease; Legal Advice on The Tennis Club Lease proposal - Agreed

Business Concluded: 9.30pm. Confirmed at the meeting: Date to be confirmed 14 April 2011

Signed: Chairman

Draft minutes until approved by the Recreation Committee, which does not preclude the implementing of decisions