



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 24th JULY 2017**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL TOOK
PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST ROAD,
LIPHOOK ON MONDAY 26th JUNE 2017**

MINUTES

PRESENT:

Cllr Easton
Cllr Garnett
Cllr Ives - Chairman
Cllr Jourdan
Cllr Kirby
Cllr Poole
Cllr Winfield

Mr P Stanley – Executive Officer

Ten members of the public, two District Councillors, and the press were in attendance.

70/17 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones.

71/17 APOLOGIES FOR ABSENCE

Cllr Trotter, Cllr Berry, Cllr Croucher, Cllr Jerrard, Cllr Green

72/17 DISCLOSURE OF INTERESTS

No disclosable pecuniary interests were declared.

73/17 MINUTES OF THE LAST MEETING

The minutes of the Annual Meeting held on 22nd May 2017.

Proposed Cllr Ives, Seconded Cllr Kirby, 6 in favour and Cllr Garnett abstained as she did not attend.

Minutes approved.

74/17 MATTERS ARISING FROM THE MINUTES

Cllr Ives stated that there were no further developments with the purchase of phone boxes and the council were entirely dependent on BT as to when this may happen.

In response to a question from Cllr Garnett, Cllr Ives stated that she was still looking at the status of trusts at the Recreation Ground and Little Rec. She had written to all councillor for assistance with this but as no other councillors had volunteered to help, it was taking longer. Cllr Garnett volunteered to help with the investigation.

75/17 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

Mrs Hall asked about the publicity on the proposed sports day. It was confirmed that the sports day had been cancelled due to a lack of support by some of the sports clubs. Organisations involved had been notified and it had also appeared in the Liphook Herald. It appeared some organisations were still unaware of the cancellation. Cllr Winfield agreed to ensure the local Infant and Junior schools were made aware. Everyone involved will work together to ensure that a successful event is hosted in 2018.

Cllr Glass asked when the skate park would reopen. It was stated that the park is open and fully operational. The possibility of a new skate park was discussed at the last Recreation Committee and the minutes are on the council website.

Mr Robinson asked about progress in replacing the bridge at Radford Park. The Executive Officer stated that Hampshire County Council had provided a draft document with details and costs. However, the matter could not be discussed further until the final document is received. The new bridge will be very expensive. Cllr Glass reminded the council that Developer Contributions could be used to fund the work. The Executive Officer has been contacted by Alasdair at EHDC. Mr Miller stated that the council did not need the permission of the River Wey Trust to construct the new bridge. It was stated that other sources of funding should be available.

Public Questions – On the Agenda

None.

Meeting reconvened.

76/17 REPORTS FROM DISTRICT COUNCILLORS

Cllr Glass ran through the report of the District Councillors. She reported that the recent Community Forum covered the topic of Enforcement and the role of the District Council. Cllr Glass stated the Cllr Poole had attended but urged more councillors to attend these sessions. Cllr Garnett asked whether District Council funded could be made available for an additional passing place at Woolmer Lane. Cllr Glass asked for Cllr Garnett to provide further detail and she would then check the position.

Following 10 years at Butser, the event is moving to the annual Victorious Festival at Portsmouth. The Festival attracts thousands of visitors and this will expand the exposure of bands taking part in Butserfest.

Nearly £83,000 was distributed in Cabinet Grants over the last year. Grants between £1,000 up to £25,000 are available for capital funding of projects.

77/17 MINUTES OF COMMITTEE MEETINGS

Planning Committee

Cllr Easton introduced the two meetings.

Adoption of the minutes from the meetings held on 15th May 2017 and 12th June 2017.

Proposed Cllr Easton, Seconded Cllr Poole, all in favour.

Minutes adopted.

Finance & Policy Committee

Cllr Ives introduced the meeting.

Adoption of the minutes from the meeting held on 10th May 2017.

Proposed Cllr Ives, Seconded Cllr Garnet, all in favour.

Minutes adopted.

LMC Management Committee

Cllr Kirby introduced the meeting.

Adoption of the minutes from the meeting held on 18th May 2017.

Proposed Cllr Kirby, Seconded Cllr Ives, 6 in favour, 1 abstention.

Minutes adopted.

78/17 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for April 2017 were noted (copy in minute book as attachment 1). Cllr Jourdan has checked the cashbook reconciliation back to the

original bank statement and initialled both statements to confirm they agree. The accounts were approved.

79/17 FINAL INTERNAL AUDIT REPORT

Cllr Ives stated that the final internal audit report had been received and an action plan prepared. The action plan will be implemented in the coming months. The final internal audit report and action plan were noted.

80/17 NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Winfield presented her report which had been circulated with the agenda. A Visioning Event had been held at the LMC on 14th June 2017. There had been a good cross section of the community. It had been an interesting, engaging and enjoyable event. Our consultants are now looking at the data and will then report back on initial findings. Thanks were expressed to Nicki Sosin and Gill Snedden for helping to arrange the event.

Cllr Winfield had met with officers from EHDC and SDNPA and Richard Eastham at Penns Place on 12th June 2017 to provide an update on the NDP and to discuss work by EHDC and SDNPA which may impact the NDP. Officers from both organisations were very supportive.

Interviews have been conducted with candidates for appointment to the NDP Steering Group. This is covered in minute 81/17.

Cllr Garnett asked how many stakeholder groups had attended the Visioning Event. Cllr Winfield stated that there was a record of all who attended and she believed about 30-40 groups and 61 people had attended. This was about the number recommended by the consultant.

Thanks were expressed to Cllr Winfield for the work that she has undertaken to facilitate the event.

81/17 ELECTION OF A COUNCILLOR TO THE NDP STEERING GROUP

Cllr Ives stated that two councillors, Cllr Garnett and Cllr Kirby had expressed an interest in being a council representative on the NDP Steering Group. A ballot was therefore held for councillors to elect a representative. Following a paper ballot, the Executive Officer reported the majority vote was for Cllr Kirby.

It was proposed that Cllr Kirby be elected as a member of the NDP Steering Group.

Proposed Cllr Ives, Seconded Cllr Poole, 6 in favour, 1 abstention.

Cllr Kirby was elected to the NDP Steering Group.

82/17 REPORT OF THE NDP LIAISON WORKING PARTY AND RECOMMENDATION FOR MEMBERSHIP TO THE NDP STEERING GROUP

The liaison Working Party had met on 15th June to discuss the recommendations made by the Chair of the NDP for members to be appointed to the Steering Group. A number of interviews were carried out by Cllr Winfield and were also attended

by Cllr Kirby as a representative from the NDP Liaison Working Party. The working party had reviewed all the applications including the Disclosure of Interest forms and were happy that all the paperwork was in order.

Recommendation for membership of the NDP Steering Group were Roger Miller, Alasdair Cameron, Dominic Taplin, Darren Ellis, Chantal Foo.

Recommendation for membership to a working party was Claire Paye.

Cllr Winfield felt that all five recommended for the Steering Group had considerable experience in many different areas.

Proposed Cllr Ives, Seconded Cllr Garnett all in favour.

83/17 BENCHES ON THE BERG ESTATE

Cllr Ives gave some background to this item. The council has agreed some time ago to assist with the siting of benches on the Berg Estate following an approach from residents. It had then become apparent that there were some mixed views by residents about whether benches should be provided and where they should be located. The Council therefore conducted a consultation with all residents to try to get a balanced view. The result is that 50 are in favour of benches and 27 against. There were also suggestions about alternative locations. It was confirmed that there should be no cost to the Parish Council. The benches could be funded by developer contributions towards open spaces through EHDC. The council will now liaise with Hampshire Highways concerning the siting of three benches and any legal documentation that it will need to sign.

84/17 NOTICE BOARD AT BRAMSHOTT

The council had been approached by Bramshott Open Gardens about the possibility of having a shared notice board at the present site of the Parish notice board in Church lane, Bramshott. There would be a cost to the council and there was currently not budget earmarked for replacement boards. It was suggested that this should be referred to the Finance & Policy Committee meeting on 12th July 2017. Following a show of hands, six councillors were in favour of generally supporting this request. Cllr Jourdan abstained as she wished to know more about the potential costs. Finance & Policy Committee should also consider the other notice board which are also in need of replacement.

85/17 REPORTS FROM REPRESENTATIVE FROM OUTSIDE BODIES

Cllr Garnett reported that she had attended a training course for trustees which had been informative and well run.

Cllr Poole stated that she had attended the last Community Forum meeting which had also covered parking in Liphook.

Meeting closed 8.25 pm

Chairman:

Date: