



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON THE 27th JANUARY 2020**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE
AT 7.30 PM IN THE MILLENNIUM CENTRE, LIPHOOK ON MONDAY 16th
DECEMBER 2019**

MINUTES

PRESENT

Cllr Coyte
Cllr D Curnow-Ford
Cllr P Curnow-Ford
Cllr Garnett
Cllr Hall
Cllr Jerrard
Cllr Mitchell
Cllr Kirby
Cllr Olson
Cllr Winfield

Mr P Stanley - Executive Officer

1 County Council, 2 District Councillors, 4 members of the public, and the Press were in attendance.

160/19 CHAIR'S ANNOUNCEMENTS

The chair requested that mobile phones should be turned off. She pointed out the fire escape routes. It was stated the meeting would be recorded for the purpose of the minutes. No other recording was taking place.

161/19

APOLOGIES FOR ABSENCE

Apologies were received from Cllr Jourdan, Cllr Trotter.

162/19

DISCLOSURE OF INTERESTS

There were no Disclosable Pecuniary Interests disclosed.

163/19

MINUTES OF LAST MEETING

The minutes of the meeting held on 25th November were approved subject to the following amendment to minute 157/19. Remove “and landlord to the Liphook Village Hall” include “to the village hall and landlord to the club”

Proposed Cllr Kirby, Seconded Cllr D Curnow-Ford, all in favour.

164/19

MATTERS ARISING

Minute 158/19 – Cllr Garnett stated that the council had its own criteria for allocating its “Community Funded Projects” budget.

165/19

PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public Questions – items not on the agenda

None

Public Questions – items on the agenda

The council was asked to confirm that the lease for the Peak Centre would be signed that evening. It was confirmed that subject to the underlease being approved, the lease would be signed after the meeting.

Meeting re-convened.

166/19

REPORT FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Floss Mitchell presented her report. A meeting had been held in November to inspect the crossing points in Liphook. There had been some discussion with local parents and the Bohunt exodus had been observed. Conclusions reached were:

- The Headley Road crossing could be made more visible with clearer signage within existing funds and relatively quickly.
- Cars are not obliged to stop at the crossing unless it is claimed by the pedestrian and some road safety training may help.
- The crossing in the Square is likely to meet the criteria for a light-controlled crossing and this might alleviate traffic build up during peak hours.
- Adding another pedestrian entrance to Bohunt School at the Silent gardens end will help with the congestion.
- The curtesy crossing on Midhurst Road near the surgery is poorly designed and could be improved but would require some funding.

Councillors raised concerns about speeding traffic and road safety generally.

Cllr Glass ran through the report of the district councillors.

- The outcome of the election, turnout and use of the Millennium Centre were reported
- District Councillor grants are still available to local groups. The round of funding will close at the beginning of March.

167/19

MINUTES OF COMMITTEE MEETINGS

Recreation Committee

Receipt of the draft minutes of meeting held on 2nd December 2019.

Proposed by Cllr Olson, Seconded by Cllr Hall, all in favour.

Planning Committee

Receipt of the minutes of a meeting held on 18th November 2019.

Proposed by Cllr Coyte, Seconded by Cllr Mitchell, all in favour.

Receipt of the draft minutes of a meeting held on 9th December 2019.

Proposed by Cllr Garnett, Seconded by Cllr Mitchell, all in favour.

168/19

REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Community Partnership Meeting – Cllr Jerrard had attended the last meeting on 27th November. There had been a reduction in anti-social behaviour although this could be weather related. Cllr Jerrard advised that there was a standard charge of 15p for 101 calls to report crime. Cllr P Curnow-Ford was able to clarify that from April 2020 all calls using 101 will be free.

Oak Park Consultative Committee – Cllr Garnett reported that EHDC had now accepted that the drainage system was not working and there was a large volume of deep water and no fencing. Taylor Woodrow will be producing a new H&S report. A further meeting will be held in 2 months.

Age Concern – Cllr Garnett reported that most groups are not getting the take up and there is a lot of help available for local people.

Peak Centre – Cllr Mitchell had attended a trust meeting the previous week and was now an elected trustee. At that meeting Cllr Garnett had explained the trust documents and underlease in some detail. All the documents were approved for signature. There was a lot of very successful fundraising activities taking place.

Liphook in Bloom Flowerbed – Cllr Kirby had attending the opening of the new cyclamen flowerbed.

169/19

NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

Acceptance of the minutes of a Steering Group meeting held on 12th November 2019.

Proposed Cllr Kirby, Seconded Cllr Olson, all in favour.

The Vice-Chair of the NDP was in attendance and had provided a written update on the NDP since the last meeting. It was confirmed by the Vice Chair of the NDP that the counsel opinion dated July 2019 had not been received by anyone at the NDP. The most recent Counsel Opinion dated November 2019 has been provided to the NDP SG Members.

170/19

APPROVAL OF PAYMENTS

Approval of schedule of payments in November 2019 (**Attachment 1**).
Proposed Cllr D Curnow-Ford, Seconded Cllr Winfield, all in favour.

The bank balances held by the Council at the end of November 2019 were checked by Cllr Hall:

Current Account - £1,001.00
Business Account - £226,371.47
32 Day Notice Account - £300,271.40
Total Funds - £527,643.87

171/19

PEAK CENTRE

Cllr Garnet reported that we were coming to the end of the working party work with all the paperwork now prepared ready for approval and signature.

The Underlease would provide protection for the council as signatories to the lease with Mayhurst Investments. The lease provides a break clause after 5 years and there should be sufficient funding in the COIF account to fund this period.

The trust document has been updated and is effectively a new trust document. It is easier to read and takes away the personal financial liability of the trustees in the old document.

The Peak Centre Trust has met and approved the underlease and the new trust document as well as the s.280 declaration.

Each document was considered.

Approval of the Underlease.

Proposed Cllr Garnett, Seconded Cllr Mitchell, all in favour

The updated Charitable Trust Deed was noted.

The s.280 Trustee Resolution was noted

Thanks were expressed to Cllr Garnett who had undertaken most of the work on the working party to get the new arrangements in place.

172/19

HASKELL CENTRE

It was noted that the Haskell Centre will be closed for 2 weeks from 6 January 2020 for redecoration. The phone will be transferred to the Millennium Centre and staff will operate from that building during the redecoration.

The chairman reflected on the many achievements during the year including the new bridge, new playpark surfaces, new office at the LMC and working on the new lease with the Peak Centre. Thanks were expressed to the Executive Officer and his staff on the extra work undertaken outside day to day responsibilities to ensure project are delivered.

The meeting closed at 8.30 pm

Signed:
Chair

Date: