



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON THE 30TH APRIL 2018**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE
AT 7.30PM IN THE MILLENNIUM CENTRE, LIPHOOK ON WEDNESDAY 7TH
MARCH 2018 (DEFERRED FROM THE 26TH FEBRUARY)**

MINUTES

PRESENT

Cllr Easton
Cllr Garnett
Cllr Ives – Chairman
Cllr Jourdan
Cllr Kirby
Cllr Poole
Cllr Taplin
Cllr Winfield

Mrs Joanna Cadman – Locum Executive Officer

5 members of the public, one District Councillor, the County Councillor and the Press were in attendance.

191/17 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to this new venue for Parish Council meetings, pointed out the fire exits and reminded those present about use of mobile phones.

The Chairman welcomed Cllr Taplin to the meeting.

The Chairman reminded all present of the Annual Parish Meeting on the 26th March, commencing with refreshments at 7pm. Local groups have been invited to speak, and the

Neighbourhood Plan Steering Committee. In order to advertise this change from the usual format, posters will be put up around the village.

The Chairman drew the attention of those present to the litter pick on the 25th March, organised by the Parish Council in association with Liphook in Bloom.

The Chairman thanked MAD for their recent pantomime, which had been a really good community event.

The Chairman advised that the Parish Council would write a letter to Lloyds Bank, currently closed after the recent cash machine raid, and ask them to re-open as soon as possible. Lloyds is the only bank in Liphook and is relied upon by many people, particularly the elderly. The District and County Councillors confirmed that they intend to do the same.

192/17

APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Croucher, Enticknap-Green, Jerrard and Trotter.

193 /17

DISCLOSURE OF INTERESTS

There were none.

194/17

MINUTES OF LAST MEETING

The minutes of the meeting held on 19th December 2017 were approved and signed after the following amendment:

188/17: Neighbourhood Development Plan steering group:
second paragraph, second line, the words 'in her opinion' inserted after 'who'
fifth paragraph, second line, the words 'in her opinion' inserted after ',and'.

Proposed Cllr Ives, seconded Cllr Kirby, all in favour.

195/17

MATTERS ARISING FROM THE MINUTES

188/17 Neighbourhood Development Plan Steering Group: members agreed that it would be helpful if the Terms of Reference for the group were updated to bring more clarity into the rules for exempt sessions.

Cllr Kirby recorded her thanks to Cllrs Ives and Winfield for all the research they had undertaken to ensure that meetings were run correctly. She noted that, although exempt sessions were vital to the correct running of the Steering Group, minutes were distributed and all councillors made aware of discussions held in these sessions.

196/17

PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions - Items not on the Agenda

Lloyds bank: As this is a conservation area, planning permission may be needed for the re-building. The Council were asked to press EHDC for a quick decision if this is the case.

Public Participation – Items on the Agenda

Neighbourhood Development Plan Steering group: Roger Miller advised that the group had received superb service from Feria. At the forum, members of the public had praised the clarity of the presentations.

Meeting reconvened.

197/17

REPORT FROM DISTRICT COUNCILLORS

East Hants District Council

- The OSU site was approved on Monday night, and conditions relaxed so that there would be more vehicular access.
- council tax has been frozen for the coming year.
- bin collections have been delayed due to snow.

Hampshire County Council

Cllr Mitchell reported as follows:

- The County Council is raising Council Tax by 5.9%. In real terms, council tax is still lower than it would have been if it had been raised in line with inflation.
- The Council's social care budget is currently £300 million. 4% of the increase goes straight into this budget.
- Cllr Mitchell is unable to attend the Annual Parish meeting but will send a report.

Members discussed the recent snow and ice and the road gritting programme for minor roads. It was noted that Highfield Lane, which leads to two schools, is not gritted. Cllr Winfield requested a grit box at the Ark Nursery. Cllr Young advised that, although some pot holes had been filled in The Avenue, a number still remained.

198/17

MINUTES OF COMMITTEE MEETINGS

Recreation committee

5th February 2018

Proposed by Cllr Kirby, seconded by Cllr Poole, all in favour.

Planning Committee

29th January, 12th February

Proposed by Cllr Easton, Seconded by Cllr Garnett all in favour.

199/17

COMMITTEE PROJECTS

All committees are asked to put forward a business case for projects which require capital funding of over £1,000, to feed into a five year plan.

Members were asked to provide feedback on the business case pro-forma tabled at the meeting, and agreed that it should include an evaluation method and beneficiary tick boxes.

200/17

BUDGET MONITORING STATEMENT

Members received and noted the budget monitoring statement for the period to end of December 2017.

HASKELL CENTRE

Members approved the appointment of a working party of Cllr Ives, Kirby and Taplin, and the Clerk, to undertake a feasibility study into moving the Parish Office to the Millennium Centre and to liaise with the Capital Projects Working Party.

Proposed by Cllr Ives, Seconded by Cllr Winfield, 7 in favour and 1 against.

202/17.1: Minutes of steering group meeting 23rd January and 6th February

Members noted that in future all NDP steering group minutes would be brought to full Council, so that members are able to endorse the Neighbourhood Plan as it goes ahead. Roger Hargreaves had given a very good presentation at the 23rd January meeting, and the group will continue to seek his advice.

On the 6th February the group had received an update from EHDC. The group is doing well and making good progress. Work with EHDC is effective in taking the plan forward.

Proposed by Cllr Winfield, Seconded by Cllr Kirby, all in favour.

202/17.2: Cllr Winfield confirmed that the group had met with EHDC to discuss changes in planning law and advised that the National Planning Policy framework had just been issued. They were also setting up working parties from their bank of volunteers, who will take various projects forward.

202/17.3: Cllr Winfield reported that the Steering group had met the previous evening and had agreed to ask Feria for more structural changes and clarity regarding the recently issued report, as follows:

- The order of the report to be changed, so that policy is dealt with first and housing sites later. Housing sites are important, but the report is also concerned with other land use and other issues raised by the community.
- The addition of a summary of all the 30 position statements. The Steering group want residents to be able to see the breadth of input from various groups.
- The document to reflect comments from the business community and the residents of the Station Road hub. The steering group do not want the report to be village focused.

There are no changes to the content of the document.

Members agreed the recommendations in the report dated January 2018, to include the amendments noted above, and that the steering group should work within the parameters of these recommendations and amendments. Approval will be sought from Council for any additional changes to the report that are proposed by the Steering Group. The final report will be brought back to Council on the 30th April.

Proposed by Cllr Ives, seconded by Cllr Winfield, all in favour.

202/17.4: Cllr Winfield confirmed that EHDC will reimburse all costs associated with the examination and referendum.

Members agreed the additional cost of £19,875 for the consultant, Feria Urbanism, and noted that it might not be necessary to incur this expenditure but it is preferable to add contingency costs as there are so many unknown factors at this time.

Proposed by Cllr Garnett, seconded by Cllr Winfield, all in favour.

202/17:**REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

There were none.

203/17

EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

In accordance with the provisions of Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public were excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed by Cllr Ives, Seconded by Cllr Taplin all in favour.

The meeting closed at 9.26pm

Signed:
Chairman

Date: