



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON THE 25th JUNE 2018**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE
AT 7.30PM IN THE MILLENNIUM CENTRE, LIPHOOK ON MONDAY 21ST MAY
2018**

MINUTES

PRESENT

Cllr Garnett
Cllr Ives – Chairman
Cllr Jourdan
Cllr Kirby
Cllr Poole
Cllr Taplin
Cllr Winfield

Mrs Joanna Cadman – Locum Executive Officer

2 District Councillors, Chairman of HDC, 8 members of the public and the Press were in attendance.

01/18 ELECTION OF CHAIRMAN OF THE COUNCIL 2018/19

Cllr Taplin proposed that Cllr Ives be elected as Chairman for the coming year and Cllr Ives accepted the nomination. Cllr Taplin stated that she wished to nominate Cllr Ives for her integrity, professionalism and neutrality, and her engagement with the community, as well as her calm, measured and extremely tolerant nature, which has enabled her to continue to chair effectively despite a seemingly hostile undercurrent. In Cllr Taplin's view, what drives her is genuinely the desire to work openly and collaboratively to make Liphook a stronger better community, in an open and engaging manner.

Proposed by Cllr Taplin, Seconded by Cllr Jourdan, all in favour.

- 02/18** **DECLARATION OF ACCEPTANCE OF OFFICE**
Cllr Ives signed the Declaration of Acceptance of Office, witnessed by the Executive Officer.
- 03/18** **ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL 2018/19**
It was proposed that Cllr Kirby be elected as Vice Chairman for the coming year and Cllr Kirby accepted the nomination. Proposed by Cllr Ives, Seconded by Cllr Poole, all in favour.
- 04/18** **CHAIRMAN'S ANNOUNCEMENTS**
04/18.1: Some members had recently taken up a lot of staff time and the Staff Liaison Committee had met to discuss this. Members were asked to note that they are welcome to visit the office to pick up papers, but are requested to make an appointment if they wish to speak to an officer for any length of time.

04/18.2: Cllr Ives had received a number of emails concerning apologies for absence and wished to clarify that the NALC legal topic note on this subject advised that a member could not continue in office if they had failed to attend a meeting for a period of six months and a reason for absence was not formally approved before the end of that period. Reasons for absence are not announced in the meeting, but are noted by the Executive Officer.

04/18.3: Cllr Ives referred to the NALC Legal Topic note on exempt sessions, which advised that councillors have the same right as a member of the public to attend meetings where they are not a member of the committee, but cannot participate in that meeting until there is a public participation session.

04/18.4: Cllr Ives' statement: copy in the minute book as **Appendix 1**
- 05/18** **APOLOGIES FOR ABSENCE**
Apologies had been received from Cllrs Croucher, Jerrard and Trotter. Acceptance of these apologies was Proposed by Cllr Ives, Seconded by Cllr Kirby, all in favour.
- 06/18** **DISCLOSURE OF INTERESTS**
There were none.
- 07/18** **MINUTES OF LAST MEETING**
The minutes of the meeting held on the 30th April were approved and signed.
Proposed by Cllr Ives, seconded by Cllr Poole, all in favour
- 08/18** **MATTERS ARISING**
Cllr Garnett was pleased to note that minutes now gave more detail on what had taken place in the meeting.
- 09/18** **CORRESPONDENCE RECEIVED**
The Clerk has received a Letter of Claim against the Council and is seeking legal advice.
- 10/18** **APPOINTMENT TO COMMITTEES 2018/19**
Recreation Committee
Cllr Garnett, Cllr Kirby, Cllr Poole, Cllr Taplin, Cllr Trotter
Proposed by Cllr Ives, Seconded by Cllr Kirby, all in favour

Planning Committee

Cllr Garnett, Cllr Jourdan, Cllr Kirby, Cllr Poole

Proposed by Cllr Garnett, Seconded by Cllr Taplin, all in favour.

LMC Management Committee

Cllr Croucher, Cllr Ives, Cllr Kirby, Cllr Poole, Cllr Winfield

Proposed by Cllr Taplin, Seconded by Cllr Poole, all in favour

Finance and Policy Committee

Cllr Ives, Cllr Jourdan, Cllr Kirby, Cllr Taplin, Cllr Trotter, Cllr Winfield.

Proposed by Cllr Winfield, Seconded by Cllr Ives, all in favour.

11/18

ELECTION OF COMMITTEE CHAIRS 2018/19

Recreation Committee: Cllr Trotter, Proposed by Cllr Ives, Seconded by Cllr Winfield, all in favour.

Planning Committee: Cllr Jourdan, Proposed by Cllr Taplin, Seconded by Cllr Winfield, all in favour.

LMC Management Committee: Cllr Kirby, Proposed by Cllr Ives, Seconded by Cllr Winfield, all in favour

Finance and Policy: Cllr Winfield, Proposed by Cllr Poole, Seconded by Cllr Taplin, all in favour. This nomination was made by paper ballot.

12/18

ELECTION OF COMMITTEE VICE CHAIRS 2018/19

Recreation Committee: Cllr Taplin, Proposed by Cllr Poole, Seconded by Cllr Kirby, all in favour.

Planning Committee: Cllr Garnett, Proposed by Cllr Winfield, Seconded by Cllr Ives, all in favour

LMC Management Committee: Cllr Poole, Proposed by Cllr Taplin, Seconded by Cllr Ives, all in favour.

Finance and Policy: Cllr Taplin, Proposed by Cllr Ives, Seconded by Cllr Kirby, 6 in favour, one abstention.

The nomination was made by paper ballot.

13/18

ELECTION OF REPRESENTATIVES TO ORGANISATIONS, OUTSIDE BODIES, WORKING PARTIES AND GROUPS

Representatives were agreed as follows:

HALC/EHAPTC	Cllr Ives
Village Hall Management Committee	<i>vacant</i>
Citizens Advice Bureau	Cllr Croucher
Peak Centre Trust	Cllr Ives
Liphook Community Magazine	Cllr Garnett

Bramshott Educational Trust	<i>vacant</i>
River Wey Trust	Cllr Kirby
Bramshott & Liphook Preservation Society	Cllr Jourdan
Parish Transport	<i>vacant</i>
Parish Sports & Recreation	<i>vacant</i>
Parish Tree Warden	<i>vacant</i>
Liphook Youth Management Committee	Cllr Taplin
Community First East Hampshire	Cllr Poole
Allotment Representative	Mrs A Haussauer
Bramshott & Liphook Parish Plan	Cllr Poole
Conford Village Hall	Cllr Poole
Community Forum	Cllr Croucher/Cllr Poole
Speedwatch	Cllr Trotter
CTCG	Cllr Ives
Age Concern	Cllr Garnett

Working Parties

Neighbourhood Development Plan Liaison Working Party

Cllr Ives, Cllr Jourdan, Chair of NDP, Cllr Poole, Cllr Garnett
Proposed by Cllr Ives, Seconded by Cllr Taplin, all in favour.

Haskell Centre Relocation Working Party

Cllr Ives, Cllr Kirby, Cllr Taplin, Executive Officer
Proposed by Cllr Winfield, Seconded by Cllr Jourdan, all in favour.

Council Policies Working Party

Cllr Garnett, Cllr Ives, Cllr Poole.
Proposed by Cllr Ives, Seconded by Cllr Taplin, all in favour

Working Parties reporting to Finance and Policy Committee

Councillor Training Working Party

Cllr Ives, Cllr Jourdan, Executive Officer
Proposed by Cllr Taplin, Seconded by Cllr Garnett, all in favour

Working Parties reporting to the LMC Management Committee

Capital Works Working Party

Cllr Ives, Cllr Kirby, Cllr Poole, Cllr Trotter, Cllr Winfield, Events Manager, Executive Officer.
Proposed by Cllr Ives, Seconded by Cllr Winfield, all in favour.

14/18

PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public Questions – items not on the agenda

14/18.1: Mr Young asked that the signs advertising the wrestling be removed

14/18.2: Mr Fletcher asked for an update on the Shell garage site on the northern route of the A3. Cllr Moulard confirmed that there was a lot of interest in this prime site.

14/18.3. Cllr Anthony Williams, a member of Headley Parish Council, had recently been elected to Chair of HDC. He was pleased to be able to visit other parish councils.

Public Questions – items on the agenda

14/18.4: Mr Young was pleased to endorse the support of Cllr Ives as chairman and believed that members were generally more interested in the community than had sometimes been the case in the past.

14/18.5: Mr Young noted that the APM had not contained the traditional reports from members on past achievements and future plans. Cllr Ives explained that the APM should be a community meeting and the new format had been welcomed and the meeting well attended.

15/18

REPORTS FROM DISTRICT AND COUNTY COUNCILORS

East Hants District Council

Review of the Local Plan

The District Council held a workshop for Parish and Town Councillors on Wednesday 16th May, at which attendees were invited to write down their thoughts, aspirations and comments on a variety of different themes. They were asked to consider what they would like to see for each of their areas within the District, what was perceived to be a threat caused by development, the benefits, the disadvantages and all aspects of development of buildings and infrastructure.

A brief resume was given at the end of the evening, of what had emerged from the comments written on each of the sheets. These comments form part of the consultation and will be studied further.

The event attracted more attendees than had replied to the invitation.

New EHDC Chairman

The Annual Council was held last Thursday, at which Cllr. Anthony Williams, from Headley, was elected as the new Chairman, taking over from Cllr. Lynn Evans, and Cllr. Keith Budden from Liss, was elected Vice-Chairman for the year ahead.

Free Bus Pass for Conford children

I was approached by a parent of a Bohunt pupil, about the safe path from Conford to Bohunt School. The track was almost impassable in wet weather, and children had to walk it alone, in the dark, through mud, on numerous occasions.

HCC would not allow free use of the Passfield bus, that takes children to and from Bohunt, free of charge.

Following much correspondence, endorsed by photographs taken by a parent, both of the route and the state of the children's clothing, and in addition a letter from the Headmaster, Neil Strowger, HCC have relented, and will give free passes to Conford children travelling to and from Bohunt. The only proviso is that they can only be used between the 1st November and the 30th April, during normal school hours.

I have requested an extension to include October, and have asked if there is a bus for after hours clubs. However, this is a common sense decision, and much appreciated by residents.

16/18

MINUTES OF COMMITTEE MEETINGS

Finance and Policy

Members had been very pleased with the wide range and number of applications for grants and had been able to allocate the whole of the grant budget for the current financial year.

Work will be undertaken to the recreation ground football pitch to improve drainage.

Approval of the minutes was proposed by Cllr Jourdan, seconded by Cllr Ives, all in favour.

17/18 APPROVAL OF PAYMENTS FOR THE FINANCIAL YEAR 2017/18

The Schedule of payments for the financial year was noted and approved (copy in minute book as **Appendix 2.**)

Proposed by Cllr Ives, Seconded by Cllr Kirby, all in favour.

18/18 CAPITAL PROJECTS BY COMMITTEE

Members considered proposals from LMC and Recreation committees for capital projects for the current year.

LMC Committee

Alterations to office and bar	agreed at F&P	£25,000
Main hall replacement lighting		£10,000

5 year plan:

Refurbishment of toilets		£15,000
Alterations to main foyer		£10,000

Recreation committee

Recreation ground play area	agenda item	£10,000
Recreation ground main grassed Area	agreed at F&P	£2,000

5 year plan:

Removal of derelict Beacon building and store and rebuild		£30,000
Kick wall to prevent damage to works building		£5,000
Youth and adult equipment		£100,000
		developers contributions

A member would be nominated to lead each project. Cllr Garnett wished to lead on the hall replacement lighting and this was accepted.

Agreement to these projects as noted was proposed by Cllr Garnett, seconded by Cllr Kirby, all in favour.

19/18 RECREATION GROUND REPAIRS

Members approved an expenditure of up to £10,000 for remedial work to the recreation ground, highlighted in the recent playground inspection report. The choice of contractor to be delegated to a working party, members of which were agreed to be Cllrs Poole, Taplin and Winfield.

Proposed by Cllr Ives, Seconded by Cllr Jourdan, all in favour.

20/18 DATES OF FUTURE MEETINGS

Members requested that the dates of meetings be checked against school holidays before The dates are approved.

Members agreed to all June meeting dates, the remainder of the year to be agreed at the June full Council meeting.

21/18

NEIGHBOURHOOD DEVELOPMENT PLAN

Report attached to the minutes as **Appendix 3**

22/18

REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

22/18.1: *Carnival Committee*: Cllr Winfield reported that the committee consists of 20 local business people. The carnival is due to be held on the 27th October, and a fun day on the 7th July, from 12 to 3pm, aimed at local organisations who would like to put a float into the carnival.

The meeting closed at 8.54pm

Signed:
Chairman

Date: