



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 25th SEPTEMBER 2017**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL TOOK
PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST ROAD,
LIPHOOK ON MONDAY 24th JULY 2017**

MINUTES

PRESENT:

Cllr Berry
Cllr Croucher
Cllr Easton
Cllr Garnett
Cllr Ives - Chairman
Cllr Kirby
Cllr Poole
Cllr Trotter
Cllr Winfield

Mr P Stanley – Executive Officer

Thirteen members of the public, two District Councillors, one County Councillor and the press were in attendance.

86/17 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones.

87/17 APOLOGIES FOR ABSENCE
Cllr Green, Cllr Jerrard, Cllr Jourdan

88/17 DISCLOSURE OF INTERESTS
Cllr Croucher declared a non-pecuniary interest in the planning application (minute 106/17) as it was a neighbour and would withdraw from the meeting when the item was discussed.
Cllr Winfield declared a non-pecuniary interest in the planning application (minute 106/17) as she knows the applicant and would withdraw from the meeting when the item was discussed.
Cllr Berry declared a non-pecuniary interest should the benches on the Berg Estate be discussed as he lives on the Burg Estate.

89/17 MINUTES OF THE LAST MEETING
The minutes of the meeting held on 26th June 2017.

Proposed Cllr Ives, Seconded Cllr Kirby, 6 in favour. Councillors not in attendance at the previous meeting abstained.

Minutes approved.

90/17 MATTERS ARISING FROM THE MINUTES
There were no matters arising

91/17 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

None

Public Questions – On the Agenda

None.

Meeting reconvened.

92/17 REPORTS FROM DISTRICT & COUNTY COUNCILLORS
Cllr Glass ran through the report of the District Councillors. She reported that a ceremony had been held to officially mark the start of construction of two new office blocks and three light industrial units at the former Ordnance Supply Unit in Midhurst Road.

An open invitation had been issued to join a charity walk for peace organised by the Ahmadiyya Muslim Elder Association. The walk is along a section of the Shipwrights Way takes place on Sunday 9th September 2017.

A new large Skate board park is due to be opened to the public from Saturday 29th July 2017 and is anticipated that this will be popular with local skateboarders. It was felt that the facilities could be publicised through the council website and Facebook page. The overall cost was not known, but some had been funded by developer contributions.

Cllr Mitchell ran through her report. Hampshire County Council (HCC) is preparing for the next round of major spending reductions. It faces a huge financial challenge with a budget gap of £140 million to close by 2019/20. HCC has launched a public consultation to seek views on how best to meet the needs for further savings.

Cllr Mitchell is now a member of the Policy and Resources and Audit Committees, and the Chair of the Economy, Transport and the Environment Select Committee.

The Councillors' Developed Grant budget cycle opened on 12th June this year and a grant of £800 has been given to the Bramshott Parish Club and Institute towards disabled toilet facilities.

Cllr Garnett asked about progress on the Traffic Survey. Cllr Mitchell stated that work was ongoing and building on the previous work done. It had been identified that most traffic was movement with the village rather than from the A3 towards Haslemere. When the work is complete, the five options for improvements will be further considered.

93/17 MINUTES OF COMMITTEE MEETINGS

Planning Committee

Cllr Easton introduced the meeting.

Adoption of the minutes from the meetings held on 10th July 2017.

Proposed Cllr Easton, Seconded Cllr Berry, all in favour.

Minutes adopted.

Finance & Policy Committee

Cllr Easton introduced the meeting.

Adoption of the minutes from the meeting held on 12th June 2017.

Proposed Cllr Easton, Seconded Cllr Kirby, all in favour.

Minutes adopted.

Recreation Committee

Cllr Trotter introduced the meeting. Cllr Garnett asked about the replacement Bridge at Radford Park. It was stated that work was still required to design and commission a replacement and to secure the necessary funding.

Adoption of the minutes from the meeting held on 19th June 2017.

Proposed Cllr Trotter, Seconded Cllr Poole, all in favour.

Minutes adopted.

94/17 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for May 2017 & June 2017 were noted (copy in minute book as attachment 1). The balances held are:

May 2017

Cleared balances at the bank

Business Account	2,143.17
30 Day Account	595,229.00
Total held by the council	597,372.17

Less un-presented cheque 19,907.28

Cashbook Balance 577,464.89

June 2017

Cleared balances at the bank

Business Account	1,001.00
30 Day Account	565,728.00
Total held by the council	566,729.00

Less un-presented cheque 12,776.52

Cashbook Balance 553,952.48

The accounts were approved.

95/17 NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Winfield presented her report which had been circulated with the agenda. The interview process had come to an end and all candidates were thanked for their time. Recommendations are considered in minute 96/17 below. The first steering group will be held on Thursday 27th July 2017 and will be open to the public. The results of the Visioning Event had been issued by Feria Urbanism. Future work will include looking at the results of the visioning event, discussing the timetable for the NDP and considering future community engagement events.

96/17 REPORT OF THE NDP LIAISON WORKING PARTY AND RECOMMENDATION FOR MEMBERSHIP TO THE NDP STEERING GROUP

The liaison Working Party had met on 17th July to discuss the recommendations made by the Chair of the NDP for members to be appointed to the Steering Group. Cllr Winfield had now interviewed all 15 people who had applied to be part of the Steering Group.

Recommendation for membership of the NDP Steering Group were Cllr Standish, EHDC District Councillor and Andrew Kevill.

Recommendation for membership to a working party were Tony Rudgard & David Brocklebank.

This will give a total of 9 members of the Steering Group and leave 1 vacancy.

Proposed Cllr Ives, Seconded Cllr Berry 7 in favour and 2 abstained. Proposal approved.

97/17 STANDING ORDERS

There was a discussion about the best way for councillors to consider and approve existing and new policies on the agenda. It was noted that the Standing Orders and Financial Regulations were based on model documents produced by the National Association of Local Councils to ensure the council was legally compliant.

It was agreed that a working party be established to consider all the policies on the current agenda and to report back with recommendations to the next council meeting in September. Proposed membership was Cllr Garnett, Cllr Easton and Cllr Poole.

Proposed Cllr Ives, Seconded Cllr Berry, all in favour.

98/17 FINANCIAL REGULATIONS

This will be considered by the working party established under minute 97/17.

99/17 MEMBER OFFICER PROTOCOL

This will be considered by the working party established under minute 97/17.

100/17 DRUGS AND ALCOHOL MISUSE POLICY

This will be considered by the working party established under minute 97/17.

101/17 SUSTAINABILITY POLICY

This will be considered by the working party established under minute 97/17.

102/17 ELECTORAL REVIEW OF EAST HAMPSHIRE

Cllr Croucher explained the review that was currently taking place by the Electoral Boundary Commission. Within the Parish there are three District Councillors and only one ward which was unusual. He argued that having three wards meant that potential candidates would only need to deliver material to a third of the parish. Having single member wards would also make it clearer which councillor was representing their area.

The motion:

“The Parish Council will write to the Electoral Commission requesting we have “single member wards”, and that as such, we would ask that they recommend Three “Wards” are created within our Parish’s Electoral Boundary, one for each District Councillor”

Proposed Cllr Croucher, Seconded Cllr Kirby, all in favour.

103/17 HAMPSHIRE COUNTY COUNCIL BUDGET CONSULTATION

The council had received a consultation paper “Balancing the Budget” from Hampshire County Council concerning future options to manage a budget deficit of £140 million by April 2019. This is on top of £340 million of savings that have already been achieved. The consultation paper gave options from cutting services to increasing council tax. As it was difficult for the council to deal with all the questions in the consultation at the meeting, it was agreed that councillors should complete the form individually and send them to the Parish Office. Officers will

then collate the answers and circulate a summary that will be forwarded to HCC. The deadline for councillors to return the form is 7th August 2017.

104/17 REPORTS FROM REPRESENTATIVE FROM OUTSIDE BODIES

It was noted that councillors had attended the Liphook in Bloom presentation and the River Wey BBQ and both were very successful and enjoyable events.

105/17 EQUAL OPPORTUNITIES POLICY

This will be considered by the working party established under minute 97/17.

Cllr Croucher and Cllr Winfield left the meeting.

106/17 PLANNING APPLICATION

Cllr Easton ran through the planning application 57228 at Griggs Green Farm, Longmoor Road. The proposal was for a two-storey side extension after demolition of existing single storey extensions. The work would improve the look of the site and provide additional parking. No objections had been received from neighbours.

It was agreed that there are no objections to this application and noted that it was subject to H16 policy.

Meeting closed 8.40 pm

Chairman:

Date: