



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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HAMPSHIRE GU30 7TN

## FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING ON 10<sup>TH</sup> JANUARY 2018**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL  
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN  
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
WEDNESDAY 8<sup>TH</sup> NOVEMBER 2017.**

### MINUTES

**PRESENT:**

Cllr Ives  
Cllr Jourdan  
Cllr Kirby  
Cllr Easton  
Mrs J Cadman – Locum Executive Officer

Cllr Poole was in attendance. There were no members of the public.

**75/17 CHAIRMAN'S ANNOUNCEMENTS**

The chairman welcomed those present to the meeting, explained where the fire exits were and asked that mobiles be switched to silent.

**76/17 APOLOGIES FOR ABSENCE**

Cllr Green and Cllr Jerrard

**77/17 DISCLOSURE OF INTERESTS**

No interests were declared.

**78/17 MINUTES OF PREVIOUS MEETINGS**

The minutes of the meeting held on 13<sup>th</sup> September 2017 were approved.

Proposed Cllr Ives, Seconded Cllr Kirby 3 all in favour.

#### **79/17 MATTERS ARISING FROM THE MINUTES**

Minute 54/17 – Authorised Signatories. Cllr Ives working on the process of setting up new signatories for online banking.

#### **80/17 PUBLIC PARTICIPATION SESSION**

Meeting adjourned

No members of the public were in attendance.

Meeting Reconvened

#### **81/17 BUDGET 2018/19**

**81/17a:** Members noted that no changes have been made to the provisional budget for 2018/19, and accepted the recommendation that DCK Accounting Solutions provide on-site budget advice, in order to present the budget for final approval at the January meeting.

**81/17b:** Cllr Jourdan proposed that members agree the cost of £465 plus mileage for DCK Accounting Solutions to provide on-site budget advice. This was seconded by Cllr Kirby, with all in favour.

#### **82/17 TRAINING**

Cllr Ives proposed that members agree the cost of £380 plus mileage per day for DCK Accounting Solutions to provide two days on-site training on Omega Accounting Software for Deputy Executive Officer and Locum Executive Officer. This was seconded by Cllr Kirby, with all in favour.

#### **83/17 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Jourdan, Seconded Cllr Kirby, all in favour.