



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE  
NEXT MEETING**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 7.30PM  
IN THE CANADA ROOM, LIPHOOK MILLENNIUM CENTRE, MIDHURST  
ROAD, LIPHOOK ON MONDAY 4<sup>TH</sup> DECEMBER 2017.**

## MINUTES

### **PRESENT:**

Cllr J. Green (Chair)  
Cllr E. Trotter  
Cllr J. Kirby  
Cllr J. Poole  
Cllr S. Garnett  
Mrs N Sosin (Administration Officer).

### **ALSO IN ATTENDANCE:**

1 member of press  
2 members of the public.

### **86/17 CHAIRMAN'S ANNOUNCEMENTS**

Cllr Green expressed his intention to resign in the new year.  
The arrangements for fire exits and mobile phones were explained.

### **87/17 APOLOGIES FOR ABSENCE**

To approve apologies for absence  
None

### **88/17 DECLARATIONS OF INTEREST**

None.

**89/17 MINUTES**

Cllr Garnett asked why the answer to her question (min 84/17) was not minuted.  
The minutes of the last meeting were approved subject to the following being noted:  
'Grounds Maintenance is split between various headings and there is money in reserves if needed'.  
Proposed: Cllr Green Seconded: Cllr Garnett

**90/17 MATTERS ARISING FROM THE MINUTES**

See minute 89/17

**91/17 PUBLIC PARTICIPATION SESSION**

The Vice Chair of the Liphook United Football Club voiced how upset they were at not receiving an invite to the last Recreation Committee meeting. The Admin Officer explained that she had requested an address for the Chairman of the club several times but had not received it so far. She had therefore emailed the Agenda for this meeting with a message explaining that they are usually sent out in the mail.

It was agreed that in future the agenda would be sent to the Chairman and Vice Chairman by email.

Mr Holt, an allotment plot holder was unhappy with a tree that was overhanging his plot. He had already raised this at a previous meeting. He explained that a branch of the tree was lower than 3 metres and preventing access to his shed. Cllr Green will make a site visit tomorrow and assess the situation trimming the tree if necessary.

The Football Club were also upset about the state of the football pitch following groundstaff vehicles driving across it while the ground was wet. The Club also felt that the pitches are not being maintained properly.

**92/17 REPORTS**

Groundsman's Report

Mr Terry was unable to attend the meeting but his report would be circulated by email after the meeting.

**93/17 FOOTBALL CONTAINER**

The Vice Chair of the Football Club explained that the container needs to be moved as it is difficult to move the goals out in the current position.

**Agreed:** Football Club to move the container but to reinstate the bank and surrounding area when finished. The Chair of the Recreation Committee then requested that a Risk Assessment and Method Statement are supplied before work commences, this should include a basic explanation of equipment to be used and a diagram of the intended location of the container.

**94/17 LITTER PICK**

The Liphook in Bloom litter pick has been scheduled for 25<sup>th</sup> March and it was proposed that the Parish Council should take part in this event.

Proposed: Cllr Kirby Seconded: James Green

**95/17 CAR PARK EXTENSION AT WAR MEMORIAL RECREATION GROUND**

95/17.1 The expenditure was approved  
Proposed: Cllr Green Seconded: Cllr Trotter

95/17.2 A course of action was agreed. A small, mixed species hedge to be planted up by Groundstaff to provide a nature barrier at the end of the car park extension.  
Proposed: Cllr Kirby Seconded: Cllr Trotter

**96/17 BENCHES AND PICNIC TABLES FOR THE RECREATION GROUND**

It was agreed to apply for developers contributions to install benches and picnic tables at the Recreation Ground.

Approved: Cllr Kirby Seconded: Cllr Poole

**97/17 RADFORD PARK WALKWAY**

Cllr Kirby will arrange a meeting with Adrian Bird of the River Wey Trust to seek advice and possible help with repairs to the bank.

**98/17 TREE SURVEY**

It was agreed that the Tree Work should be divided up as follows:

Contractor 1 - Land Adj to Parish Office, Millennium Green and War Memorial Rec Ground

Contractor 2 - Hammer Vale, Allotments and Radford Park.

Contractor 3 - Fletchers Field and Little Rec/Skate Park

This work should be referred to the Locum Executive Officer for advice on which budget the extra funds will need to be booked to.

The work to be undertaken at Radford Park will need to be submitted to EHDC.

Proposed: Cllr Kirby Seconded: Cllr Green All in favour

**99/17 BUDGET MONITORING**

The budget was noted.

**100/17 DRAFT BUDGET 2018/19**

The draft budget was considered.

**101/17 OUTSTANDING DECISIONS**

It was requested that completed items should be removed from the list.

**Meeting closed – 8.43pm**

Chairman

Date