



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

MRS JOANNA CADMAN
LOCUM EXECUTIVE OFFICER

Tel: 01428 722988

Fax: 01428 727335

e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

To all Parish Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON TUESDAY 19th DECEMBER 2017.

J M CADMAN
LOCUM EXECUTIVE OFFICER

13th December 2017

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
2. **APOLOGIES FOR ABSENCE**
To approve apologies for absence.
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting on 27th November 2017
(Appendix 1).

5. **MATTERS ARISING – For Information Only**
155/17.1: LMC maintenance: Boiler: Repairs to the fan and pumps are in progress.
- 155/17.2: LMC maintenance: gutters:** contractors have been engaged to clean and repair the guttering outside the scout hall entrance and replace one piece of broken guttering, at a cost of £175. Quotes will be sought for further roof and gutter repairs.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
(a) To allow members of the public to address the Council with respect to items not on the agenda.
(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.
Meeting re-convened
7. **REPORT FROM DISTRICT COUNCILLORS**
East Hants District Council - Cllr Angela Glass, Cllr Bill Mouland, Cllr Rebecca Standish.
Hampshire County Council – Cllr Floss Mitchell
8. **MINUTES OF COMMITTEE MEETINGS**
To accept the minutes of committee meetings and receive feedback from committee Chairmen.
- Recreation Committee
4th December (**Appendix 2**)
- Planning Committee
11th December 2017 (**Appendix 3**)
Recommendation: members to approve the purchase of a projector, with a maximum outlay of £500, in order that meetings can remain in the Haskell Centre.
9. **STAFF LIAISON COMMITTEE**
Recommendation: members to note the re-designation of this committee as a working party.
Recommendation: members to agree the Chairman of the Parish Council as a member of this working party,
10. **TREE SURGERY**
The Recreation Committee have approved contractors for the tree work specified by the recent tree survey, with a total cost of £25,215. The budget approved for this year was £26,000 and the tree survey cost £61250, leaving £19850, a difference of £5365.
Recommendation: Members to agree the additional outlay of £5,365, to be taken from unallocated reserves.
11. **SPEED LIMIT REMINDER UNITS**
11.1: all four Cameras require new batteries, at a cost of £80 each. Two chargers will cost £60 each.

Recommendation: members to agree the cost of £440 to bring the cameras into working order

11.2: to deploy the cameras around the 12 approved sites will cost £125 per fortnightly visit, with a possible additional cost if the cameras are moved less frequently.

Recommendation: members to agree to contract with Idverde to manage the care and movement of the cameras,

Recommendation: members to consider how often they should be moved to be effective.

12. BUDGET MONITORING STATEMENT

To receive and note the budget monitoring statement for the period to end of October 2017 (**Appendix 4**)

13. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

To receive an update from the Chair of the Steering Group (**Appendix 5**)

14. TO RECEIVE A REPORT FROM THE COUNCIL POLICIES WORKING PARTY

14.a: Standing Orders: these have been reviewed (**Appendix 6**)

Recommendation: members to approve the standing orders

14.b: Member Officer Protocol: this has been reviewed (**Appendix 7**)

Recommendation: members to approve the member officer protocol

14.c: Relations with the Press and Media: this has been reviewed (**Appendix 8**)

Recommendation: members to approve the relations protocol

15. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

To receive any reports from representatives of other outside bodies.

16. FULL COUNCIL MEETING ROOM

Recommendation: Members to consider moving full Council meetings to the LMC, from January 2018.

Members of the public are warmly invited to join the Parish Council for refreshments after the meeting, in the Council offices.