



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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## FINANCE & POLICY COMMITTEE

**To Finance and Policy Committee Members (all other Councillors for information)**

**YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL'S FINANCE AND POLICY COMMITTEE AT 7.30 PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON 12<sup>TH</sup> SEPTEMBER 2018**

J CADMAN  
LOCUM EXECUTIVE OFFICER

3<sup>rd</sup> September 2018

### **AGENDA**

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

- 4. MINUTES OF PREVIOUS MEETING**

To agree the minutes of the meeting held on 17<sup>th</sup> July (**Appendix 1**)

## 5. MATTERS ARISING FROM THE MINUTES – For Information Only

To consider matters arising from the meetings

## 6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

### Public Questions

To allow members of the public to address the Committee with respect to items not on the agenda, but relating to matters for which the F&P Committee has responsibility.

### Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

## 7. SIGNATORIES AND AUTHORITIES FOR PARISH COUNCIL ACCOUNTS

Current signatories are Vice Chairman, Chair of Finance and Policy, Chair of Planning.

Recommendation: To agree an additional signatory.

Recommendation: To agree an additional online administrator.

## 8. TRACTOR

The groundsmans tractor is in urgent need of repair and safety modifications and is currently out of commission (**Appendix 2**). Quotations for a replacement (**Appendix 3**).

Recommendation: members to agree to recommend to full council the purchase of a new tractor from Company 1. This company's quotation is the least expensive and the tractor is recommended by our head groundsman.

## 9. CAPITAL PROJECTS

Members to review the current list of capital projects and potential costs:

1. LMC Office	£25,000
2. LMC Lighting	£10,000
3. Recreation ground refurbishment	£10,000
4. Radford Park Boardwalk	£5,000
5. Pavilion Buildings	£10,000
6. Neighbourhood Plan	£15,000 (current year)
Total	<b>£75,000</b>

## 10. YOUTH CLUB

Insurance and policy documents (**Appendix 4**).

Recommendation: Members to agree the remainder of the Youth Club grant for the current financial year. To date, they have been allocated £500 out of a budgeted grant of £1650.

## **11. PAVILION BUILDINGS**

**11.1** Health and safety report (**Appendix 5**)

**11.2** Building survey (**Appendix 6**)

## **12. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”:

- staffing issues