



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

To Finance and Policy Committee Members (all other Councillors for information)

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL'S FINANCE AND POLICY COMMITTEE TO BE HELD REMOTELY AT 7.30 PM ON 13th JULY 2020

Members of the public and press are welcome to attend. Those wishing to attend should contact the council by phone or email no later than 1.00 pm on 13th July 2020. Joining instructions will then be issued.

P J STANLEY
EXECUTIVE OFFICER

8th July 2020

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under

the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. MINUTES OF PREVIOUS MEETING

To agree the minutes of the meeting held on 9th March 2020 (**Appendix 1**)

5. MATTERS ARISING FROM THE MINUTES – For Information Only

To consider matters arising from the meetings

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

7. COUNCIL POLICIES – GRIEVANCE PROCEDURE

To review and approve the council’s Grievance Procedure policy. (**Appendix 2**)

8. FINAL INTERNAL AUDIT AND MANAGEMENT ACTION PLAN

To consider the final internal audit report for 2019/20 together with an action plan prepared by the Executive Officer. (**Appendix 3**)

9. INTERNAL AUDIT SERVICES FOR 2020/21

To agree IAC Audit & Consultancy Ltd as the council’s Internal Auditors for 2020/21. (**Appendix 4**)

10. GRANWOOD FLOORING AT THE LMC

To approve the quotation received for the maintenance & repair of flooring in the main hall at the LMC and the cost being funding from Earmarked Reserves. (**Appendix 5**)

11. FESTIVE LIGHTS

To approve the hire of festive lights at a cost of £1,620. (**Appendix 6**)

12. EARMARKED BALANCES

To agree the schedule of balances. (**Appendix 7**)

13. BUDGET TIMETABLE 2021/22

To agree the budget timetable. (**Appendix 8**)

14. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

The excluded session is to consider staffing matters.