



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING ON THE 19th DECEMBER 2017.

A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE AT 7.30PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 27TH NOVEMBER 2017.

MINUTES

PRESENT

Cllr Easton
Cllr Ives – Chairman
Cllr Jerrard
Cllr Kirby
Cllr Trotter
Cllr Winfield

Mrs Joanna Cadman – Locum Executive Officer

Thirteen members of the public, three District Councillors and the Press were in attendance.

144/17 CHAIRMAN'S ANNOUNCEMENTS

The Chairman pointed out the fire exits and reminded those present about use of mobile phones.

The Chairman welcomed Joanna Cadman, the new Locum Executive Officer.

The Chairman advised that Cllr Charles-Michael Berry had recently resigned from the Council, due to pressure of work, and the vacancy had been advertised. She recorded thanks to Cllr Berry for his work for the Council.

The Chairman advised that the public toilets are currently closed, due to evidence of Class A drug use and the potential hazard to children. The closure will be reviewed in due course. The Chairman asked that people report anything suspicious to the police.

The Chairman requested that all apologies for absence are sent to the Clerk and not to herself.

145/17

APOLOGIES FOR ABSENCE

Cllr Croucher, Cllr Garnett, Cllr Jourdan and Cllr Poole. Cllr Ives proposed that these apologies be accepted, seconded by Cllr Kirby, with all in favour.

146/17

DISCLOSURE OF INTERESTS

There were none.

147/17

MINUTES OF LAST MEETING

The minutes of the meeting held on 30th October 2017 were approved and signed, after the correction of one typing error.

Proposed Cllr Ives, seconded Cllr Trotter, all in favour.

148/17

MATTERS ARISING FROM THE MINUTES

Min 137/17: Cllr Jerrard advised that the electoral review of East Hampshire had been discussed at Liss Parish Council the previous week and a resolution had been passed to state that there should not be multi member wards and that the wards should be split. Greatham had asked for the status quo to be kept. Hawkley was happy with the Boundary Commission proposals.

149/17

PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions - Items not on the Agenda

A resident of Bramshott village pointed that there is no crossing on the Midhurst road when accessing Sainsburys on foot. He had been advised that a new crossing would cost a considerable amount of money, but was of the view that a crossing similar to that used in Sainsburys car park would not be expensive.

Cllr Winfield, chairman of the NDP committee, advised that a number of consultations had been carried out by the committee over the last few months, asking what residents key priorities are and one of the main issues had been highways and safety for pedestrians. She asked members of the public to attend Day 3 of the Design Forum the following day, and take part in the decision making process.

A resident stated that a kebab van had been parked on the Portsmouth Road for 24 hours a day since the beginning of this month. She understood that planning restrictions applied to commercial vehicles parked overnight and asked that the Parish Council point this out to the District Council. She asked if the empty premises on London road could be used for this purpose instead.

Cllr Ives advised that there is no restriction on parking in the layby in question, and that the kebab van owner is operating under a licence.

Action: the Clerk to raise this with Cllr Mitchell again.

Public Participation – Items on the Agenda

A representative from the Scouts stated his concern about the lack of maintenance at the LMC, with both the boiler and the gutters in need of urgent attention. He pointed out that his group pay for service and maintenance in addition to the costs of their lease. Cllr Ives confirmed that this would be addressed by the agenda.

Meeting reconvened.

150/17

REPORT FROM DISTRICT COUNCILLORS

Cllr Glass read the report from the District Councillors.

National Takeover Day: On Monday and Tuesday the 20th and 21st November, children from Liphook Junior School visited the District Council offices at Penn's Place, as part of National Takeover Day. The two groups took part in a Recycling challenge and held debates at the end of their visit, where the votes were either for a Swimming Pool or a Skate Park. The quality of their debates was so good that we are pleased to say that out of all the schools which took part during the week, the Junior School has won the cup for the best debate. Congratulations to the children, and our thanks too Cllrs. Ives and Kirby who attended on behalf of the Parish Council.

Neighbourhood Plan Events: We were pleased to be able to attend the two Neighbourhood Plan events which took place in the Millennium Hall, and to see and hear the different proposals put forward. We look forward to tomorrow's third day. As part of the publicity for these events, EHDC Print room, and Richard Wells and his team, worked tirelessly to design and print the eye-catching posters, on behalf of the Neighbourhood Plan group, which have been displayed around the village, for which we thank them.

Atkins Study: The long awaited Atkins study into traffic movements across the village, starts on the 5th December. It was delayed until this date because of the work by Thanet Water who were digging up roads in the vicinity.

South Downs National Park Consultation: The Consultation has now closed, and East Hants District Council, together with some District Councillors, submitted their comments.

Bohunt school children resident in Conford: Angela Glass has been assisting a parent with a child at Bohunt, to see if a bus pass could be obtained for each of the children from Conford, so that they can use the bus available to Passfield school children. According to the Homes to School officer at HCC, using the criteria contained in the Road Safety GB safe walking route document, it is safe for these children to walk along the field track from the bend at the bottom of Hill House Hill, to Conford, throughout the year, and in the dark winter evenings. Children should be accompanied if necessary.

A meeting was going to take place tomorrow to assess this route, although it was not deemed, by HCC, necessary to walk the unlit route in the dark. Now the Road Safety Officer will once again assess the route, before the meeting takes place.

Parental concerns have been raised, which were reinforced following a letter from the Headmaster of Bohunt, Neil Strowger, where, following an incident at The Petersfield School, when someone attempted to pull a child into a car, a paragraph in the letter stressed: "We have advised all students on keeping safe when coming to and leaving school

– walk with friends, avoid dark lonely areas, and if you find yourself in any sort of uncomfortable situation, draw as much attention to yourself as you can and leave as quickly as possible to a public place and alert a trusted adult.”

This is not something which a child, walking in the dark down a field track, towards Conford, would have much opportunity to do.

No report was received from the County Councillor.

151/17

MINUTES OF COMMITTEE MEETINGS

Planning Committee

Cllr Jerrard was pleased that Cllrs Croucher and Kirby had joined the planning committee.

There had been one significant application, a new dwelling in the garden of Yew House, Rectory Lane. Members had no objection to this application.

Adoption of the Minutes from the meeting held on 13th November 2017.

Proposed Cllr Jerrard, Seconded Cllr Ives, all in favour.

Finance and Policy Committee

Cllr Ives drew members’ attention to the budget advice and training that will be provided by DCK Accounting Solutions.

Adoption of the Minutes from the meeting held on 8th November 2017.

Proposed Cllr Ives, Seconded Cllr Easton, all in favour.

LMC Management Committee

Members noted the need to repair the guttering on the north side of the hall as soon as possible.

Adoption of the Minutes from the meeting held on 16th November.

Proposed by Cllr Kelly, Seconded by Cllr Ives, all in favour.

152/17

PLANNING APPLICATIONS

152.1 Members agreed the following policy to ensure that applications are considered in accordance with their size and impact:

- The Chairman and Vice Chairman of the Planning Committee will meet with the Committee Clerk to decide on allocation of planning applications to members. Minor plans will be allocated to one member, major to two. The members will then decide whether a site visit is needed.
- Where the application is minor, the member allocated will be able to make a recommendation not to object, which recommendation can be agreed without examining the plans. The recommendation can be challenged by other members with further knowledge. The recommendation to be added to the agenda, with the authority of the Chairman, Vice Chairman and Committee Clerk.

152.2 Members agreed that all applications should be advised to members before they are determined, either by the agenda or by a subsequent annex, if the agenda has been published

before the application is received and an extension is not allowed. The agenda item which allows for plans to be discussed which have not been published will be removed.

152.3 Members agreed where an application is received after the agenda has been published the Clerk will initially request an extension. If this is not possible, the application will be dealt with either by an annex, if there is sufficient time to publish this, or by a short planning meeting prior to a full Council meeting.

Proposed by Cllr Jerrard, Seconded by Cllr Trotter, all in favour.

153/17 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F & P COMMITTEE

Members noted that this item is deferred to the December meeting, following staff support and training from DCK Accounting Solutions.

154/17 BUDGET MONITORING STATEMENT

Members noted that this item is deferred to the December meeting, following staff support and training from DCK Accounting Solutions.

155/17 LMC MAINTENANCE

155/17.1: Members noted that the flue dilation fan has failed within the last week. Contractors have advised that the boiler may need to be replaced, if a repair is not viable. Quotations received to date cost a repair at circa £4,500 and a replacement between £25,000 to £30,000.

Member agreed that the boilers should be repaired, if viable, and replaced if it is not possible to undertake a satisfactory repair, and that the cost of replacement is met from reserves. Members agreed that, given the urgency of the problem, the decision concerning repair or replacement and the choice of contractor should be delegated to the Chairman, Vice Chairman, Cllr Trotter and the RFO, to a maximum outlay of £30,000.

Proposed by Cllr Ives, Seconded by Cllr Kirby, all in favour.

155/17.2: Members noted that the guttering on the LMC has deteriorated in recent weeks and must be either repaired or replaced. Contractors' advice and quotations are currently being sought. Members were advised that guttering on the stretch of roof beside the path to the scout hall entrance is a priority, and noted that one contractor had recommended work to the roof of the LMC.

Members agreed that the guttering to the scout hall entrance should be repaired and that a decision should be deferred on the remainder of the guttering and the roof until more advice had been received.

Members agreed a maximum outlay of £5,000, with the decision regarding contractor and specific work to be delegated to the Chairman, Vice Chairman, Cllr Trotter and the RFO.

Proposed by Cllr Ives, Seconded by Cllr Kirby, all in favour.

156/17 INTERNAL AUDITORS

Members agreed to the appointment of Eleanor Greene of Do the Numbers Ltd as the

Internal Auditor for Bramshott and Liphook Parish Council for the financial year 2018/19 and noted that this appointment would be reviewed in the autumn of 2018, in order to comply with good practice.

Proposed by Cllr Ives, Seconded by Cllr Kirby, all in favour.

157/17 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

Cllr Winfield, Chair of the Steering Group, tabled her report, which had been previously circulated. Members recorded their thanks to her and the Steering Group for all their work.

158/17 TO RECEIVE A REPORT FROM THE COUNCIL POLICIES WORKING PARTY

158/17.1 Financial regulations: Members agreed the statutory changes made to the Council's Financial regulations, which had been previously circulated.

Proposed by Cllr Ives, Seconded by Cllr Easton, all in favour.

158/17.2 Standing Orders and Member Officer Protocol: deferred to the December meeting.

159/17 HIGHWAYS

159/17.1: Longmoor Road and London Road: the issues for pedestrians had been brought to Council in 2016 as part of the traffic consultation. At that time the Council had written to HCC, as a result of which the 40mph speed limit had been reduced to 30mph. Changes had also been requested to the speed limit at Griggs Green, in addition to a request to footpath improvements.

The section that runs towards the A3 changes from 30mph to the national speed limit in a short distance. Members agreed that submissions should be made for the speed limit to be reduced to 40mph after the roundabout.

The national speed limit also applies on London Road and should be reduced to 40mph. Reminders or traffic calming measures should be considered.

Members agreed that these proposals should be sent to HCC.

Proposed by Cllr Ives, seconded by Cllr Winfield, all in favour.

160/17 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

160/17.1: River Wey Trust: Cllr Easton had attended the Trust's AGM, where there had been a talk on the technical aspects of caring for the river and how local people could get involved in mapping changes in the river.

The meeting closed at 9.20pm

Signed:
Chairman

Date: