



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**THE PARISH OFFICE
HASKELL CENTRE
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**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK
MILLENNIUM CENTRE MANAGEMENT COMMITTEE ON THURSDAY
14th SEPTEMBER 2017 AT 7.30PM IN THE CANADA ROOM, LIPHOOK
MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.**

**PETER STANLEY
EXECUTIVE OFFICER**

7th September 2017

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

- 4. APPOINTMENT OF A VICE CHAIR**

To elect a vice chair to the committee.

- 5. MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting held on the 20th July 2017. (**Appendix 1**)

6. MATTERS ARISING – For Information Only

To consider matters arising from the meeting.

7. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions

Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility, at the discretion of the Chairman.

Meeting re-convened.

8. REPORT ON ACTIVITY AT THE MILLENNIUM CENTRE

To receive an update of activity from the Events Manager. (**Appendix 2**)

9. DRAFT BUDGET 2018/19

To consider the 2nd Draft of the budget (**Appendix 3**).

10. BUDGET MONITORING

To note the budget monitoring statement for April to August 2017 (**Appendix 3**).

11. INSPECTION OF ELECTRICAL INSTALLATION.

To receive an update (**Appendix 4**).

12. CAPITAL WORKING PARTY

To agree membership of the committee.

13. SIGNAGE FOR THE HERITAGE CENTRE

To consider and approve the provision of external signage for the Heritage Centre (**Appendix 5**).

14. LIPHOOK VILLAGE MARKET

To consider a request from Liphook Village Market to be charged at the Community rate for their Christmas Market on 25th November 2017 (**Appendix 6**).

15. REFURBISHMENT OF THE FIRST FLOOR

To receive an update.

16. REFURBISHMENT OF THE ADMINISTRATIVE OFFICE

To receive an update.

17. OUTSTANDING ACTIONS

To review the outstanding actions list (**Appendix 7**)