



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK  
MILLENNIUM CENTRE MANAGEMENT COMMITTEE ON THURSDAY 16<sup>th</sup>  
NOVEMBER 2017 AT 7.30PM IN THE CANADA ROOM, LIPHOOK  
MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.**

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DEPUTY EXECUTIVE OFFICER

10 NOVEMBER 2017

## AGENDA

### 1. CHAIRMAN'S ANNOUNCEMENTS

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF INTEREST

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

### 4. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on the 14<sup>th</sup> September 2017 (**Appendix 1**)

### 5. MATTERS ARISING – For Information Only

To consider matters arising from the meeting

### 6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions

#### Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened.

**7. REPORT ON ACTIVITY AT THE MILLENNIUM CENTRE**

To receive an update from the Events Manager (**Appendix 2**)

**8. WEBSITE**

To agree to set up a separate website for the LMC

**9. BUDGET MONITORING**

To note the budget monitoring statement for September 2017 (**Appendix 3**)

**10. DRAFT BUDGET 2018/19**

To consider the draft budget (**Appendix 3**)

**11. RISK ASSESSMENTS**

To consider validity of current Risk Assessments and agree on future actions

**12. THEATRE LIGHTING**

To consider removing existing lighting

**13. CAPITAL WORKING PARTY**

To receive an update from the Capital Working Party and review schedule of Capital Works

**14. GUTTERING AND ROOF**

To receive an update on costings for repairs to external fixtures

**15. OUTSTANDING ACTIONS**

To review the outstanding actions list (**Appendix 4**)