



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT
7.30PM IN THE CANADA ROOM, LIPHOOK MILLENNIUM CENTRE,
MIDHURST ROAD, LIPHOOK ON MONDAY 6th AUGUST 2018.**

MINUTES

PRESENT:

Cllr E. Trotter (Chair)

Cllr J. Kirby

Cllr J. Poole

Cllr J Taplin

In attendance, Mrs J Cadman, Locum Executive Officer. Pete Terry, Head Groundsman

ALSO IN ATTENDANCE:

The press, nine members of the public

35/18 CHAIRMAN'S ANNOUNCEMENTS

The arrangements for fire exits and mobile phones were explained. The Chairman also advised that the meeting would be recorded for the purpose of the minutes

36/18 APOLOGIES FOR ABSENCE

Were received from Cllr Garnett. Acceptance of these apologies was proposed by Cllr Poole, Seconded by Cllr Taplin, all in favour.

37/18 DECLARATIONS OF INTEREST

None were made.

38/18 MINUTES

Acceptance of the Minutes of the meeting held on 18th June 2018 were Proposed by Cllr Kirby, Seconded by Cllr Poole, three in favour and one abstention.

39/18 MATTERS ARISING FROM THE MINUTES

None.

40/18 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public questions - Items not on the agenda

40/18.1: Cllr Jerrard asked the status of the reports for the Beacon building. The Chairman advised that the building and health and safety inspections were in hand and that he would seek an emergency meeting of the Recreation committee once the reports were received, in order to move forward.

40/18.2: Bruce Penny asked if the Bowls Club were able to use the Parish Council skip, located on the recreation ground, for their grass cuttings. The Clerk will investigate and advise.

Public questions - Items on the agenda

40/18.3: Tree belt around allotment site: a member of the public asked if money could be allocated to dealing with the trees around the allotment.

40/18.4: Patio at the Bowls Club: a member of the public asked for clarification of the proposal to install a patio at the Bowls club.

The meeting re-convened

41/18 REPORTS

41/18.1: Groundsman's Report

Attached to the minutes as **Appendix 1**

41/18.2: Allotment visit report

Attached to the minutes as **Appendix 2**

The visit had been well attended and the majority of the concerns had been about the trees around the allotment site. The landowner had been contacted previously and had agreed that the Parish Council could remove the overhanging branches. Quotations will be obtained for the next meeting.

A question was raised on whether the taps are too close to the ground, but it was agreed not to take any action in this respect at this time.

41/18.3: Recreation Grounds Report

Attached to the minutes as **Appendix 3**

The matter of weed killing should be taken to the next meeting.

Walls of the hard court – it has to be established who is responsible for the tennis courts walls.

Defibrillators are located at the LMC, Haskell Centre, Bowls club and football club. Members noted that consideration had been given to installing defibrillators in the adopted telephone kiosks. Members agreed that this should be discussed at the next meeting.

The grass courts will not be watered, due to the environmental impact on water supplies.

Football club gutter: the football club undertook to investigate how this could be rectified.

The benches have been washed and play equipment is ongoing.

The groundstaff are dealing with the paths.

The ivy and brambles have been cleared and cut back.

42/18 WORK PROPOSED AS A RESULT OF THE GROUNDS MANAGERS REPORT

42/18.1: removal of Tennis Club hedge: It was agreed that this should be monitored for the time being, as the die back is currently only moderate.

42/18.2: replacement of bins: ideas and quotations will be sought for the next meeting, following the recommendations in Mr Budd's report

42/18.3: removal of soil heap beside pavilion: deferred to agenda item 43/18.

42/18.4: replacement play surfaces for play park and the possibility of using developers contributions: more quotations are required before making a decision.

43/18 REQUEST FROM FOOTBALL CLUB TO MAKE A SMALL PATIO AREA

The football club confirmed that they had completed work to the bank.

The football club advised that the patio would be placed between the wall and the container, on an 8ft strip of land, and would be used for a BBQ area.

Residents were concerned about noise and parking problems.

Cllr Taplin proposed a separate meeting between residents and the football club. Cllr Kirby would like more information and expressed a concern about the siting of a BBQ on the recreation ground.

Members agreed a working party between members of this committee, the football club and the residents. Cllr Taplin would arrange this.

44/18 TREE WORKS

Members agreed to award the tree work as follows:

Radford Park	£2,600	Contractor 1 (Tom Hudson)
Hammer Vale	£1,980	Contractor 2 (1 st Call)
Land adjacent parish office		
Millennium Green		
Recreation Ground		
Fletchers Field		
Skate Park		
Allotments	£2,975	Contractor 3 (Mike Sullivan)

Subject to sufficient funds in the budget. The decision as to which areas to deal with, if there are insufficient funds for all the work, is delegated to officers, and will be reported at the next meeting.

Proposed by Cllr Taplin, Seconded by Cllr Kirby, all in favour.

45/18 WORKING PARTY FOR LOWSLEY FARM ALLOTMENTS

Members agreed to set up a working party to consider the feasibility of Lowsley Farm Allotments, in relation to current availability, and to draw up Terms of Reference. Proposed by Cllr Kirby, Seconded by Cllr Trotter, all in favour.

46/18 DRAINAGE AT MEADOW WAY/RADFORD PARK

Cllr Trotter explained that an EHDC land drain runs under no 20 Meadow Way and down the garden to a catchment pit and into a soakaway at Radford Park. There used to be a ditch to take the water but now when there is heavy rain the garden of no 20 floods.

Cllr Trotter suggested taking the top 2ft off the soakaway, bearing in mind trip hazards. Cllr Taplin asked to see the report and quotations before making a decision. This was agreed and the item was deferred to the next meeting.

47/18 ERODED BANK AT RADFORD PARK

The erosion is possibly caused by storm water from further upstream. Various options had been put forward and a number of quotations received, varying in price from £2,000 for repairing the bank to £10,000 for repairing the bank and installing a board walk. The final proposal had been received from The Conservation Volunteers, who charge a day rate and would repair the bank with materials provided by the Parish Council.

Members agreed that another quotation is required for installing a boardwalk. Cllr Trotter and Cllr Taplin will meet contractors on site and, if a quotation can be obtained for less than the £5,000 previously agreed, the supervision of the work will be delegated back to Cllr Kirby.

48/18 RADFORD PARK ACCESS

It is not possible to access the park from the car park in either a wheelchair or a pushchair. Cllr Trotter suggested straightening out the bank and replacing the gate. Cllr Kirby proposed drop-posts rather than a gate.

Members agreed that the park should be more accessible, and that quotations for the two alternatives should be obtained.

49/18 **BENCH FOR HASLEMERE ROAD**

Members were asked to consider whether to re-site a bench from Parish land to a position on the Haslemere Road.

Cllr Kirby pointed out that the bench is frequently used and suggested that another bench is provided.

Members asked Cllr Kirby to review current benches and where benches are needed, and to ask officers to obtain quotations for the next meeting. It might be possible to earmark Developers Contributions. Funding by individuals or businesses should also be considered.

50/18 **OUTSTANDING DECISIONS/ACTIONS**

50/18.1: Officers will establish what Developers contributions can be used for.

50/18.2: 67/17: Cllr Kirby confirmed that the Council now has a planting licence for the area outside Radford Park, to prevent parking, but that planting would be postponed to next spring.

The meeting closed at 8.55pm