



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

To Finance and Policy Committee Members (all other Councillors for information)

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL'S FINANCE AND POLICY COMMITTEE TO BE HELD REMOTELY AT 7.30 PM ON 9th NOVEMBER 2020

Members of the public and press are welcome to attend. Those wishing to attend can do so on the Zoom platform using meeting **ID: 899 6061 9189** and **Passcode: 945571**.

P J STANLEY
EXECUTIVE OFFICER

4th November 2020

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under

the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. MINUTES OF PREVIOUS MEETING

To agree the minutes of the meeting held on 14th September 2020 (**Appendix 1**)

5. MATTERS ARISING FROM THE MINUTES – For Information Only

To consider matters arising from the meetings

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

7. BUDGET MONITORING

To consider the budget monitoring statement to the end of September 2020 and to note responsibility for verification of the bank reconciliation . (**Appendix 2**)

8. BUDGET 2021/22

To consider the Draft Budget. (**Appendix 3**)

9. HASKELL CENTRE TELEPHONE SYSTEM

To consider and approve the replacement of the old telephone system at the Haskell Centre. (**Appendix 4**)

10. HASKELL CENTRE PHOTOCOPIER

To consider and approve the lease of a new photocopier at the Haskell Centre when the existing lease terminated in December 2020. (**Appendix 5**)

11. GRANT APPLICATION 2020/21

To consider a grant application from the River Wey Trust for in-Kind assistance and a small grant. (**Appendix 6**)

12. LMC GUTTERING

To agree an indicative figure of up to £4,000 for the repair of Guttering for the LMC. It will be possible to charge 40% of this cost to the Scouts & Guides LMC sinking fund.

13. ASSET REGISTER

To consider and approve arrangements for the updating and validation of the Asset Register. (**Appendix 7**)

14. TERMS OF REFERENCE

To consider the current terms of reference for the committee, review how these are currently carried-out and whether any changes are needed. (**Appendix 8**)

15. PROJECTS AND FUTURE PLANNING

To discuss service delivery in 2021/22

16. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

The excluded session is to consider staffing matters.