



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr P J STANLEY
EXECUTIVE OFFICER

Tel: 01428 722988
Fax: 01428 727335
e-mail : council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK
MILLENNIUM CENTRE MANAGEMENT COMMITTEE ON THURSDAY
16th MARCH 2017 AT 7.30PM IN THE CANADA ROOM, LIPHOOK
MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.**

MELANIE KITE
DEPUTY EXECUTIVE OFFICER

10TH MARCH 2017

AGENDA

1. **CHAIRPERSON'S ANNOUNCEMENTS**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. **MINUTES OF THE MEETING**
To approve the minutes of the meeting held on the 19th January 2017. (**Appendix 1**)
5. **MATTERS ARISING – For Information Only**
To consider matters arising from the meeting.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions

Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility, at the discretion of the Chairman.

Meeting re-convened.

7. REPORT ON ACTIVITY AT THE MILLENNIUM CENTRE (Appendix 2)

8. BOX OFFICE TAKINGS

To receive an income and expenditure analysis of the film evenings.

9. LMC ADVERTISING LEAFLETTES

To consider having leaflets printed for general distribution to advertise the LMC.
(Appendix 3)

9. CAPITAL WORKS

To receive an update on the capital works projects. **(Appendix 4)**

10. REFURBISHMENT OF THE FIRST FLOOR

To receive an update on the progress of the refurbishment of the first floor. **(Appendix 5)**

11. CCTV CAMERAS AROUND THE LMC

To consider updating the existing CCTV cameras at the front of the centre and installing new cameras to the rear of the centre.

12. FACILITIES MANAGEMENT COMPANIES

To receive an update on discussions with Facilities Management companies. **(Appendix 6)**

13. BUDGET MONITORING

To receive the budget monitoring statement for the period to end February 2017.
(Appendix 7)

14. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"