



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

[www.bramshottandliphook-pc.gov.uk](http://www.bramshottandliphook-pc.gov.uk)

Mrs J M CADMAN  
LOCUM EXECUTIVE OFFICER  
Tel: 01428 722988  
Fax: 01428 727335  
e-mail : [council@bramshottandliphook-pc.gov.uk](mailto:council@bramshottandliphook-pc.gov.uk)

THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

## PARISH COUNCIL MEETING

AN EXTRAORDINARY MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE AT 7.30PM IN THE MILLENNIUM CENTRE, LIPHOOK ON TUESDAY 3<sup>RD</sup> APRIL 2018

### MINUTES

#### PRESENT

Cllr Croucher  
Cllr Easton  
Cllr Garnett  
Cllr Ives – Chairman  
Cllr Jerrard  
Cllr Jourdan  
Cllr Kirby  
Cllr Poole  
Cllr Trotter  
Cllr Winfield (attended part of the meeting)

Mrs Joanna Cadman – Locum Executive Officer

1 member of the public and the Press were in attendance.

#### **204/17 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed everyone to the Parish Council meeting, pointed out the fire exits and reminded those present about use of mobile phones.

#### **205/17 APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Taplin.

#### **206 /17 DISCLOSURE OF INTERESTS**

There were none.

#### **207/17 NEIGHBOURHOOD DEVELOPMENT PLAN**

Members received the following recommendations:

207/17.1: to increase the size of the NDFP Steering Group to 12 members and make the necessary amendment to the Terms of Reference.

207//17.2: to appoint members of the public to working parties and to the steering group.

207/17.3: to endorse the completed NDP Interim Report received from FERIA Urbanism

Members agreed to defer this agenda item to the next Full Council meeting, pending fuller information. They requested that the NDP Acting Chairman be invited to the meeting.

Proposed by Cllr Croucher, Seconded by Cllr Garnett, 5 in favour, 4 against.

Cllr Winfield attended the meeting at 6.37pm.

## **208/17**

### **SMALL PURCHASES**

Members endorsed the recommendation of the Finance and Policy Committee concerning financial arrangements to more easily facilitate day to day administration and the associated amendment to Financial Regulations 6.17, 6.18 and 6.19.

208/17.1: that a credit card with a £500 limit be arranged for the Events Manager. The card to be kept in the LMC safe.

208/17.2: that both the Events Manager and Haskell Centre administration hold a petty cash float of £50 for small purchases.

Proposed by Cllr Ives, Seconded by Cllr Kirby, all in favour.

The meeting closed at 6.45pm

Signed:  
Chairman

Date: