



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**To Liphook Millennium Centre Management Committee Members**  
(all other Councillors for information)

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE AT 7.30PM ON MONDAY 4<sup>th</sup> NOVEMBER 2019 IN THE CANADA ROOM, LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.**

D Meek  
Deputy Executive Officer

30<sup>th</sup> October 2019

## AGENDA

### 1. CHAIR'S ANNOUNCEMENTS

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF INTEREST

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

### 4. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 2<sup>nd</sup> September 2019 (**Appendix 1**)

### 5. MATTERS ARISING – For Information Only

### 6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions

### Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee has responsibility.

### Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened.

## **7. REPORTS**

7.1. To receive a report on activity at the LMC from the Events Manager (**Appendix 2**)

7.2. To receive an analysis of recent events at the LMC (**Appendix 3**)

## **8. BUDGET MONITORING**

To note the Income and Expenditure for April to September 2019 (**Appendix 4**)

## **9. REFURBISHMENT OF ROOMS (Appendix 5)**

9.1. To agree the final specification for refurbishment of the Green, Heather and Canada Rooms

9.2. To agree a budget for recommendation to Council

## **10. FOYER NOTICE BOARDS**

To consider noticeboards for the foyer (**Appendix 6**)

## **11. FURNITURE**

To consider the purchase of new furniture for the LMC (**Appendix 7**)