



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

P.J. STANLEY
EXECUTIVE OFFICER

Tel: 01428 722988
Fax: 01428 727335
e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE
GU30 7TN

RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT
7.30PM IN THE CANADA ROOM, LIPHOOK MILLENNIUM CENTRE,
MIDHURST ROAD, LIPHOOK ON MONDAY 1ST OCTOBER 2018.**

MINUTES

PRESENT:

Cllr E. Trotter (Chair)
Cllr J. Kirby
Cllr J. Poole

Mrs N. Sosin – Administration Officer
Pete Terry, Head Groundsman

Mr P Stanley Executive Officer

ALSO IN ATTENDANCE:

One member of the press and six members of the public

51/18 CHAIRMAN'S ANNOUNCEMENTS

The arrangements for fire exits and mobile phones were explained. The Chairman also advised that the meeting would be recorded for the purpose of the minutes

52/18 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Garnett and Cllr Taplin . Acceptance of these apologies was noted .

53/18 DECLARATIONS OF INTEREST

None were made.

54/18 MINUTES

Acceptance of the Minutes of the meeting held on 18th June 2018 were Proposed by Cllr Trotter and Seconded by Cllr Poole and agreed by all three councillors.

55/18 MATTERS ARISING FROM THE MINUTES

Cllr Kirby enquired whether ownership of the wall at the tennis courts had been established. The Executive Officer and Admin Officer would investigate.

A working party still needs to be set up to look at the proposed Lowsley Farm allotments.

56/18 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public questions - Items not on the agenda

Cllr Jerrard welcomed back Peter Stanley, the Executive Officer, following his career break.

Public questions - Items on the agenda

The Chairman suggested any items were dealt with as they arose on the agenda.

The meeting re-convened.

57/18 REPORTS

Groundsman's Report

Attached to the minutes as **Appendix 1**

Mr Terry read his report to the meeting.
The groundstaff are dealing with the paths.

58/18 REQUEST FROM FOOTBALL CLUB TO MAKE A SMALL PATIO AREA

Cllr Trotter expressed concern about parking following a report received from a resident. The football club were waiting to hear if it would be possible to make use of additional parking nearby.

Cllr Trotter suggested that the proposal by the Football Club to lay slabs on the area at the top of the bank was a good idea especially as this area can be very slippery in wet weather.

Cllr Kirby was concerned about the idea of erecting trellis as it could encourage young people to climb.

The Football Club confirmed that they had no plans to site chairs or tables on the new paved area if it was approved.

It was decided that a cut off time for use of the area should be agreed by all parties and this was suggested as 7pm.

It was agreed that the Football Club could lay a small patio of paving slabs as requested but that the use of a bbq/griddle would need further consideration and should be set aside until officers have had an opportunity to look at bylaws and other considerations.

A local resident, present at the meeting, thought that these proposals would be acceptable.

Agreed: The Football Club to lay a small patio area outside the club house.

Proposed: Cllr Kirby **Seconded:** Cllr Trotter

59/18 HIRE CONDITIONS FOR MILLENNIUM GREEN

A working party was set up to consider Terms and Conditions of hiring the Millennium Green.

Agreed: Cllr Kirby, Cllr Poole and The Executive Officer, Peter Stanley would be on the working party.

60/18 REPORT ON HEALTH AND SAFETY AND BUILDING CONDITION OF TRACTOR SHED

Cllr Trotter explained that the report needed to go to the Trustees for discussion.

Cllr Jerrard urged that a date be set for a meeting in October. The Executive Officer would set a date and advise Trustees accordingly.

61/18 2019/2020 BUDGET

The Executive Officer explained that preparations need to begin on a first draft of the budget but that he can pull together documents to start this process. Members of the Recreation Committee can then feed in before a first draft goes to Finance and Policy Committee.

A working party should be appointed and this would consist of Cllr Kirby, Cllr Poole and The Executive Officer. It was suggested that Cllr Taplin should be invited to join the group. The Executive Officer will arrange a date for the first meeting.

62/18 OAK TREES

It was agreed that the offer of oak saplings would need to be considered more carefully as they would need to be stored safely before agreement can be reached on where to site them. NS to contact the gentleman to thank him for the offer and explain the situation.

63/18 REQUEST TO SITE A TEXTILE BANK IN THE PARISH

It was suggested that Scope contact EHDC as the only place in the Parish that might be suitable is the Midhurst Road Car Park as this already has a similar bin.

64/18 OUTSTANDING DECISIONS/ACTIONS

It was agreed that the list should be amended to only show outstanding or ongoing items and that completed items should remain on a master list but not be circulated at meetings in future.

The issue of the Lowsley Farm Allotments was discussed and it was suggested that further clarification was required on what was being offered/included. Cllr Kirby will

go back to Lisa Brolly for confirmation and a meeting will be arranged between Cllr Kirby and Cllr Trotter to discuss the matter further.

65/18 PURCHASE OF TRACTOR

The purchase of a new tractor had been considered by Finance & Policy Committee who had recommended to Full Council that a Kioti CK2810 28hp compact tractor, supplied by Wiltshires, at a cost of £17,262 + vat be purchased. The Council meeting agreed to ask Doug Budd to confirm whether this was the most suitable tractor and delegate the final decision to Recreation Committee. Councillors noted that Doug Budd had recommended that this was the best tractor to purchase. All councillors at the meeting were happy to proceed with the purchase of the tractor. It was also noted that a Loader Fork was needed at a cost of £560. It was agreed that this be considered at the October meeting of the Council with a recommendation from the Recreation Committee to purchase the item.

The meeting closed at 8.45pm