



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mrs J CADMAN
LOCUM EXECUTIVE OFFICER

Tel: 01428 722988
Fax: 01428 727335
e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 14TH MARCH 2018**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON
WEDNESDAY 10TH JANUARY 2018.**

MINUTES

PRESENT:

Cllr Enticknapp-Green
Cllr Ives
Cllr Jerrard
Cllr Jourdan
Cllr Kirby

Cllr Croucher and Poole, a member of the press and Derek Kemp, DCK Beavers, were in attendance. There were no members of the public.

86/17 CHAIRMAN'S ANNOUNCEMENTS

The chairman welcomed those present to the meeting, explained where the fire exits were and asked that mobiles be switched to silent.

87/17 APOLOGIES FOR ABSENCE

Cllr Easton, Locum Deputy Clerk.

88/17 DISCLOSURE OF INTERESTS

No interests were declared.

89/17 MINUTES OF PREVIOUS MEETINGS

The minutes of the meeting held on 8th November 2017 were approved.

Proposed Cllr Jourdan, Seconded Cllr Kirby, all in favour.

90/17 MATTERS ARISING FROM THE MINUTES

None

91/17 PUBLIC PARTICIPATION SESSION

Meeting adjourned

No members of the public were in attendance.

Meeting Reconvened

92/17 BUDGET 2018/19

Derek Kemp, DCK Accounting Solutions, was welcomed to the meeting.

92/17.1: Mr Kemp clarified DCK's recommendation, that Council should have one budget. Council should decide on capital projects, upon the recommendation of committees, and establish priorities. When Council when approves a project, that is the officers' authority to create that spending budget and show how it is funded.

All members are then involved in decisions regarding the Council's budget and are aware of the aspirations of the committees. Members of the public will also be better informed if decisions are made at full Council.

It is preferable to have a business plan, setting out hopes and aspirations for the next 5 years, with costings, than to rely on past spending patterns to create a budget.

92/17.2: Members discussed a possible future need to borrow large sums of capital. Mr Kemp advised that that members first assess the need, then the impact on the budget. Most Councils borrow from the Public Works Loan Board, as interest rates do not fluctuate, which makes budgeting simpler.

92/17.3: Members noted the policy of maintaining a general reserve of between 3 and 6 months nett expenditure.

92/17.4: Members considered the possibility of replacing the speed cameras with ones that record actual speed, and agreed to defer this to a future capital project.

92/17.5: Members discussed and made some amendments to the proposed budget for 2018/19 and noted that some final information is still needed on salaries.

Members approved the budget subject to the above, and agreed that final approval should be sought from full Council.

Proposed by Cllr Jourdan, Seconded by Cllr Ives, all in favour.

Cllr Enticknapp Green left the meeting.

93/17 ACCOUNTS DATA INPUT

Members ratified the agreement between DCK Accounting Solutions and the Chairman and Executive Officer to input all data for the months of November and December 2017, including the production of bank reconciliation statements, income and expenditure reports and balance sheet, with the attendant expenditure of up to 3 days data input at £380 per day.

Proposed by Cllr Jourdan, Seconded by Cllr Enticknapp Green, all in favour.

94/17 GRANTS

Cllr Ives explained that there had been a broad range of applications. A number of councillors had looked at the applications, including the financial statements and requests organisations had made to other grant aid bodies. Each of the applications was then considered. Following this debate, approval was given to the following grants.

Jubilee Sailing Trust	£500
Peak Centre Trust	£3,750
Victim Support	£100
Liphook Village Market	£800
<i>towards printing and advertising</i>	
Liphook Carnival	£2,250
Liphook in Bloom	£1,700
Bramshott War Memorial Trust	£750
Liphook Tennis Club	£500

Members agreed that funds should be reserved to support other sports clubs

Home Start Wey Water	£500
Interim	£0

they are currently not supporting clients in this parish, but the Parish Council would welcome an application in the future.

CAB	£5,000
Liphook Youth Club	

Decision deferred pending a meeting with the Committee.

Total Grants Approved	£15,850
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Proposed Cllr Ives, Seconded Cllr Jourdan, all in favour.

95/17 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”.

Proposed by Cllr Jourdan, Seconded by Cllr Kirby, all in favour.