



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

[www.bramshottandliphook-pc.gov.uk](http://www.bramshottandliphook-pc.gov.uk)

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THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

**YOU ARE HEREBY SUMMONED TO THE ANNUAL MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, ON MONDAY 21<sup>ST</sup> MAY 2018**

**Joanna Cadman  
Locum Executive Officer**

**15<sup>th</sup> May 2018**

## AGENDA

1. **ELECTION OF A CHAIRMAN OF THE COUNCIL 2018/19**
2. **DECLARATION OF ACCEPTANCE OF OFFICE – CHAIRMAN**
3. **ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL 2018/19**
4. **CHAIRMAN'S ANNOUNCEMENTS**
5. **APOLOGIES FOR ABSENCE**
6. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
7. **MINUTES OF LAST MEETING**  
To approve and sign Minutes of the meeting held on 30<sup>th</sup> April 2018  
**(Appendix 1)**

8. **MATTERS ARISING – For Information Only**  
To consider matters arising from the meeting.
9. **CORRESPONDENCE RECEIVED**  
The Clerk has received a letter of Claim against the Council.
10. **APPOINTMENT TO COMMITTEES 2018/19 (Appendix 2)**  
Recreation Committee – 7 members  
Planning Committee – 8 members  
LMC Management Committee – 6 members  
Finance & Policy Committee – 6 members (to include chairman of the council and chairmen of committees)
11. **ELECTION OF COMMITTEE CHAIRS 2018/19**  
Recreation Committee  
Planning Committee  
Liphook Millennium Centre Management Committee  
Finance & Policy Committee
12. **ELECTION OF COMMITTEE VICE-CHAIRS**
13. **ELECTION OF REPRESENTATIVES TO ORGANISATIONS, OUTSIDE BODIES, WORKING PARTIES AND GROUPS (Appendix 3)**
14. **PUBLIC PARTICIPATION SESSION**  
**Adjournment of the meeting for public questions.**

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

**Meeting re-convened**

15. **REPORTS FROM DISTRICT & COUNTY COUNCILLORS**  
East Hants District Council – Cllr A Glass, Cllr B Mouland, Cllr R Standish.  
Hampshire County Council – Cllr F Mitchell
16. **MINUTES OF COMMITTEE MEETINGS**  
To accept the minutes of committee meetings and receive feedback from committee Chairmen.  
  
Finance & Policy Committee  
9<sup>th</sup> May 2018 (**Appendix 4**)
17. **APPROVAL OF PAYMENTS FOR THE FINANCIAL YEAR 2017/18**  
The Schedule of Payments for April 2017 to 31<sup>st</sup> March (**Appendix 5**)

**18. CAPITAL PROJECTS BY COMMITTEE**

Members to consider proposals from LMC and Recreation committees for capital projects for the current year. Recreation committee: **Appendix 6**. LMC to be tabled at the meetings.

Recommendation: members to approve proposed capital projects for 2018/19.

**19. RECREATION GROUND REPAIRS**

Recommendation: members to approve an expenditure of up to £10,000 for remedial work to the recreation ground, highlighted in the recent playground inspection report. (**Appendix 7**) The choice of contractor to be delegated to a working party, members to be agreed.

**20. DATES OF FUTURE MEETINGS**

To approve the schedule of meetings (**Appendix 8**)

**21. NEIGHBOURHOOD DEVELOPMENT PLAN**

To receive a report from the Chair of the Steering Group (**Appendix 9**)

**22. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

To receive reports from outside bodies.