



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING ON THE 24th SEPTEMBER 2018

A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE AT 7.30PM IN THE MILLENNIUM CENTRE, LIPHOOK ON MONDAY 30TH JULY 2018

MINUTES

PRESENT

Cllr Croucher
Cllr Easton
Cllr Garnett
Cllr Jerrard
Cllr Ives - Chairman
Cllr Kirby
Cllr Poole
Cllr Taplin
Cllr Trotter
Cllr Winfield

Mrs Joanna Cadman – Locum Executive Officer

2 District Councillors, 8 members of the public and the Press were in attendance.

44/18 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off, and advised that the meeting would be recorded for the purposes of the minutes. She pointed out the fire escape routes.

45/18

APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Jourdan. Acceptance of this apology was Proposed by Cllr Ives, Seconded by Cllr Kirby, nine in favour, one abstention.

46/18

DISCLOSURE OF INTERESTS

There were none.

47/18

MINUTES OF LAST MEETING

The minutes of the meeting held on the 25th June were approved and signed after the following amendments:

30/18: Cllr Jerrard wished the following statement to be added to his comments regarding the minutes of the planning meeting held 14th May:

65/18: Several councillors were of the opinion that Cllr Jerrard was distorting the facts. Cllr Jerrard had proposed that the minutes were accepted, subject to the removal of this statement from the minutes of the Planning Meeting.

35/18: Cllr Garnett requested that the statement: 'but noted that this omission was not the fault of the Locum Executive Officer' be deleted, as she did not believe that this had been said.

35/18: Cllr Garnett pointed out that no 9 of the Annual Return Section 1 had not been agreed, and so the above statements had not been agreed. The words 'agreement of the above statements' were deleted.

Proposed by Cllr Kirby, seconded by Cllr Winfield, eight in favour, two abstentions.

48/18

MATTERS ARISING

There were none.

49/18

PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public Questions – items not on the agenda

49/18.1: *Age Concern:* Mr Young asked if the Parish Council would support a pedestrian crossing at Midhurst Road, at the site where there was a recent accident. Cllr Winfield confirmed that the NDP would be looking at accident and traffic movement concerns. District councillors advised that HCC is also looking at those statistics. The Clerk will write to HCC pointing out the Council's concerns

Public Questions – items on the agenda

49/18.2: *Lowsley Farm Development:* Mr Futcher asked if the meetings would be open to the public. Cllr Kirby advised that this is a new initiative, in liaison with East Hampshire District Council. There will be representatives from the community, any concerns can be directed through them.

Meeting re-convened.

50/18

REPORTS FROM DISTRICT AND COUNTY COUNCILORS

County Council

No report had been received.

East Hants District Council

Atkins Report

With the Report now published, Hampshire County Council will be appointing a new HCC Officer to liaise with EHDC, over all transport and road issues across the District. Once this person is in place, hopefully by September, then discussions can take place to evaluate any conclusions reached by the Report.

Fly Tipping

This continues to be a nuisance across the District. However, the Community Safety Team has managed to make a legal case against several parties, with the first case already heard.

New Arboricultural Manager

EHDC has a new Arboricultural Manager, Jamie Gargett, who is currently working on an up to date tree and woodland strategy, to ensure that all matters relating to trees and TPO's can be enforced.

EHDC New Development Liaison Officer for Liphook

Liza Brolly is now the dedicated officer in charge of liaison between new residents, the developers, existing residents, District Councillors and Parish Councillors, for any new development in Liphook. The first large residential area is the newly named Oak Park, the former Lowsley Farm site.

The use of Liaison officers has proved to be successful elsewhere in the District, and offers a dedicated person to whom matters can be directed, if discussions need to take place with developers.

Whitehill & Bordon

The new relief Road will be opened at the end of the year. It was delayed due to difficulties arising from the demise of Carillion.

Housing developments continue to be released, the latest phase being the former Prince Philip Barracks site.

The new secondary school, to replace Mill Chase Academy, is on schedule, and the Secretary of State for education, Rt. Hon. Damian Hinds, performed a Golden Bolt ceremony last week.

The new BOSC Pavilion is well advanced and on schedule for completion.

Major employers continue to be attracted to the town with IBM already secured and another major IT company ready to announce shortly.

EHDC Planning

The local plan Working group continues to meet and to assess emerging policies and to give feedback. The draft Plan is, at the moment, on schedule to be prepared for the end of October.

Ordnance Business Park

The first two tenants, Lumi Global and Zen Broadcast are now operating from the Park. This is a key milestone in the £4million project financed by EHDC and the M3 LEP, and the Park is due to be officially opened in September.

South East Water Upgrade to Drinking Water supplies in Liphook

You may know that South East Water will be upgrading their mains over a 70 metre stretch, with new mains installed across open ground at the end of Fletchers Field cul-de-sac, with ancillary work on the Portsmouth Road and Midhurst Road. This will involve closing the footpath over Fletchers Field to the Portsmouth Road, and traffic lights when required, on both the Portsmouth Road and Midhurst Road.

New equipment will be installed which will give increased capacity. The construction work is scheduled to start on the 10th September.

51/18

MINUTES OF COMMITTEE MEETINGS

Finance and Policy committee

The minutes were considered without the exempt sessions, which were deferred to the exempt session of this meeting.

9th May

Acceptance of the public session of the minutes Proposed by Cllr Ives, Seconded by Cllr Kirby, seven in favour, one against, two abstentions.

17th July

Acceptance of the public session of the minutes Proposed by Cllr Winfield, Seconded by Cllr Ives, seven in favour, one against, two abstentions, after the following amendment
08/18.3: add Data Protection
08/18.4: add policy.

Planning Committee

9th July

Acceptance of the minutes Proposed by Cllr Garnett, Seconded by Cllr Poole, all in favour.

No new members were appointed to the Planning Committee.

LMC Management Committee

19th July

Acceptance of the minutes Proposed by Cllr Kirby, Seconded by Cllr Ives, all in favour.

Members approved the appointment of Cllr Garnett to the LMC Management Committee. Proposed by Cllr Kirby, Seconded by Cllr Winfield, all in favour.

Recreation Committee

18th June

1. It had been agreed that some work would be done later in the year to improve the entrance to the recreation ground.

2. It had not been necessary to clear out the soak-away in the play area as it had dried up, but this had made it possible to clear the drain leading from it.
3. Members requested that the action sheet be attached to the minutes.

Acceptance of the minutes Proposed by Cllr Trotter, Seconded by Cllr Poole, all in favour.

52/18 LOWSLEY FARM DEVELOPMENT

EHDC are to set up liaison meetings with the developer, whilst the new development is being constructed, to discuss community concerns, build programme, future planned work and occupations.

Members agreed to the appointment of Cllr Taplin to the Lowsley Farm Liaison group.

Proposed by Cllr Ives, Seconded by Cllr Croucher, all in favour.

53/18 RECREATION GROUND WORKING PARTY

Members agreed to appoint Cllr Trotter to the working party, to replace Cllr Winfield who wishes to step back, in order to agree a contractor for remedial work to the recreation ground, as advised in the last Zurich safety inspection.

Members of the working group are now: Cllr Poole, Cllr Taplin and Cllr Trotter.

Proposed by Cllr Ives, Seconded by Cllr Taplin, all in favour

54/18 APPROVAL OF PAYMENTS

The Schedule of payments for May 2018 was noted and approved (copy in minute book as **Appendix 1.**). Cllr Ives confirmed that there is a monthly rota of Finance and Policy committee members to examine and sign off the accounts.

Proposed by Cllr Ives, Seconded by Cllr Kirby, nine in favour, one abstention.

55/18 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

55/18.1: Steering Group minutes

7th and 19th June

Acceptance of the minutes Proposed by Cllr Kirby, Seconded by Cllr Poole, all in favour.

56/18.2: Update from Steering Group

Thanks were recorded to Cllr Winfield, who reported that the group currently has eight members and is seeking a ninth, to concentrate on housing and employment.

18.3: Report from Liaison Working Party and to approve new members of the working parties and steering group.

The Liaison working party approved Mr John Raeyen to the Steering Group and Mr Peter Harris, Mrs Mary Braitch, Mr Chris Meech, Ms Vicki Fletcher, Mr Mark Simpson, Mrs Heather Salmon, Mr Colin Osbourne and Antoinette Afrikian to the working party.

Members were pleased to see the number of volunteers that had come forward.

Cllr Ives Proposed that Council accept the recommendations in the Liaison working party report. Seconded by Cllr Poole, all in favour.

57/18.4: To appoint a parish councillor to the Steering Group

Cllr Winfield has stepped down from the Steering Group, and the Chair thanked her for all her hard work.

Members discussed the possibility of rotating the appointment and agreed that this would be re-considered at the Annual meeting.

Cllr Poole was nominated to be the parish council member on the NDP Steering Group. Proposed by Cllr Winfield, Seconded by Cllr Taplin, all in favour.

56/18 BUILDINGS ON THE RECREATION GROUND

The current buildings are unfit for purpose.

Members were asked to agree a temporary storage solution of a container sited at Radford Park, and that the ground staff's restroom is relocated.

The Chair reminded the meeting of the agenda item concerning the building at the previous meeting, which had been deferred to a potential Trustees meeting. In the meantime, members have a duty of care to the staff, as the building is considered unfit for purpose. A decision regarding the temporary relocation of the ground staff was delegated to officers.

Members requested Health and Safety and Building Survey reports before a decision is made. The reports will be taken to the Recreation Committee, to make a recommendation to full Council.

57/18 RADFORD PARK BRIDGE

Cllr Kirby reported that HCC staff will deal with the construction of the bridge and management of the project. Additional piling for the bridge will be needed, which will span over each bank. Further detail is awaited and will be circulated to members.

58/18 COMMUNITY FUNDING INITIATIVE PROJECTS

Members agreed to ring fence the sum of £5000 in the budget for 2019/20 for the funding of Community Funded initiative projects to be considered in that year, in accordance with the eight principles set out for the use of the F&P committee.

Cllr Winfield expressed her concern about the impact on the NDP working party and it was agreed that criteria would be set for each project and that the Parish Council will consult the NDP working party.

Members agreed that all applications would be considered at the same time, in order to assess them against the same criteria, in much the same way as grant applications are considered.

The Council's Policies Working Party will draw up the terms of reference and paperwork for applications.

Proposed by Cllr Garnett, Seconded by Cllr Taplin, all in favour.

As the time was now 9.30pm, the Chairman Proposed that the meeting be extended by 30 minutes. This was Seconded by Cllr Poole, all in favour.

59/18 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

59/18.1: AGM Liphook Youth Club: Cllr Taplin had attended the AGM and reported that the meeting had elected a chair, a new treasurer, a secretary and a vice chair, and had discussed plans for an enrichment workshop. Governance had been discussed.

59/18.2: Time Capsule: Cllr Winfield and Cllr Garnett had attended the burying of a time capsule at Bramshott. The event was attended by Year 4 children, amongst whom was Cllr Winfield's daughter, who had won a prize for her picture of the future. The time capsule had contained a local paper, and drawings by the children of houses of the future. 30 members of the public had attended.

60/18

EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted: a confidential staffing matter.

Proposed Cllr Ives, Seconded Cllr Kirby, all in favour.

The meeting closed at 10.00pm.

Signed:
Chairman

Date: