



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

To Finance and Policy Committee Members (all other Councillors for information)

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL'S FINANCE AND POLICY COMMITTEE AT 7.30 PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON 14th NOVEMBER 2018

P J STANLEY
EXECUTIVE OFFICER

8th NOVEMBER 2018

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

- 4. MINUTES OF PREVIOUS MEETING**

To agree the minutes of the meeting held on 12th September 2018 (**Appendix 1**)

5. MATTERS ARISING FROM THE MINUTES – For Information Only

To consider matters arising from the meetings

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions

To allow members of the public to address the Committee with respect to items not on the agenda, but relating to matters for which the F&P Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. BUDGET 2019/20

To consider the first draft budget 2019/20 (**Appendix 2**)

8. INTERNAL AUDIT REPORT 2018/19

To consider the interim internal audit report and management action plan. (**Appendix 3**)

9. EXTERNAL AUDIT

To note the accounts for 2017/18 have now been approved and the comments made. (**Appendix 4**)

10. NDP BUDGET MONITORING

To review the NDP spending and grant position (**Appendix 5**)

11. DATES OF FUTURE MEETINGS

To consider and approve new future meeting dates.

Monday 7th January 2018 (from 9/1/2019)

Monday 18th March 2018 (from 13/3/2019)

Wednesday 8th May 2018 – cancel as new council will not have met to agree committees at the Annual Meeting)

12. ELECTRONIC PAYMENT OF INVOICES

To approve the use of electronic bank payments to replace cheques over time.

Standing Orders and Financial Regulations allow for this payment mechanism and internal controls will require two signatories for every payment batch.

13. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”:

The excluded session is to consider staffing matters.