



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 8.00PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON THURSDAY 14 APRIL 2011**

## MINUTES

**PRESENT:** Cllr Ms J Poole (Chairman), Cllr Mrs A C James, Cllr Dr S Judge, (Parish Councillors). Mr H A Rudgard (Parish Sport and Recreation Representative). Mr A Groves (Clerk). Three members of the public were present for part of the meeting.

### 16/11 CHAIRMAN'S ANNOUNCEMENTS

Action

Preliminaries. Mobile Phones, Exits, Loop System, Toilets, Recording machine.

### 17/11 APOLOGIES FOR ABSENCE

Cllr Austin-Olsen, Cllr Jordan, Cllr Wilson.

### 18/11 MINUTES OF MEETINGS – 7 FEBRUARY 2011

**For Decision:** To agree the minutes of the meeting.

**Proposed:** The Chairman **Seconded:** Cllr Mrs James **Vote:** For: 3

**Resolution:** Agreed as a true and accurate record of the meeting.

Clerk

### 19/11 MATTERS ARISING FROM THE MINUTES – 7 FEBRUARY 2011

**12/11 DPPO Signs.** Request from police to fund the £22.80 for a post as EHDC could not provide the funds.

**For Decision:** To agree to funding of £22.80.

**Proposed:** The Chairman **Seconded:** Cllr Dr Judge **Vote:** For: 3

**Resolution:** Agreed; £22.80 to be provided to EHDC.

### 20/11 DECLARATIONS OF INTEREST

<u>Councillor</u>	<u>Existence</u>	<u>Nature</u>
Cllr Mrs James	District Councillor; EHDC provider of funds from S106 Agreements	Personal; Item 9, Minute: 24/11
Cllr Ms Poole	A person providing a quote is the next of	Personal: Item 9

**21/11 REPORTS****General Report – The Clerk**Parish Work

The Clerk reported that the grass cutting had started. Areas where there were large planting of daffodils would not be cut for another 6 weeks. EHDC had been consulted and had agreed with this.

Recreational Areas

The programme for the annual re-furbishment work was planned to start during the first week of June. There had been an increase in litter and anti-social behaviour during the last week due to the school holidays. Various reports had been made, and litter cleared by the ground staff wherever possible.

Radford Park.

There had been reports of litter problems in the park, due to the holiday period. A new dog bin had been ordered for the Malthouse Meadows car park.

**Parish Council Sport and Recreation Representative – Mr Rudgard**

The Clerk confirmed that a copy of the report had been circulated to members (See Appendix 1). Mr Rudgard, referring to his written report, highlighted the Football Club success in winning their league, and their aspirations to move up a league. There were two sport reports in train: the first related to the Eco-Town and might include Liphook. The second, about sport in East Hampshire, was due out by the end of the year. Mr Rudgard said that the lack of 4 hectares of land for playing areas needed to be re-stated; this point was briefly discussed. The Chairman thanked Mr Rudgard.

**22/11 PUBLIC PARTICIPATION SESSION**

**Public Questions.** Meeting was adjourned; a comment was received about the lack of members of the public at the meeting. There was a general discussion about this point. Reference was made to other meetings which were well attended because people were interested in particular items being discussed, and where information could be obtained.

**Members/Public Participation (Code of Conduct, Paragraph 12 (2)).** None.

**Public Participation.** At the Chairman's discretion.

**23/11 PLAY PARK PROJECT – RECREATION GROUND**

Members considered the re-design and layout of the play park, items and costings, and funding provision for the project. The Chairman invited Mr Chris Dixon (Kompan) and two members of the public to participate in the discussions.

**Discussion:** No of gates, disabled access and the Disability Discrimination Act (DDA),

**For Decision:** Gates and DDA.

**Proposed:** Cllr Dr Judge **Seconded:** Cllr Mrs James **Vote:** 3

**Resolutions:** One gate to be removed from the eastern end of the site, and a review of DDA requirements carried out 3-6 months after the play park is built..

**Clerk**

**Discussion:** The offer by Altis in Lindford, to assist in the groundwork. The inclusion of

a wicker arch on the site, with funds provided by the public.

**For Decision:** Installation of a wicker tunnel.

**Proposed:** Cllr Mrs James **Seconded:** Cllr Dr Judge **Vote:** 3

**Resolutions:** Agreed, provided from donations and to be implemented by members of the public and their children, subject to its inclusion in the contract.

Clerk

**For Decision:** Design and layout provided by Kompan.

**Proposed:** The Chairman **Seconded:** Cllr Dr Judge **Vote:** 3

**Resolutions:** The play park design and layout was agreed subject to changes already agreed.

Clerk

Discussion: Removal of the gate and bin from the items listed by Kompan.

**For Decision:** Items and costings provided by Kompan.

**Proposed:** The Chairman **Seconded:** Cllr Dr Judge **Vote:** 3

**Resolutions:** Items and costings for the play park were agreed subject to the removal of the gate and litter bin from the list.

Clerk

Discussion: The sound budgeting and control of Parish Council funds, the usefulness of Earmarked Reserves, and the shortfall of £11,000. Use of grant funding for Phase 2 which could include Rural Development Programme for England funds in which the Clerk was currently engaged. The difficulty of finding retrospective grant funding, which lead to the use of General Reserves. The difficulties of obtaining money from large companies.

**For Decision:** To agree the funding proposals and recommend them to the Parish Council.

**Proposed:** The Chairman **Seconded:** Cllr Mrs James **Vote:** 3

**Resolutions:** Agreed; to recommend to the Parish Council that the funding provisions be £35,000 from Developer's Contribution's, £7,000 from Earmarked Reserves, £12,000 from in year funding, £4,000 from the Play Equipment Maintenance Fund, and the residue, £11,000, from Parish Council General Reserves.

JP

## 24/11 WORK ON FOOTPATHS IN RADFORD PARK – S106 AGREEMENT

Members considered and briefly discussed the quotes for the work on the footpaths in Radford Park.

**For Decision:** Valley Landscapes to be selected to do the work.

**Proposed:** The Chairman **Seconded:** Cllr Mrs James **Vote:** For: 3

**Resolution:** Agreed, Valley Landscapes were to carry out the work in Radford Park as quoted, with a 1.2m wide path, using £12,000 of s106 funds held by EHDC.

Clerk

## 25/11 VILLAGE FUN DAY

Members considered the request from the Carnival Committee to use the Village Green free of charge for a Village Fun Day on 3 July 2011.

**For Decision:** The use of the Village Green as requested with an agreement.

**Proposed:** The Chairman **Seconded:** Cllr Mrs James **Vote:**

**Resolution:** Agreed; The Carnival Committee were permitted to use the Village Green for their Fun day on 3 July 2011 subject to the usual agreement being signed.

Clerk

**26/11 FAIR – VILLAGE GREEN**

Members considered the request from Showtime Amusements to hold a Fair on the Village Green 26-31 July 2011.

**For decision:** The holding of the fair as requested.

**Proposed:** The Chairman **Seconded:** Cllr Dr S Judge **Vote:** For: 3

**Resolution:** Agreed; Showtime Amusements were permitted to use the Village Green for a fair 26-31 July 2011, subject to the usual agreement being signed.

**Clerk**

**27/11 TREE INSPECTIONS/TRAINING**

Members discussed a proposal for tree inspections and how they should be funded. It was confirmed that the funding of £400 would come from the Admin and Depot training budgets.

Discussion:

**For Decision:** To use Martin Dobson Associates to train parish council employees.

**Proposed:** The Chairman **Seconded:** Cllr Dr S Judge **Vote:** For: 3

**Resolution:** Agreed, Martin Dobson Associates were to train the Parish Council ground staff, the Clerk, and the Deputy Clerk in tree inspections and record keeping.

**Clerk**

**28/11 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

**The Motion:** “This Council resolves to exclude members of the public and the press during the consideration of the following items, as it is likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public were to be present during that item there would be disclosure of exempt information as specified in Paragraph 1 and Paragraph 5 of Part 1 of Schedule 12A (as amended) to the Local Government Act 1972”.

**Decision:** The motion.

**Proposed:** The Chairman **Seconded:** Cllr Mrs James **Vote:** For: 3

**Resolution:** Agreed.

**EXEMPT SESSION DECISIONS**

3E/11 Minutes of the Exempt Session 7 February 2011 - Agreed.

4E/11 Matters Arising, Exempt Session 7 February 2011 - Letter to be sent to the Tennis Club by the Clerk.

Business Concluded: 9.05pm. Confirmed at the meeting: 5 September 2011

Signed: Chairman

Draft minutes until approved by the Recreation Committee, which does not preclude the implementing of decisions

**APPENDIX 1**  
**REC MINUTES**  
**14 APRIL 2011**

Bramshott and Liphook Parish Council, Recreation Committee Meeting on Thursday 14<sup>th</sup> April 2011 .  
Sport and Recreation. Report by Tony Rudgard. Tel 01428 722720  
Email harlod@hrudgard.orangehome.co.uk

Liphook United Football Club. Nigel Marr and Martin Feast said that 1<sup>st</sup> team have had a very good season and may win the Hampshire Premier league title. They could not be promoted, if they win, because the pitch is 5ft short, and floodlighting and other aspects are needed. The 1<sup>st</sup> team also beat A FC Totton to win the Hampshire FA Saturday Intermediate Cup Final. They were also in another Hampshire Finals Cup competition, and the league matches will have to take a little longer . The Reserves and Ladies teams are also doing well. This will put a strain on the end of season ground maintenance at the Rec, and Bohunt School senior pitches change over to athletics on 16/17 April WE. Liphook United are attracting some good players, and this is contributing to their recent success. The 16 Junior Teams are being well managed and the numbers are increasing annually. LUFC supports the move to Bohunt Manor. The main football pitch on the Recreation Ground is in good condition, and there were good reports from LUFC. However the lower junior pitch is muddy, and due for verti-draining soon.. LUFC are supporting the themed Olympics programme and will come up with ideas.

Liphook Bowling Club. Clive Finch said that the Bowling Club season opens on 23/4/11 with the first match away on 24/4/11. The grass is looking good. Their big tournament will be in July when all of the clubs they play matches against are invited to send one team each. Membership numbers are keeping up.

Cricket Club. Richard Loversidge said that the club is going well, the 2<sup>nd</sup> team advanced a league this year, whilst the 1<sup>st</sup> and 3<sup>rd</sup> teams did well but not well enough to advance a league. They have worked hard for their club mark, which required training courses and costs. The facilities at Ripsley will enable the club to advance to league one when they qualify. The club lost the Ladies Team temporarily when the captain died recently. The junior teams play at Stedham which has adequate facilities. They now have 200 junior members, and there is a lot of coaching going on. The club may be going to apply for grants at the end of the year for improvements to Ripsley Park club house. The club is supporting the move to the Bohunt Manor.site, and would be interested to know what facilities would be allowed on the allocated ground space. Cricket matches start on 7/5/11

Liphook Table Tennis Club. Richard Loversidge said that they are playing at the Grange in Midhurst at a lower cost. They have 3 or 4 tables going twice a week, and the club is growing in junior and senior members. The club has teams in 3 Surrey leagues.

Bohunt School. Brian Knight said that the Sports facilities are being well used, with slight reductions in some facilities. The ATP continues to have full bookings. The full-sized football pitches will change over to athletics on the 16/17 April weekend, and the junior pitch on 7/8 May. The recreational pond is going well with grants from local organizations. The Sports Hall refurbishment work is not yet at the planning stage.

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Tennis Club. Katie Lands said that the Tennis Club were asking questions from the Parish Council about hedge trimming requirements and other aspects for the revised licence. The club has obtained a £ 5000 grant from Hampshire Tennis Association to improve the court fencing. The club also is going to

use their £ 10,000 saved money towards the costs for resurfacing the two lower hard courts and to redress the inter-connecting wall with the third court. However the cost now is £ 16,000 and so more fund-raising will be required. The club have over 100 members, with juniors, and play a lot of league tennis. In fact Bohunt School used their courts for matches last summer.

Bohunt Manor Site allotments and sports facilities developments. Awaiting results of the Gospel Hall planning application for future considerations.

General. EHDC is asking Local Councils, Sports Councils and Sports Clubs to support Olympic themed events leading up to the Olympic and Paralympic Games in London in 2012 (July- August). The contact at EHDC is Kirsty Cope, Community Projects Worker, Sport and Play., and there is information on the web site. Olympic logos are available, and the Sports Centres will be putting on events on 22/24 July this year. EHDC have briefed consultants to complete the NE Sports study with consultations by Summer 2011. Comments are needed by Parish Councils and Sports Clubs. It is hoped to start a Sports Council website soon with links to EHDC, CFEH, HCC and sports clubs. Comments on this would be welcomed.

Apologies for 14/4/11. Nigel Marr, Katie Lands, Richard Loversidge, Brian Knight and Clive Finch.

Tony Rudgard 8/4/11