



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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A MEETING OF THE FINANCE & POLICY COMMITTEE TOOK PLACE AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 6 JUNE 2011

MINUTES

PRESENT: Cllr M Croucher (Chairman), Cllr R Evans, Cllr Mrs E Hope, Cllr Mrs D Hoskins, Cllr Ms J Poole (Parish Councillors). Mr A Groves (Clerk). Cllr B Mouland (Parish Councillor), five members of the public, and one member of the press were also present.

19/11 CHAIRMAN'S ANNOUNCEMENTS

Action

Preliminaries: Mobile Phones, Exits, Loop System, Toilets, Tape Machine.

20/11 APOLOGIES FOR ABSENCE - Cllr Jerrard

21/11 MINUTES OF MEETINGS – 4 APRIL 2011

For Decision: To agree the minutes of the meeting.

Proposed: Cllr Ms Poole **Seconded:** Cllr Mrs Hope **Vote:** For: 4, Abstention:1

Resolution: Agreed.

Clerk

22/11 MATTERS ARISING FROM THE MINUTES – 4 APRIL 2011

None.

23/11 DECLARATIONS OF INTEREST - The declaration was read out by the Chairman.

24/11 PUBLIC PARTICIPATION SESSION

Public Questions. None; the meeting was adjourned and re-convened.

Members/Public Participation (Code of Conduct, Paragraph 12 (2)). None.

Public Participation. At the Chairman's discretion.

25/11 GRANT APPLICATIONS

Bramshott & Liphook Parochial Church Council (PCC)

Discussion: The use of the grant which was for the upkeep of the churchyard and the church itself, and whether grants had been made to other churches which they had not.

St John Ambulance

Discussion: The small level of annual grant given which they currently requested under their core client application, and how they could increase this. Should the grant be agreed, whether it would preclude applications for further funds; The Chairman said it would not.

The Chairman invited Dr John Tough to speak. Dr Tough said they would probably be increasing their bid next year, which was essentially a contribution towards accommodation costs. They were self supporting apart from funding from the Carnival Committee and LIDBA.

For Decision: A grant of £2,100 to the PCC, and a grant of £200 to St John Ambulance.

Proposed: Cllr Mrs Hoskins **Seconded:** Cllr Mrs Hope **Vote:** For: 5

Resolution: A grant of £2,100 to the PCC (s137) and £200 to St John Ambulance (s144) were agreed. **Clerk**

26/11 INTERNAL AUDIT REPORT (FINAL) – 2010-2011

Discussion: The exclusion of the Planning Minutes at the bottom of page 2; no funds had been spent on planning and it would have no impact on financial stability.

For Decision: To agree the report.

Proposed: Cllr Mrs Hope **Seconded:** Cllr Ms Poole **Vote:** For: 5

Resolution: The report was agreed. **Clerk**

27/11 INSURANCE REVIEW

Discussion: The provision of the policy schedule by Zurich Municipal and the proposal made by Came & Company; the Clerk explained the key differences between the two proposals, the reduction in premium that had been achieved of about £3,500, and how Zurich Municipal provided better value. The ownership of the dinghy by the Council and its use in Radford Park. The inclusion of the new the play park; the schedule would need to be adjusted in due course. Minor typographical errors. The costs of the notice boards of which there were a number, and the cover for the bus shelters owned by the Council.

For Decision: To agree the Zurich Municipal schedule.

Proposed: Cllr Ms Poole **Seconded:** Cllr Evans **Vote:** For: 5

Resolution: The Zurich Municipal schedule was agreed. **Clerk**

28/11 WILLOWS NURSERY – CHARGES 2011-2012

The Chairman outlined the agreement with Willows Nursery to use the ex British Legion Hut on the Recreation Ground for an annual fee, and the arrangement that charges were adjusted annually to reflect inflation using an HCC index.

Discussion: The expected increase, the annual charge, the periods they were charged for, and the location of the nursery (Cllr Mrs Hoskins and Cllr Mrs Hope looked at a copy of the agreement provided by the Clerk). The consultation process and its delegation to the Clerk, and the need for the figures before the start of the new term in September.

For Decision: To agree to increasing the charges following consultation.

Proposed: Cllr Mrs Hoskins **Seconded:** Cllr Ms Poole **Vote:** For: 5

Resolution: The charges were to be increased in line with the HCC CPI. The Clerk was to consult with Willows Nursery and agree the charges after consulting the Chairman.

Clerk

Business Concluded: 8.20pm. Confirmed at the meeting: 12 September 2011

Signed: Chairman

Draft minutes until approved by the Finance & Policy Committee which does not preclude the implementing of decisions.