



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

## To all Parish Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 24<sup>th</sup> APRIL 2017.**

P J STANLEY  
EXECUTIVE OFFICER

18<sup>th</sup> April 2017

## AGENDA

**1. CHAIRMAN'S ANNOUNCEMENTS**

Telephones, fire exits & recording of the meeting.

**2. APOLOGIES FOR ABSENCE**

**3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**4. MINUTES OF LAST MEETING**

To approve and sign minutes of the extraordinary meeting held on 27<sup>th</sup> March 2017 (Appendix 1).

5. **MATTERS ARISING – For Information Only**  
To consider matters arising from the meeting.
6. **PUBLIC PARTICIPATION SESSION**  
**Adjournment of the meeting for public questions.**  
Public Questions.  
(a) To allow members of the public to address the Council with respect to items not on the agenda.  
(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.  
**Meeting re-convened**
7. **REPORT FROM DISTRICT COUNCILLORS**  
East Hants District Council - Cllr Angela Glass, Cllr Bill Moulard, Cllr Rebecca Standish.
8. **MINUTES OF COMMITTEE MEETINGS**  
To accept the minutes of committee meetings and receive feedback from committee Chairmen.  
  
Planning Committee  
13<sup>th</sup> March 2017 & 10<sup>th</sup> April 2017 (**Appendix 2**)  
  
Recreation Committee  
3<sup>rd</sup> April 2017 (**Appendix 3**)  
  
Finance & Policy Committee  
15<sup>th</sup> March 2017 (**Appendix 4**)  
  
LMC Management Committee  
16<sup>th</sup> March 2017 (**Appendix 5**)
9. **PARISH TREE SURVEY**  
To consider and approve the successful contractor (**Appendix 6**).
10. **TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F & P COMMITTEE**  
To receive a schedule of accounts paid in February 2017 (**Appendix 7**) and March 2017 (**Appendix 8**). To approve the accounts and note the bank balances and cash book balances held by the Council. Queries should be raised with the Executive Officer in advance of the meeting.
11. **YEAR END BUDGET STATEMENT**  
To note the budget outturn (**Appendix 9**)
12. **FINANCIAL STATEMENTS 2016/17**  
To adopt the Financial Statements as prepared by DCK Beavers (**Appendix 10**)

- 13. ANNUAL RETURN SECTION 1 – GOVERNANCE STATEMENT**  
To decide and minute a response to each question on the governance statement (**Appendix 11**)
- 14. ANNUAL RETURN SECTION 2 – ACCOUNTING STATEMENT 2016/17**  
To approve the Annual Return Accounting Statement (**Appendix 11**)
- 15. INTERIM AUDIT REPORT**  
To note the interim report. (**Appendix 12**)
- 16. NEIGHBOURHOOD PLAN**  
To receive an update from the Chair of the Steering Group (**Appendix 13**)
- 17. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**  
To receive any reports from representatives of other outside bodies.
- 18. LIAISON WORKING PARTY FOR THE NDP**  
To appoint a new member.
- 19. DECLARATION OF INTERESTS FOR THE NDP STEERING GROUP**  
To approve the form and guidance notes (**Appendix 14**).