



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

[www.bramshottandliphook-pc.gov.uk](http://www.bramshottandliphook-pc.gov.uk)

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THE PARISH OFFICE  
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MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE  
GU30 7TN

## PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING ON 26<sup>th</sup> JUNE 2017**

**THE ANNUAL MEETING OF BRAMSHOTT & LIPHOOK PARISH  
COUNCIL TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE,  
MIDHURST ROAD, LIPHOOK ON MONDAY 22<sup>nd</sup> MAY 2017**

### MINUTES

#### PRESENT:

Cllr Berry  
Cllr Croucher  
Cllr Easton  
Cllr Green  
Cllr Ives - Chairman  
Cllr Jourdan  
Cllr J Kirby  
Cllr Poole  
Cllr Trotter  
Cllr Winfield

Mr P Stanley – Executive Officer

Ten members of the public, the two district councillors and the county councillor were in attendance. The press also attended the meeting.

#### **52/17 ELECTION OF A CHAIRMAN OF THE COUNCIL 2017/18**

It was proposed that Cllr Ives be elected Chairman and Cllr Ives accepted the nomination. Proposed Cllr Kirby, Seconded Cllr Berry, unanimously agreed.

**Cllr Ives elected as Chairman of the Council.**

**53/17 DECLARATION OF ACCEPTANCE OF OFFICE**

The declaration of acceptance of office was signed by Cllr Ives and witnessed by the Executive Officer.

**54/17 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL 2017/18**

It was proposed that Cllr Kirby be elected Vice-Chairman.

Proposed Cllr Ives, Seconded Cllr Berry, unanimously agreed.

**Cllr Kirby elected as Vice Chairman of the Council.**

**55/17 CHAIRMAN'S ANNOUNCEMENTS**

The chairman reminded those present of the fire exits and mobile phones. She congratulated Cllr Mitchell on her election as a County Councillor for the area.

**56/17 APOLOGIES FOR ABSENCE**

Cllr Garnett, Cllr Jerrard.

**57/17 DISCLOSURE OF INTERESTS**

No disclosable pecuniary interest were declared.

**58/17 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 24<sup>th</sup> April 2017. Proposed Cllr Ives, Seconded Cllr Kirby, unanimously approved.

**The council meeting minutes held on 24<sup>th</sup> April 2017 are approved.**

**59/17 MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

**60/17 APPOINTMENT TO COMMITTEES 2017/18**

Recreation Committee:

Cllr Croucher, Cllr Garnett, Cllr Green, Cllr Ives, Cllr Kirby, Cllr Poole, Cllr Trotter.

Planning Committee:

Cllr Berry, Cllr Easton, Cllr Jerrard, Cllr Jourdan, Cllr Poole, Cllr Trotter.

LMC Management Committee:

Cllr Garnett, Cllr Ives, Cllr Kirby, Cllr Poole, Cllr Trotter, Cllr Winfield.

Proposed membership of the Recreation, Planning and LMC Management Committees. Proposed Cllr Ives, Seconded Cllr Croucher, all in favour.

Finance & Policy Committee:

Four Councillors were automatically members as chairs of committees and this left two vacancies. As three councillors had expressed an interest in serving on this committee a ballot was held to select two councillors from Cllr Easton, Cllr Garnett and Cllr Jourdan. Following the completion of ballot papers, Cllr Easton and Cllr Jourdan were selected.

Proposed membership of the Finance & Policy Committee - Cllr Easton, Cllr Green, Cllr Ives, Cllr Jerrard, Cllr Jourdan, Cllr Kirby

Proposed Cllr Ives, Seconded Cllr Berry, all in favour.

**61/17 ELECTION OF COMMITTEE CHAIRMEN**

Recreation Committee – Cllr Green. Proposed Cllr Ives, Seconded Cllr Kirby, unanimously approved.

Planning Committee – Cllr Jerrard. Proposed Cllr Berry, Seconded Cllr Poole, unanimously approved.

LMC Committee – Cllr Kirby. Proposed Cllr Ives, Seconded Cllr Croucher, unanimously approved.

Finance & Policy Committee – Cllr Jourdan. Proposed Cllr Trotter, Seconded Cllr Green, unanimously approved.

**62/17 ELECTION OF COMMITTEE VICE-CHAIRMEN**

It was agreed to defer the election of vice-chairmen to the first meeting of each of the committees.

**63/17 ELECTION OF REPRESENTATIVES TO ORGANISATIONS, OUTSIDE BODIES, WORKING PARTIES AND GROUPS**

Representatives were agreed as follows.

HALC/EHAPTC	Cllr Ives
Village Hall Management Committee	Cllr Easton
Citizens Advice Bureau	Cllr Croucher
Peak Centre Trust	Cllr Trotter
Liphook Community Magazine	Cllr Jourdan
Bramshott Educational Trust	Mr Weighell
River Wey Trust	Cllr Easton
Bramshott & Liphook Preservation Society	Cllr Ives
Parish Transport	Cllr Easton
Parish Sports & Recreation	Mr A D'Amato
Parish Tree Warden	Mr S Thomas
Liphook Youth Management Committee	Cllr Jourdan
Community First East Hampshire	Cllr Poole
Allotment Representative	Mrs A Haussauer
Bramshott & Liphook Parish Plan	Cllr Poole
Conford Village Hall	Cllr Poole
Community Forum	Cllr Poole/Cllr Croucher
Speedwatch	Cllr Trotter
CTCG	Cllr Green/Cllr Jerrard

Working Parties:

**NDP Working Party**

Cllr Ives, Cllr Jerrard, Cllr Kirby, Cllr Poole, Cllr Winfield (as Chair of NDP)

**Haskell Centre Relocation Working Party**

Cllr Croucher, Cllr Ives, Cllr Jourdan, Cllr Trotter, Executive Officer.

Proposed Cllr Ives, Seconded Cllr Kirby. All in favour.

The council wish to record their thanks to Tony Rudgard for his many years of service to the community as the Sports Representative.

Mr Andy D'Amato introduced himself as the new sports representative.

**64/17 PUBLIC PARTICIPATION SESSION**

**Meeting Adjourned**

**Public Questions – Not on the Agenda**

Mrs Hall asked whether there had been any progress in purchasing the red telephone box in Manor Fields and installing a defibrillator. Cllr Ives stated that the purchase of the box had to be done through EHDC. She had recently been in contact and had been copied into an email from BT to EHDC stating the transfer was progressing but was likely to take some time. No further action can be taken until the box is adopted. Mr Hall asked how the box was to be funded. Cllr Ives stated that she believed there were grant funds that could potentially be used. Mr Hall stated that he and another person had witnessed the recent death at Manor Fields. The other person had offered to pay for a defibrillator and box. Cllr Ives thanked him through Mr Hall for his generous offer and asked that contact be made with the Parish Office. It was noted that a defibrillator is available at the Peak Centre and a number of people had been trained in its use.

Mr Young asked why the footpath in the Avenue was closed at a point opposite his house. Cllr Mitchell agreed to look into the matter.

Mr Robinson asked what progress had been made replacing the footbridge at Radford Park. Cllr Green stated that he and the Deputy Executive Officer had visited the site with consultants from Hampshire County Council (HCC) with experience of building bridges. The replacement bridge will need to be quite different from what it replaces. It will need to comply with environmental requirements, have disabled access and last a lot longer in view of the costs which is likely to be significant. In addition, it was not likely to be built if approved until 2018 as dry weather will be required and there is not enough time in summer 2017 to get the necessary approvals. HCC will be able to provide the consultancy and then arrange the work.

Mrs Moore asked for an update on the siting of benches on the Berg Estate. Cllr Ives stated that the survey results were all in and there was a balance of opinion in favour of installing benches.

**Public Questions – On the Agenda**

None.

**65/17 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr Glass presented the report from District Councillors. The list of new members of the Cabinet at EHDC was noted. She also stated that the new parking strategy was approved following debate by the Governance, Audit and Scrutiny Committee. The proposals to introduce a maximum stay of 4 hours at Midhurst Road and Station Road Car Parks and the introduction of Permits for local businesses will be subject to further consultation.

Cllr Mitchell presented her report. Some minor changes to road markings in Avenue Close by the school were being considered following a change in central government guidance. This is to ensure that the school Keep Clear markings are enforceable. Concern was expressed about parking in The Avenue close to the Headley Road. Cllr Mitchell was also looking at traffic turning left from Portsmouth Road into Station Road and the dangerous crossing point. Cllr Mitchell had been in contact with the landlord owner of the pavement along the south side of Station Road. The landlord has removed the root growth to keep the paving even.

**66/17 MINUTES OF COMMITTEE MEETINGS**

**Finance & Policy Committee**

Adoption of the minutes for the meeting held on 10<sup>th</sup> May 2017. Proposed Cllr Croucher, Seconded Cllr Ives and unanimously approved.

**67/17 DATES OF FUTURE MEETINGS**

Councillors considered the schedule of dates for meeting to May 2018. Proposed Cllr Ives, Seconded Cllr Croucher, unanimously approved.

**68/17 NEIGHBOURHOOD DEVELOPMENT PLAN**

Cllr Winfield presented her report which was attached to the agenda. Good progress is being made. Invitations had been sent to invite key stakeholders to a Visioning Event at 7.30 pm on 14<sup>th</sup> June 2017. Anyone who wished to attend should contact the office as a record is needed of all who attend the event.

Steering Group Application Packs have been sent to everyone who is on record as expressing an interest in being a member of the Steering Group.

The NDP Liaison WP met on 2<sup>nd</sup> May 2017 to discuss work so far, timelines and milestones.

The NDP website can now be found using a link on the Parish website or going to <https://bramshottandliphookndp.uk> .

**69/17 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

Cllr Trotter provided an update on Speed Watch. In April the following numbers of speeding vehicles were observed.

Headley Road – 24

London Road – 85 (2 Second offence)  
Midhurst Road – 35 (2 Second offence)  
Longmore Road – 16 (1 Second offence)  
Portsmouth Road – 14

Cllr Croucher stated that the problem of speeding traffic comes up at CTCG and action has been promised.

Cllr Easton stated that the River Wey trust was holding a fundraising event.

Meeting closed 8.35 pm

Chairman:

Date: