



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON THE 29th APRIL 2019**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE
AT 7.30PM IN THE MILLENNIUM CENTRE, LIPHOOK ON MONDAY 25th
FEBRUARY 2019**

MINUTES

PRESENT

Cllr Croucher
Cllr Easton
Cllr Hall
Cllr Jerrard
Cllr Kirby
Cllr Rowson (part)
Cllr Trotter

Mr P Stanley - Executive Officer

1 District Councillors, 7 members of the public and the Press were in attendance.

20/19 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off. He pointed out the fire escape routes. It was stated the meeting would be recorded for the purpose of the minutes and one member of the public was also recording the meeting. It was announced that Cllr Taplin has resigned on 29th January 2019 due to private commitments. The council expressed thanks for all the work she had done on behalf of the community.

21/19 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Jourdan, Cllr Poole.

22/19 DISCLOSURE OF INTERESTS

There were none.

23/19 MINUTES OF LAST MEETING

Councillors approved the minutes of the Parish Council meeting held 28th January 2019. Proposed by Cllr Croucher, Seconded by Cllr Trotter, all in favour.

24/19 MATTERS ARISING

There were no matters arising.

25/19 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public Questions – items not on the agenda

None.

Cllr Hall Joined the meeting.

Public Questions – items on the agenda

A member of the public asked why a question to the County Councillor had not be minuted. The Executive Officer explained that not all questions are minuted as the minutes need to focus on decisions made by the council.

Meeting re-convened.

26/19 REPORT FROM DISTRICT COUNCILLORS

District Councillor Glass ran through her report.

- The council tax for EHDC has been frozen for the coming year and has been cut or frozen for the sixth consecutive year.
- The Public Consultation on the Local plan for Bramshott & Liphook takes place from 3.30 to 8.30 pm on Wednesday 6th March in the Millennium Centre. Feedback will be incorporated into an updated plan.
- The annual EHDC Sports Awards will be held on 14th March at the old Thorns Hotel.
- The former Anchor Garage site has now received planning permission for a 60-seat cinema and restaurant.
- The new Town Centre for Whitehill and Bordon has now been approved.

Cllr Hall asked whether a pedestrian crossing was considered for the new cinema as parking was likely to be at the Midhurst Road car park. Cllr Glass agreed to investigate this and advise.

Cllr Hall also asked about the lowered kerb and whether this would be fixed.

MINUTES OF COMMITTEE MEETINGSRecreation Committee

Cllr Trotter stated that the committee was considering an application for a Forest School and had established a working party to report back.

Minutes of a meeting held on 4th February 2019.

Acceptance of the minutes was Proposed by Cllr Trotter, Seconded by Cllr Kirby, all in favour.

Planning Committee

Minutes of a meeting held on 11th February 2019.

Cllr Easton reported that there were not many planning applications considered. The meeting did consider the EHDC Draft Local Plan and make comments for the consultation reply. The deadline is on 19th March 2019 so it was possible to consider further comments at the next Planning Meeting. The Planning Committee had delegated authority to submit comments on behalf of the council and any councillor could attend the meeting.

Acceptance of the minutes was Proposed by Cllr Easton, Seconded by Cllr Jerrard, all in favour.

NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

Councillors received several reports prepared by Chantal Foo.

- The minutes of a Steering Group meeting held on 8th January 2019
- An update from the Steering Group
- A proposed letter to EHDC & SDNPA concerning site specific planning policies.

Chantal Foo ran through the detail of the recent exhibition which had been well attended and well received. Feedback from these two sessions is still being considered and will feed into future plans. She also explained the proposal to submit site specific planning policies which had been recommended as the best way forward by Feria, the consultants supporting the NDP project.

Cllr Croucher explained that the council had established the NDP group and are responsible for the budget. However, it is appropriate for the NDP steering group to prepare its own response to the EHDC Local Plan and to send a letter outlining site specific planning policies rather than needing council approval. The council continue to receive updates for information and accept the minutes of Steering Group meetings.

The reports were noted by the Council. Cllr Trotter was not able to comment on the documents as his paperwork had not been received in time for him to prepare or participate.

EHDC DRAFT LOCAL PLAN CONSULTATION

Councillors had been provided with the draft response from the NDP Steering Group. It had been agreed in minute 28/19 above that the NDP should submit their own comments rather than have a single response by the Parish Council. The council will make its own comments based on the points identified at the last planning committee plus any additional comments that councillors wish to make prior to the deadline on 19th March 2019.

30/19

APPROVAL OF PAYMENTS

Councillors considered and approved the schedule of payments for January 2019 and the bank reconciliation (See attachments 1 & 2 to these minutes). It was noted that the current balances held by the Council at the end of November are:

Current Account - £1,480.00

Business Account - £477,724.81

Total Funds - £479,204.81

Proposed by Cllr Croucher, Seconded by Cllr Kirby, all in favour.

31/19

INTERNAL AUDIT REPORT

The interim internal audit report was received. It was noted that this report together with an action plan will be considered at the next meeting of the Finance & Policy Committee.

32/19

BUDGET MONITORING REPORT

The budget monitoring report covering the period to the end of January 2019 was noted.

33/19

APPOINTMENT TO COMMITTEES

Although there were vacancies on all the committees, it was felt that as some councillors were not present, the item should be deferred to a later meeting.

34/19

PROVISION OF DEFIBRILLATORS

The report prepared by the Deputy Executive Officer was considered. The report made recommendations on the location and type of Defibrillator to purchase. It was agreed that in future it would be possible to consider siting one in the Bramshott area. The cost of the three units was within the £6,000 budget but could change slightly when they are purchased. There will also be some additional costs for the refurbishment and modification of the phone boxes. It was agreed that the purchase and installation of the defibrillators should proceed as specified in the report and that additional funds for the refurbishment can be authorised under the Executives delegated authority.

Proposed Cllr Kirby, Seconded Cllr Rowson, all in favour.

35/19

REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Cllr Kirby reported that there had been a meeting of the River Wey Trust but she was unable to attend. The Trust Annual Money Raising Event will be held on 6th July 2019 at Conford.

Cllr Jerrard reported that he had attended the Community Policing Meeting. At that meeting it was noted that garden shed theft is now treated the same as residential theft.

The meeting closed at 8.30 pm

Signed:
Chairman

Date: