



# **BRAMSHOTT & LIPHOOK PARISH COUNCIL**

www.bramshottandliphook-pc.gov.uk

**MRS JOANNA CADMAN  
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**THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN**

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK  
MILLENNIUM CENTRE MANAGEMENT COMMITTEE AT 7.30PM ON  
THURSDAY 18<sup>th</sup> JANUARY 2018 IN THE CANADA ROOM, LIPHOOK  
MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.**

**D Meek  
Deputy Executive Officer**

**12 January 2018**

## **AGENDA**

### **1. CHAIRMAN'S ANNOUNCEMENTS**

### **2. APOLOGIES FOR ABSENCE** To approve apologies for absence

### **3. DECLARATIONS OF INTEREST**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

### **4. MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting held on the 16<sup>th</sup> November 2017 (**Appendix 1**)

### **5. MATTERS ARISING – For Information Only**

To consider matters arising from the meeting

### **6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions

#### Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened.

**7. REPORT ON ACTIVITY AT THE MILLENNIUM CENTRE**

To receive an update from the Events Manager (**Appendix 2**)

**8. HALL CEILING LIGHTS**

To agree course of action (**Appendix 3**)

**9. COMPUTERS**

To agree to purchase two new computers for use by LMC staff, including any associated costs

**10. OFFICE FURNITURE**

To agree to purchase and install new furniture for the LMC office

**11. FIRE RISK ASSESSMENT**

To agree to contract a Fire Risk Assessor to conduct a Fire Risk Assessment