



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON THE 29TH OCTOBER 2018**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE
AT 7.30PM IN THE MILLENNIUM CENTRE, LIPHOOK ON MONDAY 24TH
SEPTEMBER 2018**

MINUTES

PRESENT

Cllr Croucher
Cllr Easton
Cllr Garnett
Cllr Jerrard
Cllr Jourdan
Cllr Kirby
Cllr Poole
Cllr Taplin
Cllr Trotter

Mrs Joanna Cadman – Locum Executive Officer

The County Councillor, District Councillors, 7 members of the public and the Press were in attendance.

70/18

CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off, and advised that the meeting would be recorded for the purposes of the minutes. He pointed out the fire escape routes.

The Chairman thanked Mrs Cadman for stepping into the role of Locum Clerk last year and for all her hard work on behalf of the Council.

- 71/18 APOLOGIES FOR ABSENCE**
All members were present.
- 72/18 DISCLOSURE OF INTERESTS**
There were none.
- 73/18 MINUTES OF LAST MEETING**
Members approved the minutes of the Parish Council meeting held 30th July, with the exception of the exempt session.
Proposed by Cllr Croucher, Seconded by Cllr Poole, all in favour
- Members approved the minutes of the Parish Council meeting held 21st August, with the exception of the exempt session
Proposed by Cllr Jerrard, Seconded by Cllr Garnett, all in favour.
- The Chairman asked members to submit their queries, in writing, to the Executive Officer, with regard to the accuracy of the exempt session minutes for both meetings.
- 74/18 MATTERS ARISING**
None.
- 75/18 PUBLIC PARTICIPATION SESSION**
Meeting adjourned
- Public Questions – items not on the agenda**
No questions were raised.
- Public Questions – items on the agenda**
No questions were raised.
- Meeting re-convened.
- 76/18 REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
East Hants District Council
Ordnance Business Park
The opening of the offices on Ordnance Business Park took place on Tuesday 11th September, and was performed by the Chairman of East Hampshire District Council, Cllr. Anthony Williams. Guests were able to see over the buildings and to meet the new tenants, Zen Broadcast and Lumi. A third tenant will soon be occupying the remaining empty unit, and the presence of the businesses means that other local businesses and traders, will benefit from the occupancy.
- The Local Plan**
The Local Plan continues to progress through its initial stages, with the sift of sites submitted under the call for sites, undergoing first scrutiny by the Local Plan Working Group and members of Cabinet. District Councillors will all be able to consider the sites at the beginning of October, and the Plan is on track to be in draft form by the end of October/beginning of November, before progressing to Cabinet and Full Council at the end of the year. The Local Plan will be out for Public Consultation at the beginning of 2019.
- Five Year Land Supply**
As of 1st April, 2018, EHDC can demonstrate 6.57 years of deliverable housing land supply. This includes the statutory 5% buffer. The revised National Planning Policy framework states that Local

Planning Authorities should update and identify annually, a supply of specific deliverable sites, sufficient to provide a minimum of five years' worth of housing.

Joint working with Waste

Following an evaluation process of future delivery of environmental services, full Council elected to work with Havant Borough Council to provide waste collection services through Norse South East, HBC's joint venture company.

This will happen once EHDC's current contract with Biffa comes to an end in a year's time. We will be ensuring that our residents are kept fully informed over the coming year, to make the change as smooth as possible, and we are working closely with Biffa, to ensure that our residents receive the best possible service during this last year of the contract.

Opening of BOSC

The opening took place last Saturday of Bordon and Oakhanger Sports Club's new pavilion in Bordon. A full day of events took place, in the pouring rain, with former cricketer Phil Tufnell performing the opening ceremony.

This colonial style pavilion is available for functions as well as for use as a sports pavilion, and includes a restaurant and other catering facilities. It is well worth a visit, and is the latest landmark building to be completed in Whitehill and Bordon.

Community First and EHDC Volunteer of the Year Awards

Nominations are open until 5pm on Tuesday 2nd October, to nominate someone who you consider has contributed so much to the community on a purely voluntary basis. There are different categories for the awards, and the Volunteer Award ceremony will take place at 5pm on Thursday the 8th November, at Old Thorns.

Mr Futchter was concerned that there was no football pitch at BOSC. Cllr Glass confirmed that this will be installed, once the position has been decided, as it is a requirement of the grant from the Sports Council.

Hampshire County Council

Traffic and traffic speeds in Liphook and Bramshott are a constant cause of concern. I met with Cllr. Glass and a highways officer in Bramshott over the summer and some small steps were agreed to try to mitigate the effects of increased through traffic. I will be meeting next month with the officers in charge of traffic management in and around the Whitehill and Bordon development. I have asked for a briefing on what is happening with the Liphook traffic management plan.

Pressure on local government funding continues to grow. HCC is managing to meet the shortfall of £140m in the 2019/20 budget, needed to fund the rising costs of adult social care and looked after children, without having to make the anticipated cuts to household waste recycling centres and school crossing patrols. Those costs continue to rise, however: the number of adults over 85 rising by 2000 every year, and the number of looked after children rising from 900 to 1,500 since 2008/9 (although that number is still below the national average), with the knock on effect on the cost of supporting care leavers. HCC is now looking at how it will meet the anticipated shortfall of some £80m in 2021 and beyond.

Hampshire County Council is investing up to £67 million in care technology over the next ten years to support the growing number of elderly people and younger adults with disabilities in Hampshire. This is building on the successful trial of the use of Alexa voice activated system to support adults with physical disabilities to live independently.

CO2 emissions from Local Authority operations have fallen to 83,992 tonnes in 2016/17 from 86,684 the previous year (a reduction of 33.30% since 2011/12), keeping the County Council on track to meeting its target of 79,080 tonnes by 2020. Related to this programme, £2.8 million is being invested in energy programmes, including LED Lighting, Electric Vehicles and Battery Technology, which will deliver at least £450,000 of revenue savings. The first phase of the LED lighting installation

has been completed in 2017/18, with the rest of the programme to be completed in the next two years.

Over the summer, the Highways Department has completed surface dressing schemes on over one million square metres of roads –the equivalent size of 142 football pitches. Surface dressing is a preventative measure that extends the life of the roads. The treatments are widely used and recognised as the most cost effective method of keeping the roads in the best possible condition for as long as possible by slowing the formation of potholes and other defects, such as cracks.

Finally, I would like to thank Cllr. Ives for her service to the Parish Council. I admired the measured and calm way she chaired meetings and was sad to hear that she had resigned. I wish Cllr. Croucher the very best as he takes over as Chair.

Cllr Garnett asked for clarification of the measures taken to improve traffic in Bramshott. Cllr Mitchell explained that these included improved signage but that she would have more detail by the October meeting.

Cllr Easton asked for clarification of the fall in CO2 emissions from Local Authority operations. Cllr Mitchell advised that these included transport, household waste and recycling.

77/18

MINUTES OF COMMITTEE MEETINGS

LMC Committee

30th July

Cllr Kirby advised that the work to upgrade the lights in the main hall had been completed under budget.

Acceptance of the minutes was Proposed by Cllr Kirby, Seconded by Cllr Poole, all in favour.

Recreation Committee

6th August

Cllr Trotter highlighted the following:

1. The Health and Safety report on the tractor shed had shown no areas of concern
2. The surveyors report on the building had highlighted some maintenance issues, action will be deferred to a Trustees meeting for a decision.
3. A working party has been set up to look into the benefits of allotments at Lowsley Farm.

Cllr Jerrard considered that he should have been named as having been in attendance, as he is a councillor.

Cllr Taplin advised that a meeting concerning the football club patio had been arranged for the following Thursday, and a decision would be made at that point.

Acceptance of the minutes was Proposed by Cllr Trotter, Seconded by Cllr Poole, all in favour.

Planning Committee

13th August

Cllr Jourdan advised that members had been pleased that repairs were being carried out at the Ship House, which they were glad to approve. Members had expressed concern at the proposed illuminated signage at the Royal Anchor.

Acceptance of the minutes was Proposed by Cllr Jourdan, Seconded by Cllr Taplin, all in favour.

10th September

The committee had objected to the application for redevelopment of Passfield Business to provide up to 69 residential units, believing it to be over-development and inappropriate.

Members had received a presentation from the developer of the proposed cinema and had supported it, with some caveats.

Acceptance of the minutes was Proposed by Cllr Jourdan, Seconded by Cllr Easton, all in favour.

F&P Committee

12th September

Cllr Garnett advised that the main piece of business had concerned a new tractor for the ground staff. The committee had been provided with a number of quotations and had received input from the chair of the Recreation Committee.

Cllr Trotter had recommended that the Parish Council purchase the Kioti CK2810 28hp tractor. In his view, it is a good workhorse and offers a number of facilities not available with the other vehicles.

Cllr Kirby acknowledged that the current tractor is beyond viable repair and has also been reported as unsafe, so needs to be replaced. She noted that the quotations varied from £11,000 to £17,000, that the head groundsman had recommended the cheapest quote and that Cllr Trotter recommended the most expensive. She was not confident that the ground staff would need the extra facilities offered by the more expensive model, and questioned the need to spend an additional £6,000 of parishioners money.

After further discussion, Cllr Croucher recommended that Mr Budd, the head groundsman at Petersfield Town Council, who had worked with the Council and the groundsmen this year, be asked to give his advice on the most suitable model, and the decision be delegated to the Recreation Committee, who are due to meet on the 1st October.

Proposed by Cllr Croucher, Seconded by Cllr Garnett, all in favour.

78/18

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

Members approved the appointment of representatives to outside bodies where there is currently a vacancy.

HALC/EHAPTC	Cllr Croucher
Village Hall Management Committee	Cllr Easton
Peak Centre Trust	Cllr Jerrard
Bramshott Educational Trust	Cllr Taplin
Parish Transport	Cllr Taplin
Parish Sport and Recreation	Perhaps a representative from the NDP Steering group
Parish Tree Warden	The Press representative was asked to advertise this vacancy in the Liphook Herald, together with the vacancy for Sport and Recreation
Community Partnership meeting (CTCG)	Cllrs Croucher and Jerrard
Lowsley Farm Liaison Committee	Cllr Gerrard

The following was also agreed:

Council Policies Working Party

Cllrs Easton, Garnett, Poole.

Councillor Training working party

Cllrs Garnett, Jourdan, Kirby and the Executive Officer

79/18

APPROVAL OF PAYMENTS

Members approved the cashbook showing accounts paid in June and July 2018. Cllr Garnett asked that the name of the councillor who has signed off the month be added.

Proposed by Cllr Croucher, Seconded by Cllr Trotter, all in favour.

80/18

NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

79/18.1: Members accepted the minutes of the steering group meeting 14th August. Cllrs Garnett, Ives and Kirby, together with Chantal Foo, had attended a meeting concerning the Local Plan. A report had been given to the Planning Committee.

Proposed by Cllr Kirby, Seconded by Cllr Croucher, all in favour.

79/18.2: Members received an update from the Steering Committee. It was agreed that now the Parish Council was receiving very comprehensive minutes from the Steering Group, updates were no longer necessary. Thanks were recorded to Tessa Wright, the Steering Group administrator.

Cllr Jerrard was impressed at the number of people coming forward to volunteer for working parties. Cllr Kirby agreed, but said that more were still needed.

81/18

REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

- a) *Village Hall Committee:* Cllr Easton reported that the current chairman wishes to resign and it is proving difficult to find a replacement. Part of the issue is that the chairman is required to meet with contractors and get involved with the day to day running of the hall, as well as charring meetings. The committee take the view that the Parish Council is responsible for the hall.
- b) *EHAPTC:* Cllr Kirby had attended a recent meeting, where the new Community Officer had given a very interesting presentation on the funding of new developments. Cllr Jerrard had also attended and agreed that it had been a very good meeting.
- c) *Community Partnership:* Cllrs Croucher and Jerrard had attended a recent meeting and noted that the group was community rather than parish based, created by two groups merging.
- d) *Speed Watch:* Cllr Trotter advised that this had ceased, due to lack of volunteers.
- e) *Defibrillators:* it was agreed to draw up a list of where the current defibrillators are, to identify areas that are not currently covered. It was noted that a number are not available to the public.

The meeting closed at 20.46pm

Signed:
Chairman

Date: