

BLPC Village Hall Working Party Meeting – Agreed Outcomes

Meeting held via Zoom

7.30 pm Thursday 22nd Oct 2020

Attendees:

Cllr Debbie Curnow-Ford – Chair

Cllr Susan Garnet

Cllr Martin Hall

Cllr Jeanette Kirby

Cllr Emma Winfield

Mr. Paul Robinson – Village Hall Trustee and Representative of the Trustees Management Team

Working Party responsibility extracted from The Good Councillor's guide 2018

Working parties or 'task and finish' groups are occasionally set up for a short-term purpose. They are not subject to the strict rules that apply to formal council meetings and do not need to be held in public.

A working party cannot make a decision on behalf of the council, but they can explore options and present these to the council for a decision.

Agenda:

- Review Working Party Terms of Reference approved at the meeting of BLPC on 27th January
- Review clarification provided by our EO of role and responsibility of BLPC as Custodian Trustee
- Invite Paul Robinson to provide an update from the Village Hall Committee
- Agree what, if any, particular issue the Village Hall Committee requires advice and/or support from BLPC in the role of Custodian Trustee
- Agree action to request solicitor, at no charge, to
 - correct Bramshott Parish Club and Institute Lease to remove BLPC as Landlord
 - register lease
 - register Village Hall land
- Agree action to update Village Hall Management Committee list of members as currently includes 6 representatives of organisations which may no longer exist or wish to be involved

Agreed Outcomes:

- 1) WP **requests** that the lease between the Village Hall and the Social Club is corrected to remove all references to BLPC, the Custodian Trustee, being the Landlord of the Social Club. BLPC Executive Officer to action as soon as possible as a matter of urgency. This action should also include the registration of the lease and the Village Hall land which should have been done by the solicitor who drafted in 2007. Request to be approved at meeting of Full Council

- 2) WP BLPC members, representing BLPC in the capacity as Custodian Trustee **recommends** that the Village Hall Trustees actively investigate becoming a Charitable Incorporated Organisation, a benefit of which is limited liability for the trustees.
- 3) WP BLPC members, representing BLPC in the capacity as Custodian Trustee **recommends** that the Village Hall Trustees meet with their tenant, The Bramshott Parish and Institute (“The Club”) as soon as possible to discuss
 - a. Rent review due 1st Jan 2021
 - b. The Club’s business plan to grow their business and comply with the terms of their lease
 - c. Their Constitution and plans to register The Club as a Charity which would allow them access to funding
- 4) WP BLPC members, representing BLPC in the capacity as Custodian Trustee **recommends** that the Village Hall Trustees review the Constitution of the Village Hall Trust and update the list of representative members
- 5) Paul Robinson will share a document, available in Liphook Heritage Centre which outlines the history of the Village Hall and Parish Club, with BLPC. This is not a legal document but does add to the chronology of recorded events

Future Meetings

BLPC Full Council – Mon 26th October

Village Hall Trustees Committee – Fri 20th November

BLPC Full Council – Mon 23rd November

BLPC Village Hall Working Party – Weds 10th December

END

Debbie Curnow-Ford

26th October 2020