



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON THE 25th NOVEMBER 2019**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE
AT 7.30 PM IN THE MILLENNIUM CENTRE, LIPHOOK ON MONDAY 28th
OCTOBER 2019**

MINUTES

PRESENT

Cllr Coyte
Cllr D Curnow-Ford
Cllr P Curnow-Ford
Cllr Hall
Cllr Jerrard
Cllr Jourdan
Cllr Kirby
Cllr Mitchell
Cllr Olson
Cllr Trotter
Cllr Winfield

Mr P Stanley - Executive Officer

2 District Councillors, 1 County Councillor, 7 members of the public, and the Press were in attendance.

127/19 CHAIR'S ANNOUNCEMENTS

The chair requested that mobile phones should be turned off. She pointed out the fire escape routes. It was stated the meeting would be recorded for the purpose of the minutes. No other recording was taking place.

128/19 APOLOGIES FOR ABSENCE
Apologies were received from Cllr S Garnett.

129/19 DISCLOSURE OF INTERESTS
None.

130/19 MINUTES OF LAST MEETING
Minute 119/19 should read Community Partnership Meeting. In addition, reference to CCTV should read photograph.
Councillors unanimously approved the minutes of the meeting held on 30th September 2019. Proposed Cllr Winfield, Seconded Cllr Jerrard, all in favour.

131/19 MATTERS ARISING
Minute 119/19 – It was noted that the carnival had gone well and the council congratulated the Carnival Committee on the excellent work it had done.
There was some concern about the Fair on the Village Green blocking the pathways and the damage to the green. The Executive Officer stated that the Fair had been back to rectify the green and that the paths had been covered as the green had been so wet. These matters will be reviewed for next year's event.

132/19 PUBLIC PARTICIPATION SESSION
Meeting adjourned

Public Questions – items not on the agenda

A question was asked about what help the council will give the Village Hall and Club in view of their current difficulties. Cllr Winfield stated that she was in contact with them and was looking into the arrangements and legal documents.

A question was asked about progress on the possible relocation of the Haskell Centre to the Millennium Centre. It was stated that this was no longer being pursued.

Public Questions – items on the agenda

Mr Robinson stated that the Trustees at the Peak Centre will be meeting on 26th October 2019, to discuss the updating of the Trust Document and arrangements with the council.

Meeting re-convened.

133/19 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Glass ran through the report of the district councillors.

- The Large Sites consultation resulted in over 3,500 comments which will now be reviewed.
- Speeding traffic is an ongoing problem, particularly in Headley Road.
- District Councillors are liaising with County Councillor Mitchell and Ian Janes to see what measure can be put in place to make the crossing point much safer.
- The final surgery for the year will be held on 25th November, prior to the council meeting.

County Councillor Floss Mitchell provided an update on work at the County Council.

- A meeting was held with the Head at Bohunt School and SW Trains to look for improved safety
- The Traffic Management team is looking at safety of the crossing on Headley Road following the recent accident and a broader review of traffic flow in the village.
- Some progress had been made with Community Funded Initiative proposals at Bramshott Village, including improved road lining and signs, and village gates.
- HCC held a meeting to discuss the report of Hampshire 2050 Commission of Enquiry.

Councillors shared their own experiences of problems of traffic and pedestrians crossing in Midhurst Road and outside the entrance to Radford Park in the London Road.

134/19

MINUTES OF COMMITTEE MEETINGS

Planning Committee

Acceptance of the minutes of meetings held on 30th September 2019 & 22nd October 2019. Proposed by Cllr Jourdan, Seconded by Cllr Olson, all in favour.

Recreation Committee

Acceptance of the minutes of a meeting held on 7th October 2019. Proposed by Cllr Trotter, Seconded by Cllr Mitchell, all in favour.

135/19

REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Liphook Village Hall – Cllr Winfield is working with the Village Hall and Club. Unfortunately, information requested from the club had not been received. It was suggested that a working group be established to investigate the current arrangements and recommend a way forward. This will be considered at the next council meeting in November.

Peak Centre – Cllr Mitchell had attended a meeting of the Peak Centre and reported a positive and upbeat meeting. Two new clients were due to start at the centre and recent grant requests had been quite successful.

River Wey Trust – The Annual meeting will be held on 13th November 2019.

Councillor Garnett was not present but provided a written report.

Community Magazine – Cllr Garnett attended the AGM and reported the finances were healthy and they were positive about the future.

CAB – The outreach session and open door had been observed.

Lowsley Farm Consultative Committee – the committee had met on 21st October 2019. 20 social housing families had moved on to the development and about 20 houses have sold. A further meeting is to be held to consider the rerouting and closure of footpaths 7 & 8a. The SUDS pond is still causing concern.

136/19

APPOINTMENT OF FERIA URBANISM

It was reported that the council had successfully obtained a grant of £4,900 from Locality for the appointment of consultants to undertake a review of the Strategic Environmental Assessment.

It was proposed that Feria Urbanism be appointed to undertake the work at a cost of £4,900 plus VAT at the standard rate.

Proposed Cllr Winfield, Seconded Cllr Kirby, all in favour.

137/19

NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

It was reported that no minutes of the Steering Group were provided as they were still in draft form.

An update had been provided by Chantal Foo covering several matters.

- The NDP had carried out a call for sites which provided 16 sites.
- The NDP had promoted the EHDC Large Development Sites Consultation to encourage public involvement.
- There has been an application for Technical Assistance. This is being considered by Locality following discussion with AECOM.
- The NDP are actively seeking some more members of the Steering Group from the current 9 to 12.

138/19

APPROVAL OF PAYMENTS

Approval of schedule of payments in September 2019 (**Attachment 1**).
Proposed Cllr Kirby, Seconded Cllr D Curnow-Ford, all in favour.

The bank balances held by the Council at the end of September were:

Current Account - £1,001.00
Business Account - £579,795.44
Total Funds - £580,796.44

139/19

NEW MOWING MACHINE

Cllr Trotter reported that the Recreation Committee had considered three quotes for three different machines. Each had been tested on site and the Recreation Committee had selected the Kubota F3890 Mower at a cost of £18,605, less a trade-in of £2,000 for the old machine.

It was proposed that a sum of £16,605 be approved from reserves for the purchase of the Kubota Mower.
Proposed Cllr Trotter, Seconded Cllr Curnow-Ford, all in favour.

140/19

PEAK CENTRE

Councillors were in receipt of the advice received from Russell-Cooke and a paper jointly prepared by Cllrs Garnett, Mitchell and Hall.

The lease has been finalised but not signed as the trust document needs to be updated. The simple way to do that is to amend the existing trust deed to reflect the current and future management of the Peak Centre Trust. Cllr Mitchell and Cllr Garnett will be meeting with the Peak Centre Trust to look at the options of for them to decide how they wish to proceed. Instructions can then be issued to Russell-Cooke to update the trust document.

The new rent will be payable from reserves held in the COIF account which has reserves of £30,000.

141/19

HEATHLAND INFRASTRUCTURE PROJECT

The council has received a request from EHDC to consider forming part of the Heathland Infrastructure Project. Under this arrangement, the council identifies projects at Radford Park which can be funded by developers with less than 50 dwellings as mitigation of being within 5km of a SPA. Unlike the SANG, the council retains complete control and can decide whether to use the developer funding or fund directly by council funds. It will only be projects that the council wish to have done.

It was proposed that the council agree that Radford Park form part of the Heathland Infrastructure Project.

Proposed Cllr Hall, Seconded Cllr Jourdan, all in favour.

The meeting closed at 8.34 pm

Signed:
Chair

Date: