



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## FINANCE & POLICY COMMITTEE

**To Finance and Policy Committee Members (all other Councillors for information)**

**YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL'S FINANCE AND POLICY COMMITTEE AT 7.30 PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON WEDNESDAY 10<sup>TH</sup> JANUARY 2018**

J CADMAN  
LOCUM EXECUTIVE OFFICER

4<sup>th</sup> January 2018

### **AGENDA**

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

- 4. MINUTES OF PREVIOUS MEETING**

To agree the minutes of the meeting held on 8<sup>th</sup> November 2017 (**Appendix 1**)

**5. MATTERS ARISING FROM THE MINUTES – For Information Only**

To consider matters arising from the meetings

**6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions

To allow members of the public to address the Committee with respect to items not on the agenda, but relating to matters for which the F&P Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. BUDGET 2018/19**

7.1.To receive a presentation from Derek Kemp of DCK Accounting Solutions on the provisional budget for 2018/19 (**Appendix 2**).

7.2.To consider and approve the draft budget and precept for 2017/18 for approval at the Full Council Meeting on 29<sup>th</sup> January 2018.

**8. ACCOUNTS DATA INPUT**

DCK Accounting Solutions have agreed with the Chairman and Executive Officer to input all data for the months of November and December 2017, including the production of bank reconciliation statements, income and expenditure reports and balance sheet.

Recommendation: members to ratify this agreement, with the attendant expenditure of up to 3 days data input at £380 per day.

**9. GRANTS**

To consider and approve grant allocation for 2018/19 subject to approval of the budget by the Council on 29<sup>th</sup> January 2018. (**Appendix 3**)

**10. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion “in accordance with the provisions of Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”.