



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr P J STANLEY  
EXECUTIVE OFFICER  
Tel: 01428 722988  
e-mail : [council@bramshottandliphook-pc.gov.uk](mailto:council@bramshottandliphook-pc.gov.uk)

THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

## PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING ON THE 29<sup>th</sup> JULY 2019**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE AT 7.30 PM IN THE MILLENNIUM CENTRE, LIPHOOK ON MONDAY 24<sup>th</sup> JUNE 2019**

### MINUTES

#### PRESENT

Cllr Coyte  
Cllr D Curnow-Ford  
Cllr P Curnow-Ford  
Cllr Hall  
Cllr Kirby  
Cllr Olson  
Cllr Trotter  
Cllr Winfield

Mr P Stanley - Executive Officer

2 District Councillors, 1 County Councillor, 5 members of the public, and the Press were in attendance.

**78/19**

#### **CHAIR'S ANNOUNCEMENTS**

The chair requested that mobile phones should be turned off. She pointed out the fire escape routes. It was stated the meeting would be recorded for the purpose of the minutes. No other recording was taking place.

Due to the poor acoustics in the room, councillors were requested to speak up if possible. Finally, the committee and public were reminded that the public could only participate during the public participation session and following the district and county council reports if those councillors were happy to take questions.

- 79/19 APOLOGIES FOR ABSENCE**  
Apologies were received and accepted from Cllr Garnett, Cllr Jerrard and Cllr Mitchell.
- 80/19 DISCLOSURE OF INTERESTS**  
There were none.
- 81/19 MINUTES OF LAST MEETING**  
Councillors unanimously approved the minutes of the Annual Meeting held on 13<sup>th</sup> May 2019. Proposed Cllr Kirby, Seconded Cllr Olson, all in favour.
- 82/19 MATTERS ARISING**  
There were no matters arising not covered by an agenda item.
- 83/19 PUBLIC PARTICIPATION SESSION**  
Meeting adjourned
- Public Questions – items not on the agenda**  
A member of the public representing Liphook in Bloom stated that they had a large quantity of daffodils and wondered whether they could be planted in Radford Park. It was felt that any planting should be in keeping with the status of the park. It was agreed that further advice would be taken.
- A member of the public raised concerns about the decision by HCC to have 180 children use the square from the train station to access Bohunt School. This was covered by Cllr Floss Mitchells report.
- Public Questions – items on the agenda**
- None.
- Meeting re-convened.
- 84/19 REPORT FROM DISTRICT AND COUNTY COUNCILLORS**  
Cllr Glass ran through the report of the district councillors.
- There has been intensive training for new councillors on planning protocol and the revision of the Local Plan
  - District Councillor Surgeries are held at the Millennium Centre to coincide with parish council meetings.
  - Anti-social behaviour and vandalism that takes place at the skate park and the Little Rec were reported to the last Community liaison meeting.
  - Plans will be considered to place lines at the entrance to the Berg estate to stop problem parking
  - Further monitoring of speeding traffic through Bramshott has taken place and proposals will be put to the council at a future meeting

Cllr Floss Mitchell ran through her report of the County Council activities.

- HCC has launched a consultation asking for resident's views on ways to balance the budget in 2021/22. The council will face a shortfall of £80m on top of the £480m savings made since 2008
- Home to school arrangement for 180 children in September 2019 will involve the use of train travel rather than coaches following a successful pilot. This will save £70k for the home to school transport budget.
- A recent Ofsted inspection of HCC's Children's Services has resulted in a rating of outstanding across all areas.
- From June 2019 residents using vans, pick-ups or large trailers to transport their domestic waste will need to pay for a permit costing £15.
- HCC declared a Climate Emergency following a discussion in Cabinet. A clear action plan that will embed carbon reduction measures across the County Council will be produced.

**85/19**

## **MINUTES OF COMMITTEE MEETINGS**

### Recreation Committee

Cllr Trotter stated that the main item was the replacement of the litter bins

Minutes of a meeting held on 3<sup>rd</sup> June 2019.

Acceptance of the minutes was Proposed by Cllr Trotter, Seconded by Cllr Hall, all in favour.

### Planning Committee

Cllr Hall asked how likely the comments made about the Lowsley Farm development would be considered by EHDC. It was confirmed that the comments made by the council are fully considered in planning applications.

Minutes of a meeting held on 29<sup>th</sup> April 2019 and 20<sup>th</sup> May 2019.

Acceptance of the minutes was Proposed by Cllr Olson, Seconded by Cllr Kirby, all in favour.

### LMC Management Committee

Cllr Winfield stated that the meeting had considered access control, renaming of rooms, and provision of a light in the entrance. The committee had also had a walk around the building to identify work required including capital projects. The problem with acoustics in the Canada room was raised. It was noted that there are microphones in the ceiling and new microphones may be necessary.

Minutes of a meeting held on 30<sup>th</sup> May 2019

Acceptance of the minutes was Proposed by Cllr Winfield, Seconded by Cllr P Curnow-Ford, all in favour.

**86/19**

## **REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

### Community Partnership Meeting

Councillors had been provided with a copy of the report prepared by Cllr Jerrard covering the Community Partnership Meeting on 22<sup>nd</sup> May 2019. Cllr Coyte had also been present

and provided some feedback. It was stressed that all non-urgent incidents should be reported to 101. The number of reports will determine the priority given to areas selected for special attention. If a situation is threatening then 999 should be used. The next meeting will be held on 3<sup>rd</sup> July 2019.

#### Peak Centre Management Committee

Cllr Kirby attended the management committee meeting on 12<sup>th</sup> June 2019. A new Vice-chair had been appointed. Client number were increasing, although there were sometimes missed bookings. Fundraising activities were carried-out and the co-op and local school were helping with fundraising activities. The lease had not been finalised but it was hoped this will happen soon.

**87/19**

#### **COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATIONS AND LIAISON GROUPS**

Cllr Kirby stated she had attended the last meeting of the Peak Centre but was unable to attend any more. Cllr Mitchell had indicated her willingness to undertake this role. No other councillor expressed an interest.

It was proposed that Cllr Mitchell be appointed as the council representative on the Peak Centre management Committee.

Proposed Cllr Kirby, Seconded Cllr Olson, 7 in favour and one abstention.

It was also proposed that Cllr Mitchell who is the representative on the Liphook Youth Management Committee and Cllr Olson who is the Parish Tree Warden swap their roles.

Proposed that Cllr Mitchell be the Parish tree Warden and Cllr Olson be the Liphook Youth Management Committee representative.

Proposed Cllr Kirby, Seconded Cllr Winfield. All in favour.

**88/19**

#### **NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**

Thanks were expressed for Tessa Wright for all her hard work supporting the NDP.

Acceptance of the minutes of the Steering Group held on 2<sup>nd</sup> April 2019 and 14<sup>th</sup> May 2019 and the update from the Steering Group.

Proposed Cllr Kirby, Seconded Cllr Hall, all in favour.

**89/19**

#### **APPROVAL OF PAYMENTS**

Cllr Kirby stated that there were two months of payments to approve as the May meeting had been held early in the month.

Approval of schedule of payments in April 2019 (**Attachment 1**), May 2019 (**Attachment 2**) and the bank balances for April 2019 and May 2019.

Proposed Cllr Kirby, Seconded Cllr Winfield, all in favour.

The current balances held by the Council at the end of April were:

Current Account - £1,001.00

Business Account - £735,620.43

Total Funds - £736,621.43

The current balances held by the Council at the end of May were:

Current Account - £1,180  
Business Account - £639,872.90  
Total Funds - £641,052.90

**90/19 FINAL INTERNAL AUDIT 2018/19**

The report had been considered by the Finance & Policy Committee at the meeting held on 19<sup>th</sup> June 2019. The Executive Officer will be taking some proposals for an additional bank account to the next meeting of the F&P Committee. The report was agreed.

**91/19 RADFORD PARK POSSIBLE SANG DESIGNATION**

The council had been asked by EHDC to consider whether it wished Radford Park to be considered as a possible SANG in principle. The letter from EHDC and a map of the site were considered. There were some concerns about a possible link between agreeing a SANG and a particular development. The Chair stated that the council should only consider the designation and not link it to developments. She also confirmed that the council would have the final decision about any proposals that were put forward. The possibility of developing Radford Park with the council's own resources or grant funding were also possibilities. Several councillors had recently visited the site and walked the area in question. The area is a natural wildlife area and not necessarily suitable for significant access improvements.

It was proposed that the council state it was "interested" in designating Radford Park a SANG. The proposal was unanimously agreed.

All felt that more information was needed. The council would also reserve a right to withdraw from the process at any time.

The meeting closed at 8.50 pm

Signed:  
Chair

Date: