



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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To all Parish Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 27th NOVEMBER 2017.

J M CADMAN
LOCUM EXECUTIVE OFFICER

21st November 2017

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
Vacancy.
2. **APOLOGIES FOR ABSENCE**
To approve apologies for absence.
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting on 30th October 2017
(Appendix 1).

5. **MATTERS ARISING – For Information Only**
To consider matters arising from the meeting.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
(a) To allow members of the public to address the Council with respect to items not on the agenda.
(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.
Meeting re-convened
7. **REPORT FROM DISTRICT COUNCILLORS**
East Hants District Council - Cllr Angela Glass, Cllr Bill Moulard, Cllr Rebecca Standish.
Hampshire County Council – Cllr Floss Mitchell
8. **MINUTES OF COMMITTEE MEETINGS**
To accept the minutes of committee meetings and receive feedback from committee Chairmen.
- Planning Committee
13th November 2017 (**Appendix 2**)
- Finance & Policy Committee
8th November 2017 (**Appendix 3**)
- LMC Management Committee
16th November 2017 (**Appendix 4**)
9. **PLANNING APPLICATIONS**
9.1 Recommendation: that members agree a policy which ensures that applications are considered in accordance with their size and impact.
9.2 Recommendation: that all applications are advised to members before they are determined.
9.3 Recommendation: that members agree how to deal with applications that are received after the agenda for the planning meeting has been published.
10. **TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F & P COMMITTEE**
Members to note that this item is deferred to the December meeting, following staff support and training from DCK Accounting Solutions

11. BUDGET MONITORING STATEMENT

Members to note that this item is deferred to the December meeting, following staff support and training from DCK Accounting Solutions

12. LMC MAINTENANCE

12.1 The flue dilation fan has failed within the last week and the boilers may need to be replaced. Contractors' advice and quotations are being sought.

Recommendation: Members to agree that the boilers should be replaced if a repair is unviable and that the costs of repair or replacement are met from reserves. Subject to quotations, to be circulated prior to or tabled at the meeting, members to agree to delegate the decision concerning repair or replacement and choice of contractor to the Chairman, Vice Chairman and RFO. Members to agree a maximum outlay.

12.2 The guttering on the LMC has deteriorated in recent weeks and must be either repaired or replaced. Contractors advice and quotations are being sought.

Recommendation: Members to agree that the guttering should be replaced if a repair is unviable and that the costs of repair or replacement are met from reserves. Subject to quotations, to be circulated prior to or tabled at the meeting, members to agree to delegate the decision concerning repair or replacement and choice of contractor to the Chairman, Vice Chairman and RFO. Members to agree a maximum outlay.

13. INTERNAL AUDITORS

Recommendation: Members to agree the appointment of Eleanor Greene of Do the Numbers Ltd as the Internal Auditor for Bramshott and Liphook Parish Council for the financial year 2018/19.

14. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

To receive an update from the Chair of the Steering Group (**Appendix 5**)

15. TO RECEIVE A REPORT FROM THE COUNCIL POLICIES WORKING PARTY

14.a: Financial regulations: these have been reviewed (**Appendix 6**)

Recommendation: members to approve the financial regulations

14.b: Standing orders and Member Officer Protocol: members to receive an update.

16. HIGHWAYS

15.1 Longmoor Road and London Road: Speed limit

17. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

To receive any reports from representatives of other outside bodies.

....end of Agenda...